

2024



NZ Diploma in Veterinary Nursing

Level 6

Become an essential part of a veterinary team in a clinic or hospital and provide surgical and medical veterinary nursing, and perform diagnostic sampling and medical imaging.

You will gain these skills by using our purpose built animal housing and simulated surgical suite. You will also spend time in veterinary clinics throughout New Zealand gaining valuable skills towards becoming a veterinary nurse.

Location	Hawke's Bay*
Start	February
Length	One year full-time**
Contact	Deborah Comrie Phone: 06 830 1376 Email: dcomrie@eit.ac.nz

* Blended delivery (online learning, clinic work placement and on-campus classes).

** Part-time study available.

For NZ Citizens and Permanent Residents



TE AHO A MĀUI



Te Pūkenga

Make your passion for animals your career

This qualification will prepare you to be a veterinary nursing professional, providing you with the skills, knowledge and attributes needed to help animals attain, maintain or recover optimal health and quality of life. As a graduate you will also be able to practice sustainably and engage in on-going learning in the field.

This qualification is targeted at individuals who have already completed the NZ Certificate in Animal Technology (Veterinary Nursing strand) (Level 5), or equivalent and who seek to further their veterinary nursing education. This qualification will provide you with technical veterinary nursing skills in a clinical environment as well as the ability to manage patients and clients and follow protocols in all aspects of clinical veterinary practice.

The NZ Diploma in Veterinary Nursing recognises competence in a wide range of skills that enable you to become a functioning part of a veterinary team in a clinic or hospital through being able to:

- Provide surgical veterinary nursing
- Provide anaesthetic veterinary nursing
- Provide medical veterinary nursing
- Perform diagnostic sampling and medical imaging
- Be innovative and reflective in practice

You are welcome to make an appointment to discuss your study options with our staff, either in person or by phone and also to visit at any time to view our facilities. If you have any questions please feel free to contact us.

Career and study opportunities

Your study pathway could progress onto the Bachelor of Veterinary Nursing.

Possible jobs and career opportunities can include:

- Veterinary Nurse
- Veterinary Sales Representative
- Nutritional Sales Representative
- Animal Welfare Officer
- Animal Technician

Clinic work placements

As a learner in the NZ Diploma in Veterinary Nursing you must complete 240 hours of clinic work placements as set by the Programme Coordinator and Workplace Coordinator. In order to provide you with different perspectives on veterinary nursing, you will complete your clinic work placements in at least two different veterinary practices, unless you are currently employed at a veterinary clinic.


You will be required to find your own clinic work placements with assistance from programme staff where needed. It is recommended clinic work placements will be in blocks.


While on clinic work placement, you must maintain a portfolio with evidence of completion of practical assessments and clinical skills. You will be in contact with the Workplace Coordinator on a regular basis to discuss progress on the workplace requirements.



NZ Diploma in Veterinary Nursing Level 6, 120 credits

 Hawke's Bay

 Full-time: 1 year
Part-time: equivalent

 Fee:
Visit fees.eit.ac.nz to see the fees for this programme

A memorandum of agreement will be drawn up between the clinic work placement facility, yourself and EIT | Te Pūkenga to define the rights and responsibilities of each party involved in the work placements.

Timetable

Your study time will be made up of contact time (face-to-face classes, online learning directed by tutors, block courses, tutorials and industry-based learning) and non-contact time (individual study time and self-directed online learning).

Contact time

Block course classes are timetabled between 8.00am-5.00pm, Monday to Friday.

- 276 teaching hours over the programme
- 240 clinic work placement hours over the programme

Non-contact time

You should plan to spend approximately 644 hours of individual study over the duration of the programme.

Additional costs

- Transport and accommodation for clinic work placement where required
- You will need to purchase the required uniforms
- Black dress pants for clinic work placements
- Travel and accommodation to attend block course classes and exams.
- \$300 approximately for required textbooks
- \$40 approximately for scrub top

Entry requirements

- NZ Certificate in Animal Technology (Veterinary Nursing Assistant) (Level 5); or
- National Certificate in Veterinary Nursing (Level 5) or equivalent.

Applicants who can demonstrate these skills may be approved for alternative entry.

Information sharing session

Applicants who meet academic entry may be required to attend an information sharing session if they have achieved their Level 5 qualification with a provider other than EIT | Te Pūkenga.

2024 Key dates

Orientation	Online module (completed prior to programme start date)
Programme starts	Monday, 19 February
Programme ends	Friday, 29 November
Semester breaks	15-26 April 1-19 July 30 September-11 October

The purpose of this session is to share information about the programme and the applicant and communicate expectations regarding the programme.

Practical requirements

- Applicants must be able to carry out physical activities within the animal room and clinic work placement to fulfil the requirements of the programme.
- Applicants must also have no objection to working with animals, dissection of animal body parts, body fluids and cadavers. EIT | Te Pūkenga reserves the right to decline entry to the programme should an applicant's physical ability or inability to work in this environment prevent them carrying out practical activities required to fulfil the requirements of the programme. These practical requirements will be discussed and confirmed during the information session.

Good character requirement

- ALL applicants are required to provide a completed Ministry of Justice Criminal Convictions Record (copy of form is attached). EIT | Te Pūkenga reserves the right to decline entry to the programme should an applicant's police record be such that they would be considered unsuitable for veterinary nursing work. Applicants with convictions for dishonesty or drug offences will likely be considered unsuitable. A criminal declaration will be required every year of enrolment in the programme.

EIT | Te Pūkenga may apply discretion to these regulations in exceptional circumstances.

A Health and Privacy Declaration will need to be completed on acceptance to the programme.

Applicants who meet all entry requirements will be selected in order of application.



English language entry requirements

All applicants must demonstrate an acceptable level of English language fluency prior to acceptance in the programme. For international learners, ways in which English language fluency may be demonstrated include the following:

- Successful study of a programme in which English was the language of instruction (subject to the conditions in the EIT | Te Pūkenga Database for English Language Proficiency (DELP))
- Completion of a New Zealand Certificate in English Language (Level 4 with any endorsement)
- IELTS Academic score of 6, with no band score lower than 5.5, achieved in a single test within the two years preceding enrolment
- Accepted international equivalents to the above IELTS scores, achieved in a single test within the two years preceding enrolment (see equivalency tables in the DELP)

Entry with credit

You may already have some knowledge or skills that can be recognised as part of your intended study. This may take a number of different forms including study at a private training establishment, workplace training, other tertiary study, life experiences or voluntary work. If you think you may qualify, you may want to apply for Cross Credit (CC) or Recognition of Prior Learning (RPL).

- CC is based on the equivalency of courses or qualifications. You would apply for CC if you have passed a very similar course at the same level.
- RPL is based on the assessment of your current knowledge and skills. You would apply for RPL if you had gained the relevant knowledge and skills through life experiences and informal learning situations.

You will be asked to provide details of anything that you would like considered as credit toward your intended programme of study, as part of your application.

You must apply prior to enrolment. CC and RPL cannot be awarded for a course if you are enrolled in that course.

Overall RPL Credit Limit of 50%. The programmes maintain the ability to partially credit courses where evidence of current competence is presented.

For further information and enquiries about CC and RPL please contact, Emma Martin, Programme Coordinator, on 06 830 1373.

Facilities

- Specialised animal practical facilities with simulated surgery facilities, live-animal housing, isolation unit, simulated clinic reception and diagnostic preparation room.
- Laboratory facilities.
- Library and computer facilities.

Assessments

Assessments consist of practical workbook completion for on-campus practicals, completion of clinic work placement portfolio, assignments, tests, exams and observations, depending on the nature of the course.

EIT is now part of Te Pūkenga

Te Pūkenga brings together New Zealand's Institutes of Technology, Polytechnics, and Industry Training Organisations to build a network of on job, on-campus and online learning.

The services we offer not only remain, they are strengthened by being part of the extensive Te Pūkenga network around the country. Your enrolment for study in 2024 will see you enrolling with Te Pūkenga and becoming part of the extensive Te Pūkenga network around the country.

The experience you need & the support to succeed

When you study at EIT | Te Pūkenga you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number.

They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.



Experienced lecturers

At EIT | Te Pūkenga, you can be confident in the quality of our teaching and your learning experience.

EIT | Te Pūkenga is highly regarded in New Zealand for research excellence due to the quality of our community centred research, our publications and our external grant income provided by funding institutions who have confidence in our research capability. You can be confident your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area.

Name	Qualification
Emma Martin <i>Programme Coordinator</i>	BVTech
Erika Smith <i>Lecturer</i>	BSc, BVN

Programme information

The structure of the programme is as follows.

To be awarded the NZ2491 NZ Diploma in Veterinary Nursing (Level 6) the student must have completed every course in the programme - as identified in the Course Descriptions below.

Total Credits for completion of the NZ2491 NZ Diploma in Veterinary Nursing qualification = 120.

Course descriptions

Course no.	Brief description	NZQA level	No. of credits	Semester offered
DVN6.01	Anaesthesia and Analgesia This course aims to allow learners to develop the knowledge and skills required to monitor and manage non-complex patients receiving general anaesthesia for surgical purposes.	6	15	1
DVN6.02	Diagnostics A This course will allow learners to develop the knowledge and skills to prepare biological samples, locate and interpret the results, and provide assistance in relevant treatment.	6	15	1
DVN6.04	Medical Nursing A This course will allow learners to develop the knowledge and skills required to provide best practice nursing care for a variety of patients to improve patient well-being.	6	15	1
DVN6.07	Work Experience and Investigation A This course will allow learners to develop the knowledge and skills required for innovative and culturally appropriate veterinary nursing practice and to practice veterinary nursing skills.	6	15	1
DVN6.11	Surgical Nursing This course will allow learners to develop the knowledge and skills required to assist during surgery and provide dental care to animals.	6	15	2
DVN6.03	Diagnostics B This course will allow learners to develop further knowledge and skills to prepare for, participate in and interpret in-house diagnostic testing, and to participate in preventative health procedures.	6	15	2
DVN6.14	Medical Nursing B This course will allow learners to develop the knowledge and skills required to apply best practice in nursing patients with specific diseases and to interpret animal behaviour to improve patient well-being.	6	15	2
DVN6.17	Work Experience and Investigation B This course will allow learners to develop information literacy and communication skills appropriate to veterinary nursing practice and to practice veterinary nursing skills.	6	15	2

How to enrol

There is an easy 3-step process to follow when enrolling at EIT | Te Pūkenga.

Step 1

Check out eit.ac.nz to see the programmes available for you to study. A copy of the course information for each programme is available on our website.

Step 2

You can now use your RealMe verified identity to apply for study at EIT | Te Pūkenga. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on 0800 22 55 348 and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

Step 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

Fees-free government scheme: Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to FeesFree.govt.nz and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

Scholarships and grants: Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at eit.ac.nz.

StudyLink: If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit studylink.govt.nz to find out more about StudyLink.

Student services levy

The student services levy is a compulsory non-tuition fee that is charged to students enrolled at EIT | Te Pūkenga. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT | Te Pūkenga from the levy are ring-fenced, meaning they can only be spent on student services.

Student loans and allowances

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at studylink.govt.nz.



Disclaimer: The Eastern Institute of Technology Limited is a business division of Te Pūkenga - New Zealand Institute of Skills and Technology. All information in this publication pertains to New Zealand Citizens or Permanent Residents, and is correct at the time of printing but is subject to change. EIT | Te Pūkenga reserves the right to amend/withdraw programmes or courses. From 2023 programmes may be subject to review as part of the Reform of Vocational Education and Training. As the review is ongoing, this document is correct at the time of publishing but the courses outlined may change over time. For full programme entry requirements visit eit.ac.nz.





NZ Diploma in Veterinary Nursing (Level 6)

Enrolment Checklist

Please Note

The following documents need to be completed and returned with your enrolment form.

Without these documents we are unable to proceed with your application.

Please complete and return the following:

- Enrolment Form
- Ministry of Justice Criminal Convictions Record
- Criminal Declaration
- Course Selection Form
- Health and Privacy Declaration
- Verified copies of your New Zealand full birth certificate carrying a unique identification number or Passport* and
- Another form of ID** (e.g. driver licence, firearms licence, 18+ card, Community Services Card, School ID etc.)

One of the above forms of identification must be photographic.

*Verification of your Birth Certificate or Passport and other form of ID must be completed by a JP, EIT | Te Pūkenga Programme Administrator or Registry staff member.

** If using RealMe for ID please also provide a second form of ID.



NZ Diploma in Veterinary Nursing (Level 6)

Ministry of Justice Criminal Convictions Record

As part of your application EIT | Te Pūkenga requires you to obtain your own Ministry of Justice criminal record check.

You will need to go online to: <https://www.justice.govt.nz/criminal-records/get-your-own/>

Please fill in the “**Requesting your own criminal report - Individual Request**”. When you submit your application, you will also need to provide proof of your identification. This can be a clear photocopy of any one of the following:

- NZ Drivers Licence - can be current or expired within the last 2 years, but cannot be cancelled, defaced or a temporary licence.
- NZ Passport - can be current or expired within the last 2 years but cannot be cancelled or defaced. Must show your signature.
- Overseas Passport - must be current and cannot be expired, cancelled or defaced. Must show your signature.
- NZ Firearms Licence - must be current and cannot be expired or defaced.
- If you do not have any of these forms of identification you will need to ask someone to confirm your identity or you will need to complete a statutory declaration.

You must provide your **email address** to receive your report. When you receive the report, you must forward it to the Centre for Veterinary Nursing Programme Administrator Deborah Comrie, at dcomrie@eit.ac.nz.

Your enrolment is not considered to be completed until this record has been received by the Programme Administrator.

As well as completing online, you can print out and post the request form and accompanying proof of identification to the Criminal Records Unit at the Ministry of Justice (postal and email address details are on the form).

If you do have a conviction, this will not automatically exclude you from enrolling. However, if you do have a conviction you will still go through the EIT | Te Pūkenga conviction review process.



NZ Diploma in Veterinary Nursing (Level 6)

Criminal Declaration Form

Applicant full name:

Please print full name clearly

Please be aware that having criminal convictions, especially for offences involving drugs or dishonesty, may affect your ability to gain employment or attend work placements in an animal facility. If your conviction history is such that it may affect your employment or work placement prospects, you may be denied entry into this programme.

Do you have any criminal convictions or pending criminal charges? Yes No

If you answered yes to the above question, please give details below:

.....
.....
.....
.....

Please read the following statement carefully before signing.

I declare that I have no undisclosed criminal convictions or pending criminal charges and am aware that failure to disclose such information could mean expulsion from the programme.

I give EIT | Te Pūkenga my full consent to obtain a police clearance check, if required, from my home country or any country that I have lived or worked in for more than 12 months.

Applicant signature

Applicant full name

Witnessed by (signature)

Witness' printed name and position or relationship to applicant

Date



NZ Diploma in Veterinary Nursing (Level 6)

Course Selection Form

Applicant full name:

Please print full name clearly

Please indicate which study path you wish to enrol in:

- Full-time - the whole programme (i.e. enrol me in all courses)
- Part-time - two courses per semester
- Other - in consultation with the Programme Coordinator

OR select individual courses below:

Course number	Course title	Credits	Please tick the semester you wish to enrol in	
			Semester 1	Semester 2
DVN6.01	Anaesthesia and Analgesia	15	<input type="checkbox"/>	Not available
DVN6.02	Diagnostics A	15	<input type="checkbox"/>	Not available
DVN6.04	Medical Nursing A	15	<input type="checkbox"/>	Not available
DVN6.07	Work Experience and Investigation A	15	<input type="checkbox"/>	Not available
DVN6.11	Surgical Nursing	15	Not available	<input type="checkbox"/>
DVN6.03	Diagnostics B	15	Not available	<input type="checkbox"/>
DVN6.14	Medical Nursing B	15	Not available	<input type="checkbox"/>
DVN6.17	Work Experience and Investigation B	15	Not Available	<input type="checkbox"/>



NZ Diploma in Veterinary Nursing (Level 6)

Health and Privacy Declaration

Required for all of the animal healthcare and veterinary nursing programmes.

It is essential to declare honestly on this form. A declaration of a medical condition does not mean that you will be excluded from your preferred programme of study. It provides an opportunity for us to discuss with you an appropriate plan for your situation.

Please read carefully and tick or highlight the appropriate box(es).

Applicant full name: Student ID:
Please print full name clearly If known

Health declaration

I have listed below any medical condition(s) (mental or physical) that may impact on my ability to work safely in the animal care/healthcare context. If none, please write N/A.

.....
.....
.....
.....
.....
.....
.....

Other information

Please let us know of any other information that will help us provide you with the best support to enable you to succeed (for example: learning difficulties, other special needs).

.....
.....
.....
.....
.....
.....

Privacy declaration

Please tick Yes or No for each of the below:

1. Pursuant to Principle 11.1(a) of the Privacy Act 2020, I agree to the disclosure and use of the information on this form (and supporting information) by EIT | Te Pūkenga to work placements where I may be completing practical experience.

Yes No

2. I understand that I have the right to access and correct any of my personal information held by EIT | Te Pūkenga, and am required to update the information held about me should this change at any time I am studying with EIT | Te Pūkenga.

Yes No

Overall declaration

Please tick Yes or No for each of the below:

1. I understand that if any false or deliberately misleading information is given, or any material fact suppressed, my enrolment may be terminated.

Yes No

2. I understand that EIT | Te Pūkenga requires this information to ensure the safety of animals, public and staff in animal facilities and veterinary clinics where I may be completing practical experience.

Yes No

3. I understand that if anything changes in relation to this declaration after the date I have signed it, while I am an applicant or enrolled in an animal healthcare and veterinary nursing programme, I must notify EIT | Te Pūkenga immediately.

Yes No

Applicant full name (printed)

Applicant signature

Date

If you have any questions regarding this declaration, please contact Emma Martin, Programme Coordinator, on 06 830 1373 or email emartin@eit.ac.nz.