

2024

Fee free

Enrol now



NZ Diploma in Cookery (Advanced)

Level 5

- **Managed Traineeship**

Are you currently working in a commercial kitchen and ready to move to the next level with a NZ Diploma in Cookery (Advanced) qualification?

Gain your Level 5 qualification whilst working in this vibrant industry.

This In-Work Programme allows you to continue to work and earn whilst having access to all the EIT | Te Pūkenga amenities and support during your one year study period. You will achieve the NZQA approved NZ Diploma in Cookery (Level 5) (Advanced) combining real world experience in the work place whilst gaining knowledge, skills and techniques.

NOTE: You will be required to cook with and consume all types of meat. If you are vegetarian, or have a specialised diet, please talk to us before applying.

Location	Hawke's Bay
Start	July
Length	One year part-time
Contact	Margaret Skews Phone: 06 830 1421 Email: mskews@eit.ac.nz



TE AHO A MĀUI



Te Pūkenga

For NZ Citizens and Permanent Residents

Do you have a flair for cheffing?

The programme is delivered part-time over one year to trainees employed in the workplace. Trainees will be required to attend one six-hour lesson per week over one year.

These will be primarily based around preparing you for “learning how to learn” and completing verification audits of you meeting the course learning outcomes. The workshops will be based on three separate areas. These areas are:

- **Learning to Date**
An assessment of what learning has occurred to date and how does that meet the learning outcomes of the course/s.
- **Future Learning**
The preparation of the learner with the skills and tools for their next element of workplace learning.
- **Bespoke Learning**
The delivery or facilitation of bespoke learning which cannot be met within the workplace context.

NOTE: It is envisioned that there will be at times workplaces that cannot provide all the opportunities for learners to meet certain learning outcomes. In response to these situations, we propose to include bespoke classes to meet these learning needs. These classes could be technical (such as patisserie or culinary techniques), design (such as creative practice) or management focused and will be delivered on a needs-based, case-by-case basis.

Subject areas

- Introduction to Advanced Cookery
- Advanced Cookery
- Work Experience
- Capstone

You are welcome to make an appointment to discuss your study options with our staff.

Career opportunities

Graduates of the NZ Diploma in Cookery (Level 5) (Advanced) - Managed Traineeship are presented with the chance to take up higher-level employment opportunities in the food and hospitality industry, including cafés, restaurants, fine dining establishments, hotels, commercial kitchens, and specialist and commercial catering.

Graduates will be eligible to study the Bachelor of Culinary Arts Level 7.

Partnerships

Our lecturers are highly trained professionals with particular areas of expertise in culinary arts, and food and beverage service.

The staff maintains contact with other professionals through organisations such as HCIMA (Hotel and



NZ Diploma in Cookery (Advanced) Managed Traineeship Level 5, 120 credits

 Hawke's Bay

 Part-time: 1 year

 Fee: Visit [fees.eit.ac.nz](https://www.eit.ac.nz/fees) to see the fees for this programme

Catering Industry Management Association), RANZ (Restaurant Association of New Zealand), HANZ (Hospitality Association of New Zealand), Ringa Hora (Services) Workforce Development Council, NZCA (New Zealand Chefs Association) and, CFANZ (Cookery and Food Association of New Zealand).

We value our partnership with learners and aim to provide quality education in a supportive environment, encouraging personal growth and professional development.

Timetable

Your study time will be made up of contact time (class times, tutorials, industry-based learning) and non-contact time (your own individual study time).

Contact time

On-campus classes are usually scheduled between 1.00pm-7.00pm, Tuesdays.

Non-contact time

You should plan to spend one (1) hour per classroom hour on individual study.

Additional costs

- Black leather shoes, fully enclosed and flat.

Entry requirements

Applicants must:

- Have achieved NZ Certificate in Cookery (Level 4); or
- Demonstrate equivalent cookery knowledge and skills either through study at EIT | Te Pūkenga or another institution, or practical work in the hospitality or similar industry that includes a focus on professionalism **and** meet the NCEA Level 1 Literacy and Numeracy requirement, or provide evidence of achievement at a higher level, and
- Have basic computer skills.

Other requirements

All prospective trainees and employers will meet with the Programme Coordinator prior to enrolment where the programme will be discussed. The Programme Coordinator will liaise with employers to ensure trainees are able to meet the requirements of the programme.

If there are any areas where employers may not be able to supply opportunities within their kitchen, the trainee will be able to attend a master class within the campus training kitchen.

2024 Key dates

Programme starts Tuesday, 23 July

Programme ends Wednesday, 16 July 2025

Semester breaks 30 September - 11 October
17 December - 28 January 2025
14-25 April 2025

Entry process

Applicants with the NZ Certificate in Cookery (Level 4) and evidence of or an attestation to basic computer skills are automatically accepted onto the programme.

An up-to-date CV or a personal declaration will be required of those who do not meet the requirements through a standard pathway to demonstrate their potential to succeed. An interview will be carried out if the CV or personal declaration does not initially demonstrate the potential to succeed.

Acceptance onto the programme will be on a first come, first served basis.

Interviews

An interview may be required.

English language entry requirements

Applicants for whom English is not their first language must have an acceptable level of English language fluency prior to enrolment in the programme. This may be demonstrated in a variety of ways, including:

- Successful study of a programme in which English was the language of instruction (conditions apply)
- Completion of a New Zealand Certificate in English Language (Level 5 with any endorsement)
- Approved scores on IELTS tests (Academic score of 5.5 with no band score lower than 5)
- International equivalents to IELTS accepted by NZQA

Entry with credit

For information and enquiries about Recognition of Prior Learning and Cross Credit please contact the Programme Coordinator, Korey Field on 06 830 1174 or kfield@eit.ac.nz



Assessments

This programme is assessed using achievement-based assessment. Learners must reasonably attempt and submit all summative assessment activities at the time, due date and place stipulated, and gain a minimum of 50% in each activity in order to pass and receive credit for this course.

Facilities

Large modern training and production kitchens are complemented by a fully licensed restaurant on the EIT | Te Pūkenga Hawke's Bay campus and will be open to the public on selected days for breakfast, lunch and dinner from March to December. It is run by learners from all of the hospitality programmes, and as such forms an integral part of these programmes.

Experienced lecturers

At EIT | Te Pūkenga, you can be confident in the quality of our teaching and your learning experience.

EIT | Te Pūkenga is highly regarded in New Zealand for research excellence due to the quality of our community centred research, our publications and our external grant income provided by funding institutions who have confidence in our research capability. You can be confident your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area.

Name	Qualification
Korey Field <i>Programme Coordinator</i>	NZQA 751, 752 & 753, Professional Chef
Mark Caves <i>Lecturer</i>	Bachelor of Culinary Arts NZQA 751, 752 & 753, Professional Chef

Programme information

The NZ Diploma in Cookery (Level 5) (Advanced)- Managed Traineeship is a programme that consists of 120 credits.

In the following descriptions: Pre-requisite = courses which must be studied before.

Course descriptions

Course no.	Brief description	NZQA level	No. of credits
COOK5.01	Introduction to Advanced Cookery Learners will use advanced preparation, cookery, and presentation technique to design dishes, and develop an understanding and apply kitchen management process to enable consistency, accuracy and sustainability in their dishes.	5	45
COOK5.02	Advanced Cookery Learners will use advanced preparation, cookery and presentation techniques to design dishes for a variety of commercial contexts. Learners will develop and implement kitchen management process to enable consistency, accuracy and sustainability in their recipe designs. <i>Pre-requisite:</i> COOK5.01 Introduction to Advanced Cookery	5	45
COOK5.03	Work Experience For learners to gain an understanding of the management and leadership skills required to run a commercial kitchen and reflect on and further develop their own personal perspectives.	5	15
COOK5.04	Capstone Learners will develop advanced interpretation, design and menu production skills that will enable them to operate within a commercial context. <i>Pre-requisite:</i> COOK5.02 Advanced Cookery	5	15

The experience you need & the support to succeed

When you study at EIT | Te Pūkenga you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number.

They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.

How to enrol

There is an easy 3-step process to follow when enrolling at EIT | Te Pūkenga.

Step 1

Check out eit.ac.nz to see the programmes available for you to study. A copy of the course information for each programme is available on our website.

Step 2

You can now use your RealMe verified identity to apply for study at EIT | Te Pūkenga. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on 0800 22 55 348 and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

Step 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

Fees-free government scheme: Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to FeesFree.govt.nz and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

Scholarships and grants: Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at eit.ac.nz.

StudyLink: If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit studylink.govt.nz to find out more about StudyLink.

Student services levy

The student services levy is a compulsory non-tuition fee that is charged to students enrolled at EIT | Te Pūkenga. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT | Te Pūkenga from the levy are ring-fenced, meaning they can only be spent on student services.

Student loans and allowances

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at studylink.govt.nz.



Disclaimer: The Eastern Institute of Technology Limited is a business division of Te Pūkenga - New Zealand Institute of Skills and Technology. All information in this publication pertains to New Zealand Citizens or Permanent Residents, and is correct at the time of printing but is subject to change. EIT | Te Pūkenga reserves the right to amend/withdraw programmes or courses. From 2023 programmes may be subject to review as part of the Reform of Vocational Education and Training. As the review is ongoing, this document is correct at the time of publishing but the courses outlined may change over time. For full programme entry requirements visit eit.ac.nz.

NZ Certificate in Cookery (Advanced) (Level 5) Managed Traineeship Enrolment Checklist

Please Note

These forms are to be returned with your completed enrolment form.

Your application cannot be considered if any of this information is missing.

Please complete and return the following:

- Enrolment Form - completed, signed and dated
- Course Selection Form - completed, signed and dated
- Evidence of Learning - if you are seeking Cross Credit or Recognition of Prior Learning for any courses
- Industry Experience - completed, signed and dated
- Computing Skills Declaration - completed, signed and dated
- Health and Fitness Declaration - completed, signed and dated with support information if required
- Personal Statement - completed, signed and dated and in your own words and handwriting
- Marriage Certificate or Change of Name document (verified copy only) - if you are enrolling under a different name from the one on your National Student Index number

If you do not have an active National Student Index number you may need to provide the following information:

- Birth Certificate (verified copy only)
- Marriage Certificate or Change of Name document (verified copy only) - if you are enrolling under a different name from your Birth Certificate

A current passport may be submitted for name and birth date identification instead of the above documents.

Please be aware that copies of these identification documents must be certified by a JP. Alternatively, originals can be sighted, copied and certified by EIT | Te Pūkenga Administration staff.



NZ Certificate in Cookery (Advanced) (Level 5) Managed Traineeship

Course Selection Form

Please include this page with your enrolment form.

Applicant name:

Please fill out your course selection form by ticking each course that you need to be enrolled into and ticking any courses that you have already achieved and would like Cross Credited.

Evidence that you have achieved a course is required to be sent for you to gain a Cross Credit.

You must have achieved all learning outcomes within a course to apply for a Cross Credit.

Please note: RPL and Cross Credit cannot be awarded for a course if you are enrolled in that course. You must apply prior to enrolment, using this Course Selection Form.

Course code	Course title	Level	Credits	Tick to enrol	CC and/or RPL (Admin/PC only)
COOK5.01	Introduction to Advanced Cookery	5	45	<input type="checkbox"/>	<input type="checkbox"/>
COOK5.02	Advanced Cookery	5	45	<input type="checkbox"/>	<input type="checkbox"/>
COOK5.03	Work Experience	5	15	<input type="checkbox"/>	<input type="checkbox"/>
COOK5.04	Capstone	5	15	<input type="checkbox"/>	<input type="checkbox"/>

Applicant signature:

Programme Coordinator
or Administrator signature:

Date:



NZ Certificate in Cookery (Advanced) (Level 5) Managed Traineeship

Cookery/Chef Industry Experience

Please include this page with your enrolment form.

Applicant name:

Please list any relevant work (include part-time and voluntary).

Company/organisation	Type of work undertaken	Length of time



NZ Certificate in Cookery (Advanced) (Level 5) Managed Traineeship

Computing Skills Declaration

Please include this page with your enrolment form.

Applicant name:

I currently have:

Unit 111

Other computing unit standards

Community computing

Other: (Please provide details)

.....
.....
.....
.....
.....

Applicant signature:

Date:



NZ Certificate in Cookery (Advanced) (Level 5) Managed Traineeship

Health and Fitness Declaration

Please include this page with your enrolment form.

Applicant name:

Please answer the following questions. Answering YES to any of these questions will not necessarily result in being excluded from the programme.

Hospitality programmes require strength and stamina.

Do you have any problems involving addiction to alcohol or illegal substances?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any medical difficulties that may affect your ability to study at EIT Te Pūkenga?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any physical difficulties that may affect your ability to study at EIT Te Pūkenga?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any psychiatric or psychological difficulties that may affect your ability to study at EIT Te Pūkenga?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If you answered YES to any of these questions please provide further information on a separate sheet or include the details on the Personal Statement form. You will need to attach a letter from your health professional stating that you are fit to study on the programme.	

Hospitality programmes are challenging and require commitment.

Are there any personal circumstances, e.g. young children, other dependants or transport problems that may affect your ability to attend regularly?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If you answered YES to any of these question please provide further information on a separate sheet or include the details on the Personal Statement form.	

I confirm that all the information contained in this document is true and correct. I understand that giving a false declaration or failing to disclose information may:

- Prevent me from being accepted onto the programme, or
- If accepted, prevent me from continuing on the programme.

Applicant signature:

Date:

