

2027



Fee Free*

Enrol Now!

NZ Certificate in Skills for Learning and Working, for Supported Learners

Level 1

This qualification is intended for adults with an intellectual disability who require specialised support with their learning in relation to skills for living, and who wish to gain skills that lead to employment or to further learning.

Graduates will be able to self-manage meaningful participation in social, cultural, family/whānau and community contexts, extending to a workplace and/or learning context with support.

Location	Hawke's Bay
Start	February
Length	Two years full-time
Contact	HealthWellbeing@eit.ac.nz 0800 22 55 348

For NZ Citizens and Permanent Residents

*This programme was fee free in 2026 but is subject to review in 2027. Refer to free.eit.ac.nz for the most up to date information.

Become more independent in your community

This certificate incorporates NZQA Supported Learning unit standards, providing an opportunity for you to gain national recognition and acknowledgement for your achievements.

We value our partnership with you and aim to provide quality education in a supportive environment, encouraging personal growth and professional development.

You are welcome to make an appointment to discuss your study options with our staff and to view our facilities.

This programme aims to enhance your Literacy and Numeracy skills, personal and workplace readiness and will provide you with the opportunity to:

- Experience workplace environments
- Become more independent
- Be confident about decision making in your life

You must be independent with personal carers or have access to support while studying at EIT.

Career and Study Opportunities

Once you've completed this certificate you may want to explore your employment options. You can speak to an EIT staff member about your options.

Timetable

Your study time will be made up of on campus contact time which includes class times, tutorials, workshops, field trips and work-based learning.

Contact Time

On campus contact time is scheduled between 9.00am-3.00pm, **Monday, Tuesday, Thursday and Friday.**



NZ Certificate in Skills for Learning and Working for Supported Learners Level 1, 120 credits



Hawke's Bay



Full-time: 2 years



Fee: Visit fees.eit.ac.nz to see the fees for this programme



2027 Key Dates

Programme Starts	Monday, 15 February
Year One Ends	Friday, 26 November
Semester Breaks	12 April - 23 April 28 June - 16 July 27 September - 8 October

Entry Requirements

All potential learners will be expected to attend an interview as a part of the application process.

Entry with Credit

You may already have some knowledge or skills that can be recognised as part of your intended study. This may take a number of different forms including study while at high school, study at a private training establishment, workplace training, other tertiary study, life experiences or voluntary work. If you think you may qualify, you may want to apply for Cross Credit (CC) or Recognition of Prior Learning (RPL).

- CC is based on the equivalency of courses or qualifications. You would apply for CC if you have passed a very similar course at the same level.
- RPL is based on the assessment of your current knowledge and skills. You would apply for RPL if you had gained the relevant knowledge and skills through life experiences and informal learning situations.

You will be asked to provide details of anything that you would like considered as credit towards your intended programme of study, as part of your application.

CC and RPL cannot be awarded for a course if you are already enrolled in that course. **You must apply prior to enrolment.**

For further information and enquiries about CC and RPL please contact the Faculty Administrator on 0800 22 55 348 or HealthWellbeing@eit.ac.nz.

Literacy and Numeracy Skills

A literacy and numeracy assessment is part of the preparation for all level one to three programmes. This is a national requirement from the Tertiary Education Commission (TEC). This information gives your tutors information on what you already know to help them provide the help that you may need in your studies.

There are two assessments. The first assessment will take place within the first three weeks of the programme. The second will be a week or two before you finish the programme. This final assessment will show how you have improved with your Literacy and Numeracy skills.

There will always be a tutor to help you when doing the assessment. The most important thing to know about this assessment is that you cannot fail. You will merely get information on your literacy and numeracy skills. The result will not have an impact on any of your assessment marks in your course work.

Assessments

Unit standards and EIT course assessments are on-going where tutors observe learner work in class, practical tasks, interaction and individual work. Participation is a requirement of all courses.

Facilities

Facilities include dedicated classroom space, use of Pettigrew Green Arena and a variety of off-site settings.



Experienced Lecturers

At EIT, you can be confident in the quality of our teaching and your learning experience.

Academic staff have qualifications in teaching adult learners and are continuing to advance on these qualifications. They maintain strong links with Disability Support and supported employment providers.

Course Descriptions

Stream 1 and 2

Course no.	Brief description	NZQA level	No. of credits	Version
SLW1.001 Being Myself				
US29302	Demonstrate interpersonal skills in familiar contexts (Supported Learning).	1	4	3
US29304	Describe elements of own culture, basic rights and responsibilities of residing in Aotearoa.	1	4	4
SLW1.002 Work and Life Balance				
US29305	Set personal goals and carry out plan designed to achieve personal goals.	1	4	3
US29306	Apply problem solving strategies to resolve day to day issues (Supported Learning).	1	4	3
US29309	Plan a personal work pathway (Supported Learning)	1	4	3
SLW1.003 Health and Happiness				
US29300	Maintain hauora – personal health and wellbeing (Supported Learning).	1	6	3
US29301	Demonstrate strategies to ensure personal safety (Supported Learning).	1	6	3
SLW1.004 Creative Space				
SLW1.005 Keeping on Track				
US32927	Maintain commitments to a limited range of repetitive and familiar activities within a defined context.	1	5	1
US29299	Access and use facilities and services in the community (Supported Learning).	1	5	3
SLW1.006 Community Project				
SLW1.007 Words and Numbers				
US29307	Use functional literacy skills in day to day context.	1	5	3
US29308	Use functional numeracy skills in a range of day to day context.	1	5	3
SLW1.008 Skills towards Work				
US29303	Demonstrate behaviours appropriate to different types of relationships and contexts (Supported Learning).	1	4	3



How to Enrol

There is an easy 3-step process to follow when enrolling at EIT.

01 Find Your Programme

Go online to eit.ac.nz to see the programmes available to study at EIT. Once you find a programme you are interested in, you can download course information to find out more.

02 Apply Online

Applying online at eit.ac.nz is the quickest way to apply to study at EIT. Once you have submitted your application we will let you know if we need a copy of your primary ID or any further documentation from you.

Apply Using RealMe

You can use your RealMe verified identity to apply for study at EIT. If you use your RealMe verified identity you won't need to provide us a copy of your primary ID (unless you are on a visa from Immigration NZ to be in New Zealand).

Applying by post

You can also apply using a paper enrolment form. Please email us at info@eit.ac.nz and we will send one out to you.

Applying in person

You can return your enrolment form with any additional documentation and your identification to any of EIT's Regional Learning Centres, or at the Hawke's Bay or Tairāwhiti Campus.

Next Steps

Once your application has been processed, you will be contacted by your programme's administrative team.

They will provide you with programme information including the start date of your study and any special information regarding your programme. You may also be sent course selection forms which you need to complete and return to us. Depending on your chosen programme of study, you may be invited to attend an interview before you are fully enrolled.

03 Arrange Payment

Full payment of enrolment fees must be arranged before the start of your programme. You will receive an invoice with payment details.

Scholarships

There is information about a range of scholarships on our website eit.ac.nz/students/scholarships.

Student Loans and Allowances

If you need to pay for your own study you can choose to apply for a Student Loan and/or Student Allowance with StudyLink. StudyLink is a service of the Ministry of Social Development.

Apply well before your programme begins (even if you haven't been accepted yet) so you will be ready to get your payments when you need them most. Check out what you qualify for at studylink.govt.nz.

Student Services Levy

The Student Services Levy is a compulsory, non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning.

The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

DISCLAIMER:

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All information in this publication pertains to New Zealand Citizens or Permanent Residents and is correct at the time of printing but is subject to change. EIT reserves the right to amend/withdraw programmes or courses.

Fees for 2027 will be set by November 2026 and are subject to change. For the latest information, or for full programme entry requirements visit eit.ac.nz or phone 0800 22 55 348.

NZ Certificate in Skills for Learning and Working, for Supported Learners [Level 1]

Documentation/Forms

Please Note

**The following documents need to be completed and returned
with your enrolment form.**

**Without these documents we are unable to proceed with your
application.**

Please complete and return the following:

- ☐ Applicant Information Form
- ☐ Applicant Health Declaration Form

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Applicant Information Form

Applicant Name: _____

Key Support Name: _____

Relationship: _____

Email: _____ Phone: _____

Address: _____

Interview Questions

Please answer these questions as fully as possible prior to attending your interview.

1. What work experience/s have you had?

2. What work experience might you like to do?

3. Will you need help with any of the below learning needs? (Please tick the box/es that you might need help with.)

- ☐ Reading and writing
- ☐ Numbers
- ☐ Time management
- ☐ Communication skills
- ☐ Personal wellbeing

4. What are the activities, interests and hobbies that you are involved in?

5. If possible please provide a copy of IEP and risk management plan if appropriate.

Signature:

(Applicant or on behalf of)

Date:



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NZ Certificate in Skills for Learning and Working, for Supported Learners [Level 1]

Applicant Health Declaration Form

A declaration of an applicant's past and present health is a requirement for entry into the NZ Certificate in Skills for Learning and Working [Level 1] programme. The information is required for the following reasons:

- To gain background knowledge of the applicant.
- To provide risk management information that may be necessary in case of accident, illness or emergency.

This form and its contents will be treated as strictly confidential.

Applicant Name: _____
(Surname) (First Names)

Date of Birth: _____

Doctor: _____

Phone: _____

Dentist: _____

Phone: _____

Emergency Contact: _____

Address: _____

Work Contact Number: _____

Home Contact Number: _____

Mobile Contact Number: _____

1. Present Health (at time of completing application)

Have you ever experienced any of the following?

An allergy of any kind?

☐ Yes ☐ No

If yes, please comment: _____

Any vision problems?

☐ Yes ☐ No

If yes, please comment: _____

Any impairment of hearing?

☐ Yes ☐ No

If yes, please comment:

Epilepsy/seizures or headaches? If yes, please state below.

☐ Yes ☐ No

Type:

Date of last seizure:

How often does it occur?

What medications are required?

Any other things we need to know?

2. Other Medical Conditions

Are there any other illnesses or injuries not covered in the above questions?

☐ Yes ☐ No

If yes, please comment:

3. Nature of Disability

Please list below your/the applicant's disability.

Are any support aids required?

☐ Yes ☐ No

If yes, please comment:

4. Challenges and Behaviours

Are there situations that could be challenging for you/the applicant?

☐ Yes ☐ No

If yes, what are they?

.....

How may we assist you during these times?

.....

.....

Are there any other safety issues we need to know about that we can help you with?

.....

.....

Signature:

Date:

(Applicant or on behalf of)

Information Permission

I give permission for information contained herein to be divulged to other persons on the understanding that the information made available is:

- To ensure my own safety and risk management.
- Kept in confidence and my privacy is maintained.

Signature:

Date:

(Applicant or on behalf of)

Permission to Attend Off-site Events

I give permission for to attend events off-site from the EIT campus.

- In the event of an accident or illness, I authorize EIT staff to obtain medical assistance.
- I agree to comply with the student conduct policy.

Signature:

Date:

(Applicant or on behalf of)

Permission to Use Photos and Images from the Programme.

Signature:

Date:

(Applicant or on behalf of)