

2024

NZ Certificate in Hairdressing

Level 3

Get practical skills backed up by theoretical knowledge using project based learning. From simple blow waves to fashion-focused colouring techniques, you can get creative!

This certificate will equip you with the skills and techniques to set you on the path to becoming a professional stylist. On completion, you can progress into the NZ Certificate in Hairdressing (Professional Stylist) (Level 4).

Location	Hawke's Bay
Start	February and July*
Length	One year full-time
Contact	Kenzie Turnbull Phone: 06 830 1439 Email: kturnbull@eit.ac.nz

* Subject to sufficient enrolments.
For NZ Citizens and Permanent Residents

Do you have a flair for hair?

The purpose of this qualification is to provide the hairdressing industry with people who have obtained sufficient knowledge, practical skills and attitudes to perform limited salon and client support services that contribute to the effective operation of the salon.

This qualification is suitable if you have no prior knowledge or experience in support services for hairdressing salons and clients and if you wish to provide limited salon support and client support services in a hairdressing salon.

Project-based learning will be used to deliver the content practically so you are industry aligned and as a graduate you will be capable of operating at a foundation level under supervision.

Subject areas

- Preparation for employment in the hairdressing industry
- Foundation skills to designing a total look including short and long hair styling, cutting, colouring and reformation basics
- Client journey throughout the salon
- Creative hair design
- Work-based learning in salon ELITE, the EIT commercial hairdressing salon

Come in and have a chat about your study options with the staff at our Hawke's Bay campus and view our facilities anytime.

Career and study opportunities

Graduating with the NZ Certificate in Hairdressing (Level 3) will open up a wide variety of future opportunities in hairstyling and hair-care.

Following completion of the programme you will be well placed to enter the dynamic and glamorous world of professional hairstyling. The world will be your oyster and you could end up working in the following areas:

- Salon support
- Salon reception
- Retail sales

Complete your qualification by continuing your study with:

- NZ Certificate in Hairdressing (Emerging Stylist) (Level 4)
- NZ Certificate in Hairdressing (Professional Stylist) (Level 4)



NZ Certificate in Hairdressing Level 3, 120 credits

 Hawke's Bay

 Full-time: 1 year

 Fee: Visit [fees.eit.ac.nz](https://www.eit.ac.nz/fees) to see the fees for this programme

Timetable

Your study time will be made up of contact time (class times, tutorials, industry-based learning) and non-contact time (your own independent study time, online learning).

Contact time

On-campus classes are usually scheduled between 9.00am - 4.00pm, Monday to Wednesday with occasional variations.

You will be required to be on-campus for 21 hours per week. As a part of your study you will be required to spend time within salon ELITE, our commercial hairdressing salon.

Non-contact time

You should plan to spend 15 hours of independent study time per week.

Access to a computer and the internet is required to complete this programme.

Entry requirements

There are no minimum academic requirements. However, applicants will need to provide their CV detailing any relevant work experience and academic achievements. This information will be used to assess whether the applicant is likely to successfully complete the NZ Certificate in Hairdressing (Level 3).

All applicants are required to show evidence of a level of literacy and numeracy sufficient to:

- Be able to study at this level, **and**
- Interpret and apply health and safety requirements.

Literacy and Numeracy for Adults Assessment Tool or similar assessment of literacy and numeracy may be required.

Health and professional requirements

All applicants are required to:

- Sign a declaration that they are in good health (having no medical, physical or psychological conditions that would preclude working with vulnerable clients).

If any declaration identifies any issue that may impact on the applicant's ability to complete the programme, the applicant can discuss these with the Programme Coordinator at an information session. EIT reserves the right to decline entry to the programme should an applicant's health difficulties be such that they would be considered unsuitable for the type of work undertaken

2024 Key dates

Intake one Starts: Monday, 19 February
Ends: Friday, 29 November

Intake two Starts: Monday, 22 July
Ends: Friday, 27 June 2025

Semester breaks 15-26 April
1-19 July
30 September-11 October

whilst on this programme or by graduates of this programme. This decision will be based on relevant professional association or industry requirements.

English language entry requirements

All applicants must demonstrate an acceptable level of English language fluency prior to acceptance in the programme.

For international applicants wishing to enrol in the NZ Certificate in Hairdressing (Level 3), ways in which English language fluency may be demonstrated include the following:

- Successful study of a programme in which English was the language of instruction (subject to NZQA conditions)
- Completion of a New Zealand Certificate in English Language (Level 3 with any endorsement)
- IELTS Academic score of 5.0, with no band score lower than 5.0, achieved in a single test within the two years preceding enrolment
- Accepted international equivalents to the above IELTS scores
- Completion of an EIT assessment



Entry with credit

You may already have some knowledge or skills that can be recognised as part of your intended study. This may take a number of different forms including study while at high school, study at a private training establishment, workplace training, other tertiary study, life experiences or voluntary work. If you think you may qualify, you may want to apply for Cross Credit (CC) or Recognition of Prior Learning (RPL).

- CC is based on the equivalency of courses or qualifications. You would apply for CC if you have passed a very similar course at the same level.
- RPL is based on the assessment of your current knowledge and skills. You would apply for RPL if you had gained the relevant knowledge and skills through life experiences and informal learning situations.

You will be asked to provide details of anything that you would like considered as credit toward your intended programme of study, as part of your application.

You must apply prior to enrolment. CC and RPL cannot be awarded for a course if you are already enrolled in that course.

For further information and enquiries about CC and RPL please contact the Programme Administrator, Kenzie Turnbull, on 06 830 1439 or email kturnbull@eit.ac.nz.

Transfers/cross credits

A similar qualification may be delivered at a number of other tertiary institutes around New Zealand. If you were to transfer to one of those other institutes you may be granted academic credit for some of the papers completed successfully while studying at EIT, but this is at the discretion of the other institute.

Please note: Fees are not transferable between institutes.

Literacy and numeracy skills

A literacy and numeracy assessment is part of the preparation for all level one to three programmes. This

is a national requirement from the Tertiary Education Commission (TEC). This information gives your tutors information on what you already know to help them provide the help that you may need in your studies.

There are two assessments. The first assessment will take place within the first three weeks of the programme. The second will be a week or two before you finish the programme. This final assessment will show how you have improved with your Literacy and Numeracy skills.

There will always be a tutor to help you when doing the assessment. The most important thing to know about this assessment is that you cannot fail. You will merely get information on your literacy and numeracy skills. The result will not have an impact on any of your assessment marks in your course work.

Assessments

Assessments include assignments, practical assessments, online assessments and theoretical knowledge tests.

Facilities

EIT has modern purpose built teaching salons and ELITE, a commercial salon, where learners gain industry-based experience working with clientele alongside the latest technology.

The experience you need & the support to succeed

When you study at EIT you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number.

They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.



Experienced lecturers

At EIT, you can be confident in the quality of our teaching and your learning experience.

EIT is highly regarded in New Zealand for research excellence due to the quality of our community centred research, our publications and our external grant income provided by funding institutions who have confidence in our research capability. You can be confident your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area.

EIT hairdressing tutors bring a wide range of experience in both practical and theoretical skills to their teaching. All have a hairdressing industry background and are continually upgrading and expanding their qualifications.

Name	Qualification
Paula Morris <i>Programme Coordinator</i>	CIDESCO, CIBTAC, NZIEBTH, ABTHNZI, CertAdEd, CertNutrSc
Clare Wills	NatCertHairdressing (City&Guilds), NatDipAdEd (City&Guilds), DipLit (City&Guilds), NatCertAdLit
Courtney Cowen	NZCertHairdressing

Course descriptions

In the following descriptions:

Pre-requisite = courses that must be successfully completed before the next course can be taken.

NB: Courses are offered subject to sufficient enrolments.

Course no.	Brief description	NZQA level	No. of credits	Semester offered
PERS3201	Professional Identity Learners will be provided with the knowledge and skills to discover their own personality and the features of their physical self, as well as recognise the personalities and physical features of others, and how they will use that to function as professionals in the hairdressing environment.	3	10	1
PERS3202	Salon Discovery This course will provide the learner with the knowledge and skills to process a client professionally through the salon in a hygienic, safe and sustainable manner.	3	15	1
PERS3203	The Art of Hair Design This course will provide the learner with the knowledge and skills to process a client professionally through the salon in a hygienic, safe and sustainable manner.	3	20	1
PERS3204	Reformation Basics This course will provide the learners with the knowledge and skills to perform reformation services.	3	15	1
PERS3205	Introduction to Sculpture Learners will develop foundation knowledge and practical skills in the art of hair sculpture.	3	15	2
PERS3206	Colour Basics This course will provide learners with the knowledge and skills to perform colour basics.	3	20	2
PERS3207	Client Journey In this course learners will develop the knowledge and skills to provide complete client services in the salon. <i>Pre-requisites: PERS3201, PERS3202, PERS3203, PERS3204, PERS3205, PERS3206</i>	3	15	2
PERS3208	Grand Finale In this course learners will develop the knowledge and skills for showcasing their collection of creative designs. <i>Pre-requisites: PERS3207</i>	3	10	2

How to enrol

There is an easy 3-step process to follow when enrolling at EIT.

Step 1

Check out eit.ac.nz to see the programmes available for you to study. A copy of the course information for each programme is available on our website.

Step 2

You can now use your RealMe verified identity to apply for study at EIT. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on **0800 22 55 348** and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

Step 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

Fees-free government scheme: Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to FeesFree.govt.nz and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

Scholarships and grants: Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at eit.ac.nz.

StudyLink: If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit studylink.govt.nz to find out more about StudyLink.

Student services levy

The student services levy is a compulsory non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

Student loans and allowances

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at studylink.govt.nz.



Disclaimer: All information in this publication pertains to New Zealand Citizens or Permanent Residents, and is correct at the time of printing but is subject to change. Eastern Institute of Technology Limited (a business division of Te Pūkenga - New Zealand Institute of Skills and Technology) reserves the right to amend/withdraw programmes or courses. From 2023 programmes may be subject to review as part of the Reform of Vocational Education and Training. As the review is ongoing, this document is correct at the time of publishing but the courses outlined may change over time. For full programme entry requirements visit eit.ac.nz.

NZ Certificate in Hairdressing (Level 3)

Documentation/Forms

Please Note

The following documents are to be returned with your completed enrolment form.

Without these we are unable to process your application.

Please complete and return the following:

- Enrolment Form
- Brief Personal Statement (including brief CV/Work History)
- Health Declaration Form
- Please provide **two** of the following as evidence of your identity (verified copies only):
 - Passport (NZ or Overseas)
 - NZ Full Birth Certificate
 - NZ Driver Licence
 - Community Services Card
 - 18+ Card

NZ Certificate in Hairdressing (Level 3) Brief Personal Statement

(Handwritten please - remember to also include a brief CV/work history)

Applicant name:

1. What do you believe are your personal strengths?

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2. How would you describe your attributes as a friend, a family member, or as a member of your community?

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3. Why are you interested in studying for a qualification in hairdressing?

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4. Please give details of any work experience/volunteer work you have done that involved either caring for people, providing customer service or retailing?

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5. Have you had a criminal conviction within the last five years?

Yes No Please note: Clean Slate does not apply

As part of this programme you may have practical experiences with agencies or organisations who may require you to obtain a Police vetting of your personal information for any criminal convictions, criminal history, and details of fines and enforcements. A prior conviction may not necessarily exclude you from acceptance into the programme, but we may need to discuss it with you.

Applicant signature: Date:

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Health Declaration Form

Applicant name:

Should you have any questions about the level of health required to complete this programme please contact the Programme Coordinator prior to completing this declaration.

Programme Coordinator: Paula Morris, email pmorris@eit.ac.nz or phone 06 830 1504

- I declare that I have no medical, physical or psychological conditions that would significantly impact on my ability to participate in the practical and theory components of this programme. Should my health status change dramatically during my study I confirm I will make the Programme Coordinator aware of this change.

- I am not allergic to any food, cosmetics, or ingredients applied to the hair or skin, and I do not have any sensitivities that would prevent me from having or performing hair treatments that I am aware of. Should my status change throughout my study I confirm I will make the Programme Coordinator aware of this change.

Please give details of any medical, physical or psychological conditions or allergies you wish to declare.
Please note: declaring something will not necessarily exclude you from the programme.

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Applicant signature:

Date: