The NZ Diploma in Health and Wellbeing (Applied Practice) [Level 5] programme is designed for those who have already developed or wish to develop a higher level of competence. It will give a more in-depth understanding of mental health and addiction support than is covered by the certificate level qualifications in health and wellbeing or mental health and addiction support.

These mental health support workers may have more seniority in the workplace, carry a higher level of responsibility and engage in more complex relationships with consumers/tangata whai ora. They may also lead a team of health workers.

<table>
<thead>
<tr>
<th>Campus</th>
<th>EIT Hawke’s Bay – with online material and support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starts</td>
<td>February</td>
</tr>
<tr>
<td>Length</td>
<td>34 weeks full-time</td>
</tr>
<tr>
<td>Contact</td>
<td>Irina Konig  Phone: 06 830 1121. Email: <a href="mailto:ikonig@eit.ac.nz">ikonig@eit.ac.nz</a></td>
</tr>
</tbody>
</table>

For New Zealand Citizens & Permanent Residents
Make a difference in your community

The NZ Diploma in Health and Wellbeing (Applied Practice) [Level 5] programme offers you stimulating training, leading towards an advanced qualification as a mental health and addiction team member. You are expected to have completed either the NZ Certificate in Health and Wellbeing (Social and Community Services) with a strand in Mental Health and Addiction Support [Level 4] or the National Certificate in Mental Health (Mental Health Support Work) or to have prior experience working in the health sector to enrol in this diploma programme.

This programme has a large practicum component and on-line learning opportunities alongside six three-day classroom block courses scheduled regularly though the year.

This programme is open to all who fulfil the entry criteria. Subject areas include: building rapport and relationships; health, community and sustainability; recovery (mental health and addiction) issues; professional practice, ethics and leadership; and integrating Māori perspectives and approaches.

You are welcome to make an appointment to discuss your study options with our staff and to view our facilities.

YOUR FUTURE CAREER AND STUDY OPPORTUNITIES

In the diverse mental health and addiction environment, support workers provide a variety of services to clients within a range of health and community settings.

Possible job and career opportunities exist within:
- Community-based support services
- Day programmes
- Iwi health providers
- Mental health and addiction support services
- Peer support
- Residential support services
- Volunteer sector

Further your study with the NZ Diploma in Addiction Studies (Applied) [Level 6].

WHAT YOU NEED TO KNOW

NZ Diploma in Health and Wellbeing (Applied Practice)

<table>
<thead>
<tr>
<th>Level</th>
<th>Level 5</th>
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<tbody>
<tr>
<td>Credits</td>
<td>120</td>
</tr>
<tr>
<td>Length</td>
<td>34 weeks full-time</td>
</tr>
<tr>
<td>Fee</td>
<td>$6,400 approximately</td>
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</table>

A $2,500 training grant to offset course costs is offered by the Ministry of Health to students in qualifying mental health and addiction service placements or workplaces. The Programme Coordinator can supply information about this grant and the application process. This is not available for students who have successfully received a Scholarship for enrolment fees.

This is a guide only based on the previous year. All costs quoted include GST and student services levy. Fees apply to New Zealand citizens and New Zealand permanent residents only.

INDUSTRY-BASED TRAINING

Practical work experience (a minimum of 200 hours) in mental health and addiction organisations forms an integral part of this qualification. Student placement is often regarded as a key part of the learning experience. This programme is ideally suited to those who are currently working in the Mental Health Sector.

PARTNERSHIPS

We value our partnership with students and aim to provide quality education in a supportive environment, encouraging personal growth and professional development.

KEY DATES

Programme starts: Monday, 17 February
Programme ends: Friday, 27 November

EIT TERM / SEMESTER HOLIDAYS

13 April - 27 April
29 June - 17 July
28 September - 9 October
WORLD-CLASS ‘A’ RATED TEACHING STAFF

The Tertiary Education Commission rates EIT as one of New Zealand’s top institutes of technology and polytechnics for research. Our highly-qualified academics are leaders in their subjects, delivering the most up-to-date and relevant information to certificate, diploma, degree and postgraduate students. Attuned to ever-changing technologies, our tutors bring extensive work experience to teaching EIT’s certificate and other industry-tailored programmes.

<table>
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<tr>
<th>NAME</th>
<th>QUALIFICATION</th>
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<tbody>
<tr>
<td>Les Blair</td>
<td>RN, DipAdEd</td>
</tr>
<tr>
<td>Programme Coordinator</td>
<td></td>
</tr>
<tr>
<td>Ph: 06 830 1378</td>
<td>Email: <a href="mailto:lblair@eit.ac.nz">lblair@eit.ac.nz</a></td>
</tr>
<tr>
<td></td>
<td>MTh (Oxford), BTheol (AHJ), BA</td>
</tr>
<tr>
<td>Chris Malcolm</td>
<td>(Victoria), PGHS (CBT)</td>
</tr>
<tr>
<td>Lecturer</td>
<td></td>
</tr>
<tr>
<td>Ph: 06 830 1840</td>
<td>Email: <a href="mailto:cmalcolm@eit.ac.nz">cmalcolm@eit.ac.nz</a></td>
</tr>
<tr>
<td>Rochelle Clark</td>
<td>BSW, PGDipHSc</td>
</tr>
<tr>
<td>Lecturer</td>
<td></td>
</tr>
<tr>
<td>Ph: 06 830 1798</td>
<td>Email: <a href="mailto:rclark@eit.ac.nz">rclark@eit.ac.nz</a></td>
</tr>
</tbody>
</table>

TIMETABLE

Your study time will be made up of six three-day blocks of face-to-face classroom-based study which are scheduled throughout the year. (The schedule may vary for Tairāwhiti students). You are required to complete 200 hours in a workplace or practicum setting as well as self-directed study and on-line activities. Additional study days and tutorials will also be scheduled.

ADDITIONAL COSTS

- $250 approximately for stationery and cost of personal travel to placement locations.

ENTRY CRITERIA

Academic Criteria

- Meet the NCEA Level 2 entry criteria, or provide evidence of achievement at an equivalent level OR
- Any approved qualification at Level 3 or above on the NZQF OR
- Attend an information session with a member of the academic staff and successful completion of the alternative academic entry test.

Information Session

An information session is compulsory for those who do not meet the academic entry criteria and it is recommended for those who do meet the academic entry criteria. It will allow parties to exchange information about what the programme provides for students, and requires of students. Included will be discussion of possible career paths for the student, motivation, physical and emotional requirements and applicant’s abilities, background, experiences and interests. Attendance of whānau members and/or other support people is encouraged.

Alternative Academic Entry Assessment

The alternative academic entry assessment will measure applicant’s Literacy and Numeracy ability to ensure that it is of a level to cope with the demands of the programme.

Professional Criteria

All applicants are required to:

- Sign a declaration and complete a Police Consent Vetting Form.

EIT reserves the right to decline entry into the programme should an applicant’s police record be such that they would be considered unsuitable for the type of work undertaken whilst on this programme.

Please note: If you are employed by a health industry provider you are not required to undergo a Police check.

ENGLISH LANGUAGE ENTRY REQUIREMENT

Applicants for whom English is not their first language must have an acceptable level of English language fluency prior to enrolment in the programme. This may be demonstrated in a variety of ways, including successful study of a programme in which English was the language of instruction, completion of a New Zealand Certificate in English Language (Level 3), approved scores on IELTS tests (6.0 Academic with no band score lower than 5.5), completion of accepted international equivalents or completion of an EIT assessment.

ENTRY WITH CREDIT

You may already have some knowledge or skills that can be recognized as part of your intended study. This may take a number of different forms including study while at high school, study at a private training establishment, workplace training, other tertiary study, life experiences or voluntary work. If you think you may qualify, you may want to apply for Cross Credit or Recognition of Prior Learning.

- Recognition of Prior Learning (RPL) is based on the assessment of your current knowledge and skills. You would apply for RPL if you had gained the relevant knowledge and skills through life experiences and informal learning situations.

A student wishing to apply for RPL for a course normally must have been accepted for the programme at the time of application for RPL.

Enquiries about RPL can be directed to Irina Konig, Programme Secretary, on 06 830 1121.

ASSESSMENTS

Assessments include on-line essays, written reports, assignments and practical demonstration of skills.

THE EXPERIENCE YOU NEED & THE SUPPORT TO SUCCEED

When you study at EIT you’ll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You’ll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number. They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.
Scholarships and Grants

Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don’t always need to be an academic high-flyer to qualify.

EIT has a long list of scholarships for which you can apply. So if you would like to get financial help with your study, take a look at our website to see what’s available. You can also take a look online at the givME database available at EIT. It lists every scholarship and grant available in New Zealand.

Student Services Levy

The Student Services Levy is a compulsory non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

Student Loans and Allowances

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven’t been accepted yet) so you’ll be ready to get your payments when you need them most. Check out studylink.govt.nz or phone 0800 88 99 00. A Student Allowance is a weekly payment to help you with living expenses. It doesn’t have to be paid back. A Student Loan is made up of three parts – compulsory fees, course-related costs and living costs. You have to pay these back.
## COURSE DESCRIPTIONS

NB: Courses are offered subject to sufficient numbers applying.

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>BRIEF DESCRIPTION - CORE / COMPULSORY COURSES</th>
<th>NO. OF CREDITS</th>
<th>NZQA LEVEL</th>
<th>SEMESTER OFFERED</th>
</tr>
</thead>
<tbody>
<tr>
<td>HW5.110</td>
<td>Building Rapport and Relationships - Te Hāpai Whanaungatanga</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
</tr>
<tr>
<td></td>
<td>Extends and consolidates students’ skills for engaging and communicating effectively with service users (and their whānau/natural supports) alongside development of students’ own self-awareness.</td>
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</tr>
<tr>
<td>HW5.120</td>
<td>Health, Community and Sustainability - Te Oranga Hapori</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
</tr>
<tr>
<td></td>
<td>Explores addiction related issues within the wider context of individual and community wellbeing. New Zealand, regional, and community/social contexts with a focus on social issues and social policy and sustainable practice, availability and accessibility of community support networks and resources and other factors that influence the wellbeing and safety of service users and their whānau.</td>
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<tr>
<td>HW5.130</td>
<td>Recovery (Mental Health and Addiction) Issues - Take Mate Hinengaro, Take Mate Tarukino</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
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<tr>
<td></td>
<td>Students examine the principles and practices, models and theories that underpin mental health and addictions work and that support recovery.</td>
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<tr>
<td>HW5.140</td>
<td>Reflecting on Practicum Experience - He Whakaaroaro ki ngā Wheako Wāhi Mahi</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
</tr>
<tr>
<td></td>
<td>To reflect on the application of knowledge, strategies and skills in workplace setting. With a focus on engagement with people and their whānau and identification of support and intervention needs.</td>
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</tr>
<tr>
<td>HW5.250</td>
<td>He Tirohanga Ao Māori - Integrating Māori Perspectives and Approaches</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
</tr>
<tr>
<td></td>
<td>To explore and engage with key concepts from a Te Ao Māori world-view, especially as they apply to hauora/health and wellbeing.</td>
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</tr>
<tr>
<td>HW5.260</td>
<td>Extending Knowledge and Resources - He Whakawhānui i te Puna Rauemi</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
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<tr>
<td></td>
<td>Explores a wider range of Western and Non-western theoretical models and intervention strategies used within the mental health and addictions sectors.</td>
<td></td>
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<tr>
<td>HW5.270</td>
<td>Professional Practice, Ethics and Leadership - Ngā Tikanga o te Wāhi Mahi</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
</tr>
<tr>
<td></td>
<td>To develop a robust understanding of the requirements for professional practice in mental health and addiction settings, including ethical, safety and legal issues and effective communication and collaboration with colleagues, service users and other.</td>
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<tr>
<td>HW5.280</td>
<td>Application of Learning in the Workplace: - He Kuhunga ki te Ao Wāhi Mahi</td>
<td>15</td>
<td>5</td>
<td>Full year</td>
</tr>
<tr>
<td></td>
<td>Application and consolidation of learners’ knowledge, strategies and role-specific skills (in a workplace/practicum placement setting). Working with people and their whānau to foster hope, build resilience, support autonomy and recovery.</td>
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</table>
Please Note

The following documents need to be completed and returned with your application/enrolment.

Without these documents we are unable to proceed with your application

- Brief Personal Statement including brief CV/Work History
- Police Vetting Service Request and Consent Form*

*Please note: If you are employed by a health industry provider you are not required to undergo a Police check
BRIEF PERSONAL STATEMENT

Please also include a brief CV/ Work History

Name: __________________________

1. What do you believe are your personal strengths?

________________________________________________________________________

2. How would you describe your attributes as a friend, a family member, or as a member of your community?

________________________________________________________________________

3. Why are you interested in studying for a qualification in addiction and mental health support?

________________________________________________________________________

4. If you have worked / volunteered within this industry, please describe your experience and the number of hours involved

________________________________________________________________________

5. As part of this programme you may have practical experiences with agencies or organizations who may require you to obtain a Police vet of your personal information for any criminal convictions, criminal history, and details of fines and enforcements.

Have you ever had a criminal conviction? Yes ☐   No ☐

Please note: A prior conviction may not necessarily exclude you from acceptance into the programme, but we may need to discuss it with you.

6. If you have any health or disability issues that may affect your ability to successfully complete this programme, that could affect your safety or those for whom you are providing care, please outline this:

________________________________________________________________________

7. If you care for dependents or others and this may affect your ability to successfully complete the programme, please explain the nature of this and how it may affect your study.

________________________________________________________________________

Signed: ___________________________ Date: ___________________________
## Section 1: Approved Agency to complete

(For more information please see the Guide to Completing the Consent Form - http://www.police.govt.nz/advice/businesses-and-organisations/vetting/forms-and-guides)

<table>
<thead>
<tr>
<th>Name of Approved Agency submitting vetting request:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eastern Institute of Technology - E70351</td>
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</tbody>
</table>

| Name of Applicant to be vetted: |

### Description of Applicant’s role:

| Student of the NZ Diploma in Health and Wellbeing (Applied Practice) |

<table>
<thead>
<tr>
<th>Applicant’s purpose</th>
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<tbody>
<tr>
<td>Employee</td>
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<tr>
<td>Vocational Training</td>
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</tbody>
</table>

### What group(s) will the applicant have contact with in their role for your agency?

| Children/Youth | Elderly | Other Vulnerable Adults | Other |

### What is the applicant’s primary role for your agency?

| Caregiving (Children) | Caregiving (Vulnerable adults) | Healthcare | Education | Other |

### Will the role take place in the applicant’s home?

| Yes | No |

### Will the applicant be a volunteer or paid for their role?

| Paid | Volunteer |

### Is this request mandatory under the Children’s Act 2014 (CA)?

| Yes: Core childrens worker | Yes: Non-core childrens worker |

### If this is a mandatory Children’s Act request, please specify the check reason below:

| New Children’s Worker | Existing Children’s Worker | CA Renewal |

### Evidence of Identity (to be completed by agency representative/delegate or identity referee - see guide for details)

- A primary ID has been sighted (Mandatory)
- A secondary ID has been sighted (Mandatory)
- One form of ID is photographic (Mandatory)
- Evidence of name change has been sighted (if applicable)

**OR:** If your organisation is able to accept a verified RealMe identity then:

- An assertion of a RealMe identity has been received (see guide for further information).

In making this request, I confirm that:

- I have complied and will comply with the Approved Agency Agreement
- I am satisfied with the correctness of the applicant’s identity
- I have obtained the Applicant’s authorisation to submit this vetting request as set out in section 3 of this form

Approved Agency Authorised Representative:

| Name: | Date: |

Signature: [ ]

Electronic Signature [ ]
Name of Approved Agency submitting vetting request:
Eastern Institute of Technology - E70351

Section 2: Applicant to complete and return to Approved Agency

*Denotes a mandatory field

**Personal Information**

Details (note: the name you are most commonly known by is your primary name)

*Family name (Primary):

Given name(s):

*Gender: (M) (F) (Other)

*Date of birth: (dd/mm/yyyy)

Place of birth:
(Town/City/State)

Country of birth

NZ Driver Licence number:

**Previous names:** If applicable, please include other alias or alternate names; married name if not your primary name; previous/maiden/name changed by deed poll or statutory declaration.

<table>
<thead>
<tr>
<th>Family name</th>
<th>First name</th>
<th>Middle names</th>
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<tbody>
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</table>

**Permanent Residential Address**

*Number/Street:

Suburb: Post Code:

*City/Town/ Rural District:
Section 3: Applicant to complete and return to Approved Agency

Consent to release information

1. The New Zealand Police may release any information they hold if relevant to the purpose of this vetting request. This includes:
   - Conviction histories and infringement/demerit reports
   - Active investigations, charges and warrants to arrest
   - Charges that did not result in a conviction including those that were acquitted, discharged without conviction, diverted or withdrawn
   - Any interaction I have had with New Zealand Police considered relevant to the role being vetted, including investigations that did not result in prosecution
   - Information regarding family violence where I was the victim, offender or witness to an incident or offence, primarily in cases where the role being vetted takes place in a home environment where exposure to physical or verbal violence could place vulnerable persons at emotional or physical risk.
   - Information subject to name suppression where that information is necessary to the purpose of the vet

2. If I am eligible under the Criminal Records (Clean Slate) Act 2004, my conviction history will not be released unless:
   a. Section 19(3) of the Clean Slate Act applies to this request (exceptions to the clean slate regime)
   b. Section 31(3) of the Children’s Act 2014 applies to this request (safety checks of core children’s workers).
   c. The vetting request is made by an individual for the purpose of an overseas Visa/Work Permit as a Privacy Act request authorising the vetting result to be provided directly to the relevant embassy, high commission or consulate.

Please see the guide for more information regarding the Clean Slate legislation.

3. The Police Vetting Service may disclose newly-obtained relevant information to the Approved Agency after the completion of the Police Vet in the following circumstances:
   - The disclosure of the newly-obtained information is considered to be justified under the Privacy Act 1993 (if it had existed or been available at the time of the Police vet, it would have been disclosed); and
   - The Police Vetting Service has taken steps to confirm that the purpose of the Police vet still exists – e.g. that I got the role which required a Police vet and am still employed or engaged in it.

The Vetting Service will endeavour to notify you prior to the disclosure.

4. Information provided in this consent form may be used to update New Zealand Police records.

5. I am entitled to a copy of the vetting result released to the Approved Agency (to be provided by the agency) and can seek a correction by contacting the Vetting Service.

6. The Approved Agency will securely dispose of this consent form, copies of identification documents and the vetting result within 12 months of receiving the result unless a longer retention period is required by legislation.

7. I may withdraw this consent, prior to Police’s disclosure of the vetting result, by notifying the Approved Agency.

For further information, please see the Guide to Completing the Consent Form.

Applicant’s Authorisation:

✓ I confirm that the information I have provided in this form relates to me and is correct.
✓ I have read and understood the information above.
✓ I authorise New Zealand Police to disclose any personal information it considers relevant to my application (as described above) to the Approved Agency making this request for the purpose of assessing my suitability at any time.

Name: ___________________________ Date: ___________________________

Signature: ___________________________ Electronic Signature: ______

Page 3 of 3