

For NZ Citizens and
Permanent Residents



NZ Certificate in Study and Career Preparation [Level 4]

Te Hāpai Hāpori | Social Work or Teaching Pathway
Hauora | Nursing / Health Pathway

This is the ideal introduction if you're interested in working in social services, education or health. The NZ Certificate in Study and Career Preparation [Level 4] programme is for those intending to pursue focused development in the skills, capabilities, knowledge and attributes needed to succeed at Level 4 or above.

The courses you choose will get you ready to apply for entry into a range of diploma and degree programmes in the fields of health (including nursing), social work (including mental health support) and teaching.

Campus	EIT Hawke's Bay and EIT Tairāwhiti
Starts	February (Hawke's Bay only) and July (Hawke's Bay and Tairāwhiti)
Length	19 weeks full-time or equivalent part-time
Contact	Social Work or Teaching Pathway Maree Leatherby Phone: 06 830 1108 Email: mleatherby@eit.ac.nz Nursing / Health Pathway Gayle Simon Phone: 06 830 1562 Email: gsimon@eit.ac.nz

EASTERN INSTITUTE OF TECHNOLOGY

eit.ac.nz | 0800 22 55 348 |   

Te Aho a Māui





Gain the skills and knowledge to enter degree level study with confidence

This qualification is for people intending to pursue focused development in the skills, capabilities, knowledge and attributes needed to succeed at higher levels including at degree level, within the context of a field of study or career pathway. There are two study pathway options:

- ▶ **Te Hāpai Hāpori | Social Work or Teaching Pathway**, for those wishing to pursue a career in teaching or social work
- ▶ **Hauora | Nursing / Health Pathway**, for those wishing to pursue a career in nursing or other health professions

You will be prepared for further study in your chosen career pathway and upon graduating with this qualification you will be able to:

- ▶ Locate, select and analyse relevant information from a variety of sources and apply to tasks and problems in your area of interest.

- ▶ Work independently and collaboratively on academic tasks and problems.
- ▶ Construct a reasoned and researched argument, communicated using a range of appropriate media.
- ▶ Develop and critique a study and career plan that identifies specific long-term career goals.

Please feel free to contact us by phone, email or private message us on Facebook for a chat about your study options. You can also visit our campus at any time to view EIT's facilities.

Please note: part-time students will be strongly advised to complete the core courses before they enrol in any of the elective courses.

YOUR FUTURE CAREER AND STUDY OPPORTUNITIES

Upon completion of this qualification you will have the skills, capabilities, knowledge and attributes needed to succeed at higher levels including at degree level, within the context of a field of study or career pathway. There are three career pathway options:

- ▶ **Te Hāpai Hāpori | Social Work Pathway** Bachelor of Social Work or another degree or diploma related to social work or working within communities
- ▶ **Te Hāpai Hāpori | Teaching Pathway** Bachelor of Teaching (Early Childhood Education), Bachelor of Teaching (Primary), or another degree or diploma related to education
- ▶ **Hauora | Nursing / Health Pathway** Bachelor of Nursing or another degree or diploma related to health

WHAT YOU NEED TO KNOW

NZ Certificate in Study and Career Preparation

Level	Level 4	Credits	60 (for full-time students)
Length	19 weeks full-time or equivalent part-time	Fee*	\$3,300 approximately

* This is a guide only based on the previous year. All costs quoted include GST and student services levy. Fees apply to New Zealand citizens and New Zealand permanent residents only.

2022 KEY DATES

INTAKE ONE - HAWKE'S BAY ONLY

Programme starts Monday, 14 February

Programme ends Friday, 24 June

INTAKE TWO - HAWKE'S BAY AND TAIRĀWHITI

Programme starts Monday, 18 July

Programme ends Friday, 25 November

EIT SEMESTER HOLIDAYS

15 April - 29 April

27 June - 15 July

3 October - 14 October

TIMETABLE

Your study time will be made up of contact time (class times, tutorials) and non-contact time (your own individual study time).

Contact Time

On-campus classes are usually scheduled between 8.00am - 5.00pm, Monday to Friday.

For a current timetable, please refer to eit.ac.nz/students/timetable.

Non-contact Time

You should plan to spend approximately 10 hours of study per course per week including scheduled classroom time.

ENTRY CRITERIA

- ▶ Achievement of NCEA Level 2 with a minimum of 10 credits from literacy-rich subjects; or
- ▶ NZ Certificate in Study and Career Preparation [Level 3].

You may be asked to provide evidence of a level of literacy and numeracy sufficient to:

- be able to study at this level, and
- interpret and apply health and safety requirements.

Applicants must supply a personal statement about their background, reasons for wanting to undertake the programme, and any factors that could impact on their study.

Computer literacy is highly recommended in order to be able to cope with the digital components of the courses. Student guidance and further details are provided in the application and enrolment information.

ENTRY WITH CREDIT

Standard EIT regulations apply (30 credits is the maximum that can be transferred into this programme).

ENGLISH LANGUAGE ENTRY REQUIREMENT

All applicants must have a level of English sufficient to be able to study at this level.

Those applicants whose first language is not English should have an International English Language Testing System (IELTS) overall Academic score of at least 5.5 issued within the last two years with no less than 5.0 in any band or equivalent.

ASSESSMENTS

The programme includes a wide range of assessments including group activities, online discussions, essays, presentations and reports.

THE EXPERIENCE YOU NEED & THE SUPPORT TO SUCCEED

When you study at EIT you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number. They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.

WORLD-CLASS TEACHING STAFF

The Tertiary Education Commission rates EIT as one of New Zealand's top institutes of technology and polytechnics for research. Our highly-qualified academics are leaders in their subjects, delivering the most up-to-date and relevant information to certificate, diploma, degree and postgraduate students. Attuned to ever-changing technologies, our tutors bring extensive work experience to teaching EIT's certificate, diploma, degree and postgraduate programmes and other industry-tailored programmes.

Our lecturers are highly trained professionals with particular areas of expertise in Social Work, Early Childhood and Primary Education and Nursing. Staff also maintain contacts with other professionals through organisations such as ANZASW (Aotearoa New Zealand Association of Social Workers) and the Nursing Council of New Zealand (NCNZ).

We value our partnership with students and aim to provide high quality education in a supportive environment, encouraging personal growth and professional development.

HOW TO ENROL

There is an easy 3-step process to follow when enrolling at EIT.

STEP 1

Check out the programmes online to see the programmes available for you to study. A copy of the course information for each programme is available online.

STEP 2

You can now use your RealMe verified identity to apply for study at EIT. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. Your enrolment cannot progress until you have sent this back to us. Please return this quickly along with any documentation we request from you.

You can also apply using a paper enrolment form. Please call us on **0800 22 55 348** and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your study and any special information regarding your programme.

It may also include course selection forms which you need to complete and return to EIT. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

STEP 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

Fees-Free government scheme: Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to **FeesFree.govt.nz** and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

Scholarships and grants: Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at **eit.ac.nz**.

StudyLink: If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit **studylink.govt.nz** to find out more about StudyLink.

STUDENT SERVICES LEVY

The Student Services Levy is a compulsory non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

STUDENT LOANS AND ALLOWANCES

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at **studylink.govt.nz**.



THE EXPERIENCE YOU NEED
& THE SUPPORT TO SUCCEED



EASTERN INSTITUTE OF TECHNOLOGY

PROGRAMME INFORMATION

There are two compulsory courses:

- ▶ SCP4.10 Skills for Successful Tertiary Study
- ▶ SCP4.11 Building Communication Competence

Part-time students will be advised to study the two compulsory courses first before enrolling in any of the elective courses.

In addition, students can choose two elective courses where they will further develop skills and knowledge in the context of their special interest areas. Elective choices may affect the study pathways following completion of the NZ Certificate in Study and Career Preparation [Level 4]. The electives for various study pathways are provided in the following table. It is not anticipated that students will choose electives from more than one context. The selection of the recommended elective courses allows for all the graduate outcomes to be met within a student's chosen context.

Course Descriptions

COURSE NO.	BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL	SEMESTER OFFERED
Compulsory Courses				
SCP4.10	Skills for Successful Tertiary Study To enable students to develop essential study skills required for higher-level study.	15	4	HB 1&2 TC 2
SCP4.11	Building Communication Competence To enable students to develop oral and written communication skills in a range of contexts.	15	4	HB 1&2 TC 2
Elective Courses - Hauora Nursing / Health Pathway				
SCP4.14	Understanding the Human Body To develop essential science knowledge and skills for further study in health.	15	4	HB 1&2 TC 2
SCP4.15	Applied Science for Health To develop a career plan and the essential science and mathematical knowledge and skills for further study in nursing and health.	15	4	HB 1&2 TC 2
Elective Courses - Te Hāpai Hāpori Social Work or Teaching Pathway				
SCP4.12	Introduction to Education and Social Services To introduce students to the competencies required to work in the education or social sector.	15	4	HB 1&2 TC 2
SCP4.13	Social Issues in Aotearoa New Zealand To introduce students to a range of topical social issues and to explore the relationship between social issues and their effects on the individual.	15	4	HB 1&2 TC 2





NZ CERTIFICATE IN STUDY AND CAREER PREPARATION [LEVEL 4]

SELECTION FORM

Applicant's name:

FULL-TIME STUDENTS: Please select both compulsory courses and both elective courses from the pathway you would like to enrol into (you should have FOUR courses ticked).

PART-TIME STUDENTS: Please select and complete both compulsory courses **FIRST**, before you enrol in the elective courses.

Course no	Course Title	Semester 1 (February)	Semester 2 (July)
Compulsory Courses			
SCP4.10	Skills for Successful Tertiary Study	<input type="checkbox"/>	<input type="checkbox"/>
SCP4.11	Building Communication Competence	<input type="checkbox"/>	<input type="checkbox"/>
Elective Courses – Hauora Pathway (Health)			
SCP4.14	Understanding the Human Body	<input type="checkbox"/>	<input type="checkbox"/>
SCP4.15	Applied Science for Health	<input type="checkbox"/>	<input type="checkbox"/>
Elective Courses – Te Hāpai Hāpori Pathway (Social Work or Education)			
SCP4.12	Introduction to Education and Social Services	<input type="checkbox"/>	<input type="checkbox"/>
SCP4.13	Social Issues in Aotearoa New Zealand	<input type="checkbox"/>	<input type="checkbox"/>

I want to enrol at the Hawke's Bay Campus

I want to enrol at the Tairāwhiti Campus

Reminder:

Semester One: this programme is offered in Hawke's Bay only (both pathways)

Semester Two: this programme is offered in Hawke's Bay and Tairāwhiti (both pathways)

PLEASE COMPLETE THIS SELECTION FORM AND RETURN WITH YOUR ENROLMENT FORM, THANK YOU.

PLEASE NOTE: Ensure you also return your **PERSONAL STATEMENT** (please see Entry Criteria).



NZ CERTIFICATE IN STUDY AND CAREER PREPARATION [LEVEL 4]

BRIEF PERSONAL STATEMENT

(Please answer each section using complete sentences and not bullet points)

Applicant's name:

1. Tell us a bit about your background.

.....
.....
.....
.....
.....
.....
.....

2. What are your reasons for wanting to study this programme?

.....
.....
.....
.....
.....
.....
.....

3. Please describe any factors that could impact on your studies (for example, family responsibilities; job responsibilities; health issues).

.....
.....
.....
.....
.....

Applicant's signature: Date: