

For NZ Citizens and
Permanent Residents

NZ Certificate in Health and Wellbeing [Level 4]

Advanced Care and Support

Do you want to further develop the skills to enable you to enable others?

In this certificate you will further develop knowledge and skills to provide advanced person-centred support to a person with complex needs, enabling them to meet the challenges this may present, respond to change and perform routine clinical tasks and/or observations in a health and wellbeing context.

EIT's teaching staff live and breathe compassion and kindness, and will introduce you to ideas and theories within supportive learning environments.

Note: To enrol on this programme you must be working in a relevant sector and have completed a Level 3 qualification.

Campus	EIT Hawke's Bay and EIT Tairāwhiti
Starts	February
Length	One day per week for 34 weeks
Contact	Sue Jackson Phone: 06 830 1521 Email: sjackson@eit.ac.nz

EASTERN INSTITUTE OF TECHNOLOGY

eit.ac.nz | 0800 22 55 348 | [f](#) [@](#) [in](#)





Feel good about your career choice

The NZ Certificate in Health and Wellbeing (Advanced Care and Support) will enable you to develop the knowledge and skills to maintain a safe work environment, be an active team member and behave in a professional manner within a health and wellbeing context.

Completion of the NZ Certificate in Health and Wellbeing (Advanced Care and Support) [Level 4] is designed to enable you to:

- ▶ Apply complex health and workplace best practices
- ▶ Support families and whānau accessing services

- ▶ Contribute to workplace teams and delegate tasks
- ▶ Apply effective communication

You must be working or volunteering in an appropriate, related field.

Please feel free to contact us by phone, email or private message us on Facebook for a chat about your study options.

YOUR FUTURE CAREER AND STUDY OPPORTUNITIES

The NZ Certificate in Health and Wellbeing (Advanced Care and Support) [Level 4] enhances your experience in the health sector and provides an opportunity to work across a number of community providers and organisations. You can progress into other EIT programmes including the NZ Certificate in Study and Career Preparation [Level 4] - Hauora or Social Services, the NZ Certificate in Health and Wellbeing (Social and Community Services) [Level 4] with a strand in Mental Health and Addiction Support and then progress onto either a Diploma in Mental Health or the Bachelor of Social Work degree.

WHAT YOU NEED TO KNOW

NZ Certificate in Health and Wellbeing (Advanced Care and Support)

Level	4	Credits	120
Length	One day per week for 34 weeks Hawke's Bay Wednesdays, Tairāwhiti Fridays	Fee*	TBC

* This is a guide only based on the previous year. All costs quoted include GST and student services levy. Fees apply to New Zealand citizens and New Zealand permanent residents only.

2022 KEY DATES

HAWKE'S BAY

Programme starts Wednesday, 16 February

Programme ends Wednesday, 23 November

TAIRĀWHITI

Programme starts Friday, 18 February

Programme ends Friday, 25 November

EIT SEMESTER HOLIDAYS

15 April - 29 April

27 June - 15 July

3 October - 14 October

TIMETABLE

Your study time will be made up of contact time (class times, tutorials, industry-based learning) and non-contact time (your own individual study time, online learning).

Contact Time

On-campus classes are scheduled between 9.00am - 2.30pm. You should plan to spend 10 learning hours per credit. Learning hours include both classroom and out-of-class hours.

Access to a computer and the internet is required to complete this programme.

ENTRY CRITERIA

You must be currently employed or volunteering in this sector.

Academic Criteria

You must have completed a Level 3 NZ Certificate in Health and Wellbeing (Support Work) or have a support letter/declaration from your workplace.

If the support letter/declaration identifies any issue that may impact on your ability to complete the programme, you can discuss these with the Programme Coordinator at an information session.

ENGLISH LANGUAGE ENTRY REQUIREMENT

Applicants for whom English is not their first language must have an acceptable level of English language fluency prior to enrolment in the programme. This may be demonstrated in a variety of ways, including successful study of a

programme in which English was the language of instruction, completion of a New Zealand Certificate in English Language (Level 3), approved scores on IELTS tests (5.5 Academic with no band score lower than 5.5), completion of accepted international equivalents, or completion of an EIT assessment.

ENTRY WITH CREDIT

NZQA Units

If you already have NZQA units that are listed in this qualification, and they are registered on the NZQA Framework, the units will be credited to you. Units must be the same number. Verification must be provided in the form of a copy of your Record of Learning from NZQA before the credits are granted.

You may already have some knowledge or skills that can be recognised as part of your intended study. This may take a number of different forms including study while at high school, study at a private training establishment, workplace training, other tertiary study, life experiences or voluntary work. If you think you may qualify, you may want to apply for Cross Credit (CC) or Recognition of Prior Learning (RPL).

- ▶ CC is based on the equivalency of courses or qualifications. You would apply for CC if you have passed a very similar course at the same level.
- ▶ RPL is based on the assessment of your current knowledge and skills. You would apply for RPL if you had gained the relevant knowledge and skills through life experiences and informal learning situations.

You will be asked to provide details of anything

that you would like considered as credit toward your intended programme of study, as part of your application.

You must apply prior to enrolment. CC and RPL cannot be awarded for a course if you are enrolled in that course. For further information and enquiries about CC and RPL please contact the Programme Coordinator, NZ Certificate in Health and Wellbeing (Advanced Care and Support), on 06 830 1378.

FACILITIES

Facilities include classrooms, workplaces and other community groups.

ASSESSMENTS

Assessments include practical demonstration of skills, written workbooks and workplace experience.

THE EXPERIENCE YOU NEED & THE SUPPORT TO SUCCEED

When you study at EIT you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number. They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.

HOW TO ENROL

There is an easy 3-step process to follow when enrolling at EIT.

STEP 1

Check out the programmes online to see the programmes available for you to study. A copy of the course information for each programme is available online.

STEP 2

You can now use your RealMe verified identity to apply for study at EIT. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on **0800 22 55 348** and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your

study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

STEP 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

Fees-Free government scheme: Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to **FeesFree.govt.nz** and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

Scholarships and grants: Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at **eit.ac.nz**.

StudyLink: If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit **studylink.govt.nz** to find out more about StudyLink.

STUDENT SERVICES LEVY

The Student Services Levy is a compulsory non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

STUDENT LOANS AND ALLOWANCES

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at **studylink.govt.nz**.



EIT is now part of Te Pūkenga

Te Pūkenga will bring together New Zealand's Institutes of Technology, Polytechnics, and Industry Training Organisations to build a network of on job, on campus and online learning. The services we offer will not only remain, they will be strengthened by being part of the extensive Te Pūkenga network around the country. From 2023 your enrolment will transfer to Te Pūkenga and you will become part of the extensive Te Pūkenga network around the country.



EXPERIENCED LECTURERS

You can be confident in the quality of our teaching and your learning experience at EIT.

EIT is one of the top ITPs in New Zealand for research excellence due to the quality of our community centred research, and associated publications and level of government and external grant income. This means that your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area.

EIT lecturers are highly qualified health practitioners and educators. We value our partnership with students and aim to provide quality education in a supportive environment, encouraging personal growth and professional development.

NAME	QUALIFICATION	NAME	QUALIFICATION
Les Blair Programme Coordinator Hawke's Bay Lecturer	RN, Dip/CertAdEd, NCertALNE	Cherie Te Rore Tairāwhiti Lecturer	MEdAdmin, PGDipRehabilitation, DipTchg

COURSE DESCRIPTIONS

NB: Courses are offered subject to sufficient numbers applying.

COURSE NO.	BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL	VERSION
ACS4.01	The Team			
23393	Apply a risk management plan for a person in a health, disability or community setting.	4	4	3
28989	Apply strategies to support cultural diversity in a health or wellbeing setting.	6	4	1
28984	Work collaboratively in a health or wellbeing setting.	10	4	2
ACS4.02	Models of Care			
28985	Demonstrate knowledge of service delivery models in a health or wellbeing setting.	8	4	2
28987	Contribute to personal plans for people with complex needs in a health or wellbeing setting.	8	4	1
ACS4.03	Complex Needs			
23920	Describe dementia, support and safe practice to support people living with dementia in a health or wellbeing setting.	6	4	4
23923	Demonstrate knowledge of behaviour presented by people living with dementia in a health or wellbeing setting.	4	4	6
	Practicum Portfolio – Workplace Practices and Values			
ACS4.04	Two case studies presented written and oral (in class) and verification of activities undertaken at workplace.			
ACS4.05	Complex Support			
28988	Describe conditions when supporting a person with complex needs in a health or wellbeing setting.	7	4	1
28993	Respond to changes and perform routine clinical tasks and/or observations in a health or wellbeing setting.	5	4	1
ACS4.06	Professional Approach			
28991	Provide peer mentoring in a health or wellbeing setting.	6	4	1
28994	Demonstrate leadership in a health or wellbeing setting.	6	4	2
28992	Apply self reflection in a health or wellbeing setting.	6	4	2
ACS4.07	End of Life Care and Support			
29523	Apply a palliative care approach in a health or wellbeing setting.	8	4	3
	Workplace – Application of Practice			
ACS4.08	One case study presented, written and oral (in class) verification report of activities undertaken in workplace.			



TE AHO A MĀUI



Te Pūkenga

Te Kura Kaupapa Hauora, Hākinakina
School of Health and Sport Science

NZ CERTIFICATE IN HEALTH AND WELLBEING (ADVANCED CARE AND SUPPORT) [LEVEL 4]

UNIT SELECTION FORM

Please detach and return this completed form with your enrolment form.

Applicant's Name:

Please tick which campus you are intending to study the programme on:

Hawke's Bay Campus

Tairāwhiti/Gisborne Campus

I wish to enrol as follows: (please TICK your selection)

	Course		Tick
1	ACS4.01	The Team	
	23393	Apply a risk management plan for a person in a health, disability or community setting.	
	28989	Apply strategies to support cultural diversity in a health or wellbeing setting.	
	28984	Work collaboratively in a health or wellbeing setting.	
2	ACS4.02	Models of Care	
	28985	Demonstrate knowledge of service delivery models in a health or wellbeing setting.	
	28987	Contribute to personal plans for people with complex needs in a health or wellbeing setting.	
3	ACS4.03	Complex Needs	
	23920	Describe dementia, support, and safe practice to support people living with dementia in a health or wellbeing setting.	
	23923	Demonstrate knowledge of behaviour presented by people living with dementia in a health or wellbeing setting.	
4	ACS4.04	Practicum Portfolio – Workplace Practices and Values	
		Two case studies presented written and oral (in class) and verification of activities undertaken at workplace.	
5	ACS4.05	Complex Support	
	28988	Describe conditions when supporting a person with complex needs in a health or wellbeing setting	
	28993	Respond to changes and perform routine clinical tasks and/or observations in a health or wellbeing setting	
6	ACS4.06	Professional Approach	
	28991	Provide peer mentoring in a health or wellbeing setting	
	28994	Demonstrate leadership in a health or wellbeing setting	
	28992	Apply self-reflection in a health or wellbeing setting	
7	ACS4.07	End of Life Care and Support	
	29523	Apply a palliative care approach in a health or wellbeing setting	
8	ACS4.08	Workplace – Application of Practice	
		One case study presented, written and oral (in class) verification report of activities undertaken in workplace.	