

For NZ Citizens and  
Permanent Residents



# NZ Certificate in Adult Literacy and Numeracy Education [Level 5]

## Vocational/Workplace

### You can teach others!

Whether you are a workplace educator or vocational trainer, if you want to enhance your teaching skills in reading, writing and numeracy, a qualification in Adult Literacy and Numeracy Education could be what you need.

### Who is this for?

If you are a teaching practitioner and want to develop your skills in teaching numeracy and literacy to adult learners, this qualification could be for you.

Campus	Fully online
Starts	Monthly
Length	Average completion time for part-time study is 9 to 12 months
Contact	eCampus NZ   Phone: 0800 328 269   Email: <a href="mailto:enquiries@tanzecampus.com">enquiries@tanzecampus.com</a>   <a href="http://www.ecampusnz.com">www.ecampusnz.com</a>

EASTERN INSTITUTE OF TECHNOLOGY

[eit.ac.nz](http://eit.ac.nz) | 0800 22 55 348 |





# Develop the literacy and numeracy skills of adult learners

As a graduate of the NZ Certificate in Adult Literacy and Numeracy Education (Vocational/Workplace) you will be able to:

- ▶ Design embedded literacy and numeracy strategies to enhance learner outcomes in a vocational or workplace programme.
- ▶ Create and sustain a learner-centred teaching environment that respects learners' mana and diverse backgrounds, and the wider educational and societal context, in order to facilitate quality learning.
- ▶ Embed literacy and numeracy teaching and learning in a vocational or workplace programme with consideration of Aotearoa New Zealand's unique context.
- ▶ Use assessment and evaluation as tools to enhance student learning and own teaching practice in embedded literacy and numeracy teaching.

## YOUR FUTURE CAREER AND STUDY OPPORTUNITIES

As a graduate of this qualification you may undertake further study towards other qualifications in adult and tertiary teaching at Level 5 and above.

As a graduate you will have the skills and knowledge for roles such as vocational, workplace or other specific content educator, with the ability to embed literacy and numeracy within your programme.

## WHAT YOU NEED TO KNOW

### NZ Certificate in Adult Literacy and Numeracy Education (Vocational/Workplace)

Level	5	Credits	40
Length	Average completion time for part-time study is 9 to 12 months	Fee*	\$1,636 approximately

\* This is a guide only based on the previous year. All costs quoted include GST. Fees apply to New Zealand citizens and New Zealand permanent residents only.

## 2022 KEY DATES

### INTAKE

Programme starts Flexible monthly start dates.  
Please go to [www.ecampusnz.com](http://www.ecampusnz.com) for details.

### TIMETABLE

Your study time will be made up of non-contact, self directed study. The programme is fully online.

#### Non-contact Time

You should plan to spend approximately 400 hours of online learning time to complete this programme.

### ENTRY CRITERIA

- ▶ NCEA Level 2

#### Other Requirements

You must also be working with learners in a post-secondary environment and must meet the requirements of the Vulnerable Children Act 2014.

#### Alternative Requirements

Skills for tertiary study (including literacy and numeracy) may be acquired through study, work and/or life experience. Applicants who can demonstrate these skills may be approved for alternative entry. Literacy and numeracy assessments are available.

### ENGLISH LANGUAGE ENTRY REQUIREMENT

If English is not your first language you may also be required to provide evidence of your English language skills as listed below. If you have no evidence of your English language skills and are a New Zealand citizen or permanent resident, contact us for an assessment.

- ▶ IELTS 6.5 Academic (no lower than 6.5 in any subtest). For acceptable alternatives refer to the English Proficiency Outcomes Chart.

#### Note:

IELTS scores used must be taken from a single IELTS Test Report Form and are valid for two years from the date of the test.

Applicants who have achieved NCEA Level 3 University Entrance requirements are not required to provide evidence of English language skills.

### ENTRY WITH CREDIT

This programme of study leads to the award of a qualification that has been approved by the New Zealand Qualifications Authority. The qualification may be delivered at a number of other tertiary institutes around New Zealand.

If you were to transfer to one of those other institutes you may be granted academic credit for some of the papers completed but this is at the discretion of the other institute.

The course CVTT521 Learner-Centred Practice is common to both the NZ Certificate in Adult and Tertiary Teaching and the NZ Certificate in Adult Literacy and Numeracy Education and may be credited towards both qualifications.

*Please note: Fees are not transferable between institutes.*

For information and enquiries about Recognition of Prior Learning and Cross Credit please contact Wendy Nichol on 06 830 1116.

### THE EXPERIENCE YOU NEED & THE SUPPORT TO SUCCEED

When you study at EIT you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number. They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.

### PRE-REQUISITE COURSE REQUIREMENTS

A pre-requisite is a course which must be completed successfully in order to progress to other courses. CVTT5.21 Learner-Centred Practice must be completed successfully prior to progressing to other courses.

### COURSE DESCRIPTIONS

COURSE NO.	BRIEF DESCRIPTION	NO. OF CREDITS
CVTT5.21	<b>Learner-Centred Practice</b> To enable the participant to be an effective facilitator of learning as appropriate to their teaching context.	20
ALNE5.00	<b>Embedding Literacy and Numeracy</b> To enable participants to develop skills for embedding literacy and numeracy into a vocational or workplace programme.	20



# HOW TO ENROL

There is an easy 3-step process to follow when enrolling at EIT.

## STEP 1

Check out the programmes online to see the programmes available for you to study. A copy of the course information for each programme is available online.

## STEP 2

You can now use your RealMe verified identity to apply for study at EIT. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on **0800 22 55 348** and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your

study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

## STEP 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

**Fees-Free government scheme:** Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to **FeesFree.govt.nz** and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

**Scholarships and grants:** Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at **eit.ac.nz**.

**StudyLink:** If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit **studylink.govt.nz** to find out more about StudyLink.

## STUDENT SERVICES LEVY

The Student Services Levy is a compulsory non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

## STUDENT LOANS AND ALLOWANCES

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at **studylink.govt.nz**.

# HOW TO ENROL - ONLINE STUDY

To study online apply through the eCampus NZ website **www.ecampusnz.com**



## EIT is now part of Te Pūkenga

Te Pūkenga will bring together New Zealand's Institutes of Technology, Polytechnics, and Industry Training Organisations to build a network of on job, on campus and online learning. The services we offer will not only remain, they will be strengthened by being part of the extensive Te Pūkenga network around the country. From 2023 your enrolment will transfer to Te Pūkenga and you will become part of the extensive Te Pūkenga network around the country.



TE AHO A MĀUI





Te Kura Kaupapa Mātauranga, Pāpori  
*School of Education and Social Sciences*

# NZ CERTIFICATE IN ADULT LITERACY AND NUMERACY EDUCATION

## COURSE SELECTION FORM

Return with your enrolment form

Applicant's Name: .....

Applicant's Signature: .....

Course no	Course Name	Month	Select ✓
CVTT5.21	Learner-Centred Practice		<input type="checkbox"/>
ALNE5.00	Embedding Literacy and Numeracy		<input type="checkbox"/>