

# Postgraduate Certificate, Diploma or Master of Applied Management

These qualifications are designed to broaden your expertise of applied management to ensure your knowledge and skills are current. The applied management qualification combines a masters, postgraduate diploma and a postgraduate certificate into a flexible, multi-layered programme designed to extend, deepen and consolidate your future at the forefront of business and management.

You'll gain specialised business knowledge and skills and the ability to apply business knowledge by building on existing qualifications and experience, resulting in a comprehensive understanding, professional competence and leadership skills in modern business and management.

It's our business to help you study, so flexible options mean you'll be able to study full or part-time toward this qualification, as you work around other commitments such as your current employment and family.

<b>LOCATION</b>	Hawke's Bay*
<b>START</b>	February, April, July and October
<b>LENGTH</b>	From 6 to 24 months full-time**
<b>CONTACT</b>	Karushka Essop or Luana Clarke   Phone: 09 300 7410   Email: <a href="mailto:PostgradMaster@eit.ac.nz">PostgradMaster@eit.ac.nz</a> Lorilei Barnett   Phone: 06 830 1019   Email: <a href="mailto:lbarnett@eit.ac.nz">lbarnett@eit.ac.nz</a>

\* Blended delivery (consisting of self-directed activities, field work and on-campus classes).

\*\* Part-time study available. Length of time depends on qualification chosen.



TE AHO A MĀUI



Te Pūkenga

For NZ Citizens and Permanent Residents

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# Real life, real learning, real business

## Master of Applied Management (MApM)

The MApM is a Level 9 programme of 240 or 180 credits at Levels 8 and 9 with at least 45 credits at Level 9, completed by coursework and industry integrated or applied research. It enables those who have completed a bachelor degree in business, or similar, to achieve a postgraduate level qualification in the applied management area.

The programme can be completed in two years (240 credits) or 18 months (180 credits) full-time or up to eight years part-time, depending on your previous study and experience and specific course preferences.

The philosophy underpinning the postgraduate applied management programmes incorporates:

- ▶ Eight areas of professional competence, and
- ▶ Two areas of focus.

The eight areas of professional competence are:

- ▶ Money
- ▶ Markets
- ▶ People and culture
- ▶ Planning
- ▶ Technology
- ▶ Innovation
- ▶ Globalisation
- ▶ Sustainability

The programme has been developed to ensure you study a broad range of business areas and the professional competencies represent the technical skill areas that the courses will cover.

Alongside the eight areas of competence lie the two focus areas of the programmes. These are:

- ▶ Sustainable business, and
- ▶ Small-to-medium-sized enterprises.

Three pathways are offered:

- ▶ **Course Work**  
A broad range of courses are offered from which learners can select courses to further develop their professional knowledge and skills.
- ▶ **Industry Integrated (Professional Practice)**  
This programme is tailored to meet both learners' and their organisation's development requirements.
- ▶ **Research**  
This programme allows learners to undertake a significant applied research project to further develop research skills and applied knowledge.

The three pathways emphasise the application of knowledge to provide you with the opportunity to apply knowledge in the workplace and to focus on an aspect of management through completion of a range of applied research projects.

## Postgraduate Diploma in Applied Management (PGDipApM)

The PGDipApM is a Level 8 programme of 120 credits at Levels 7 and 8, with at least 75 credits at Level 8, which enables those who have completed a bachelor degree in business or similar to achieve a postgraduate level qualification in the applied management area.

Those who wish to progress from the PGDipApM to the MApM will need to complete eight courses (120 credits) at Level 8.

The programme can be completed in one year full-time or up to four years part-time, depending on your previous study and

experience and specific course preferences. It can act as an entry point into the masters degree if you do not initially meet the entry requirement and need to demonstrate your ability to study at a postgraduate level. Alternatively, if you initially enrolled in the masters degree and are not in a position to complete it, you can transfer any applicable courses to the postgraduate diploma for the purposes of qualification completion.

## Postgraduate Certificate in Applied Management (PGCertApM)

The PGCertApM is a Level 8 programme of 60 credits, which enables those who have completed a bachelor degree in business, or similar, to achieve a postgraduate level qualification in the applied management area.

The programme can be completed in six months full-time or up to two years part-time, depending on your previous study and experience and specific course preferences. It can act as an entry point into the masters degree if you do not initially meet the entry requirement and need to demonstrate your ability to study at postgraduate level. It also provides an exit qualification if you have enrolled in the masters degree and, for some reason, are unable to complete the degree.

In this application pack you will find information about this programme, descriptions for each of the subjects covered and the related fees and costs.

If you have any questions please feel free to contact us.

## YOUR FUTURE CAREER OPPORTUNITIES

The MApM, PGDipApM and PGCertApM qualifications enable you to develop and/or manage a business, or pursue domestic and/or international professional careers within different types of industries and agencies. These can include the following areas:

- ▶ Domestic and international markets
- ▶ Financial management
- ▶ Managing people and businesses
- ▶ Understanding different cultures and how to do business in a multi-cultural environment
- ▶ Strategic planning and strategic management
- ▶ Corporate planning
- ▶ Managing and controlling different types of technology
- ▶ Innovation and entrepreneurialism
- ▶ Consultancy
- ▶ Product and services marketing
- ▶ Operations and business in the global world
- ▶ Sustainable business
- ▶ Research in industry and business
- ▶ Business analytics

## WHAT YOU NEED TO KNOW

### Master of Applied Management, Postgraduate Diploma in Applied Management, Postgraduate Certificate in Applied Management

<b>LEVEL</b>	Master Qualification: 9 Postgraduate Qualifications: 8	<b>CREDITS</b>	Master: 240 (A minimum of 45 credits at Level 9, with the remainder at Level 8) Master: 180 (A minimum of 45 credits at Level 9, with the remainder at Level 8) Diploma: 120 (A minimum of 75 credits at Level 8, with the remainder at Level 7) Certificate: 60 (All 60 credits at Level 8 or above)
<b>LENGTH</b>	Master of Applied Management (240 credits) 2 years full-time or up to 8 years part-time Master of Applied Management (180 credits) 18 months full-time or up to 6 years part-time Postgraduate Diploma in Applied Management 12 months full-time or up to 4 years part-time Postgraduate Certificate in Applied Management 6 months full-time or up to 2 years part-time	<b>FEES*</b>	\$935 approximately per 15 credit Level 8 course \$1,870 approximately per 30 credit Level 8 course \$2,810 approximately per 45 credit Level 9 course

\* This is a guide only based on the previous year. All costs quoted include GST and student services levy. Fees apply to New Zealand citizens and New Zealand permanent residents only.

## 2023 KEY DATES

### INTAKE ONE

Programme starts Tuesday, 7 February

### INTAKE TWO

Programme starts Monday, 24 April

### INTAKE THREE

Programme starts Monday, 17 July

### INTAKE FOUR

Programme starts Monday, 2 October

### SEMESTER HOLIDAYS

10 April - 21 April

26 June - 13 July

18 September - 29 September

### YEAR ENDS

Friday, 1 December

## TIMETABLE

Your study time will be made up of contact time (class times, tutorials, industry-based learning) and non-contact time (your own individual study time, online learning).

### Contact Time

Classes are normally held twice per week for two hours each.

Postgraduate courses will be taught through blended delivery. This means part of the course will be communicated and completed online, with the rest consisting of self-directed activities, field work, and on-campus workshops.

Each Level 8 taught course comprises seven learning modules. Modules comprise of a mix of face-to-face, independent study and online learning.

The face-to-face delivery of the modules is flexible and adjusted according to your needs. The face-to-face component will usually be taught in a classroom environment but may also include workplace learning and simulation and will be delivered primarily using seven, 4 hour, on-campus classes.

Level 9 courses are principally supervised independent study. The Capstone course includes face-to-face and simulation components.

Elective courses from other EIT | Te Pūkenga schools may be delivered using a different modality. You should consult the appropriate school's Postgraduate Handbook and course timetable.

### Non-contact Time

You should plan to spend 10 hours per week per credit point on individual study.

Access to a computer and the internet is required to complete this programme.

## ADDITIONAL COSTS

- ▶ \$120 approximately per course for textbooks
- ▶ \$120 approximately per year for stationery
- ▶ You are required to have your own laptop or appropriate device (not older than five years) to complete your assessments and attend workshops.

## ENTRY CRITERIA

A personal interview may be part of the application process.

### Academic Entry Requirement

Applicants must meet one of the following criteria:

#### MAppM (240 credits)

- ▶ An NZQF-listed undergraduate degree (or equivalent) with a minimum of a pass (as per the EIT | Te Pūkenga 11 point grading system specified in the ARF); or
- ▶ At the Dean's discretion, where an applicant's situation is compelling but not covered by the requirements listed above.

#### MAppM (180 credits)

- ▶ An NZQF-listed undergraduate degree (or equivalent) in the Business or Management field with a minimum of the equivalent to a B average (as per the EIT | Te Pūkenga 11 point grading system specified in the ARF); or
- ▶ A Bachelor Honours or Postgraduate degree in the Business or Management field with 120 credits at Level 8; or

- ▶ A degree or equivalent professional qualification in a related field with a minimum of the equivalent to a B average (as per the EIT | Te Pūkenga 11 point grading system specified in the ARF) and evidence of management experience at degree level, subject to assessment by the Programme Coordinator; or
- ▶ At the Dean's discretion, where an applicant's situation is compelling but not covered by the requirements listed above.

*NOTE: A MApM applicant who does not meet the entry criteria above may be admitted to the Postgraduate Certificate in Applied Management and, upon successful completion of four courses (with a minimum B average) from the Schedule to the Regulations, be admitted to the Master of Applied Management.*

### PGDipApM (120 credits) and PGCertApM (60 credits)

- ▶ An NZQF-listed undergraduate degree (or equivalent) in Business or Management; or
- ▶ An undergraduate degree in a related field with a minimum of the equivalent to a B average (as per the EIT | Te Pūkenga 11 point grading system specified in the ARF), subject to assessment by the Programme Coordinator; or
- ▶ At the Dean's discretion, where an applicant's situation is compelling but not covered by the requirements listed above.

## ENGLISH LANGUAGE ENTRY REQUIREMENT

If English is not your first language you are required to have attained an acceptable level of English language fluency. This may be demonstrated in a variety of ways, including successful study in English, approved scores on TOEFL or IELTS (6.0

Academic) tests, completion of accepted international equivalents, or completion of an EIT | Te Pūkenga language assessment. In addition, learners are required to show evidence of good school records.

## ENTRY WITH CREDIT

You may already have knowledge or skills that can be recognised as part of your intended study. This may take a number of different forms including study at a private training establishment, workplace training, other tertiary study, or life experiences. If you think you may qualify, you may want to apply for Cross Credit (CC) or Recognition of Prior Learning (RPL).

- ▶ CC is based on the equivalency of courses or qualifications. You would apply for CC if you have passed a very similar course at the same level.
- ▶ RPL is based on the assessment of your current knowledge and skills. You would apply for RPL if you had gained the relevant knowledge and skills through life experiences and informal learning situations.
- ▶ CC and RPL can only be awarded for Level 8 study, not Level 9.

You will be asked to provide details of anything that you would like considered as credit toward your intended programme of study, as part of your application.

**You must apply prior to enrolment in the course.** CC and RPL cannot be awarded for a course if you are enrolled in that course.

CC may be granted from other degree programmes, providing they are not part of the entry qualification.

For further information and enquiries about CC and RPL please contact the Postgraduate Programmes Administrator, on 09 300 7410 or email [PostgradMaster@eit.ac.nz](mailto:PostgradMaster@eit.ac.nz).

## FACILITIES

The campus is a pleasant environment for study which emphasises small class sizes and utilises a range of general purpose rooms and lecture theatres all with data show equipment. There are specific labs for software development, hardware, multimedia and a room for computer study. The facility also has a 50-seat tiered lecture theatre.

## ASSESSMENTS

All Level 8 and 9 course work assessments are marked internally. Assessments consist of assignments, tests, practical demonstrations, presentations, projects and case studies.

Assessments for supervised courses with a credit value of 30 credits or more are independently examined.

It is EIT | Te Pūkenga policy to independently moderate all assignments and assessments.

## EIT IS NOW PART OF TE PŪKENGA

Te Pūkenga will bring together New Zealand's Institutes of Technology, Polytechnics, and Industry Training Organisations to build a network of on job, on campus and online learning. The services we offer will not only remain, they will be strengthened by being part of the extensive Te Pūkenga network around the country. Your enrolment for study in 2023 will see you enrolling with Te Pūkenga and becoming part of the extensive Te Pūkenga network around the country.

## PROGRAMME INFORMATION

The MApM, PGDipApM and the PGCertApM will be delivered as a coursework offering.

Master of Applied Management	240 credits A minimum of 45 credits at Level 9 with the remainder at Level 8
Master of Applied Management	180 credits A minimum of 45 credits at Level 9 with the remainder at Level 8
Postgraduate Diploma in Applied Management	120 credits A minimum of 75 credits at Level 8 with the remainder at Level 7
Postgraduate Certificate in Applied Management	60 credits A minimum of 60 credits at Level 8 or above

Listed in the course descriptions, are the schedules of courses for the MApM and the two postgraduate qualifications in applied management.

Learners deciding to pathway to the MApM will not be able to count their Level 7 credits towards the master degree. The Level 7 options are only advised if there is an identified specific knowledge gap. Should learners elect Level 7 courses, they would have to complete additional Level 8 courses towards the MApM.

EIT | Te Pūkenga Hawke's Bay reserves the right to change timetables. Courses may be offered in different timeslots or cancelled if there is insufficient enrolment. Textbooks are required for several courses and the cost for textbooks is not included in the course fee.

## THE EXPERIENCE YOU NEED & THE SUPPORT TO SUCCEED

When you study at EIT | Te Pūkenga you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number. They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.

### EXPERIENCED LECTURERS

At EIT | Te Pūkenga, you can be confident in the quality of our teaching and your learning experience.

EIT | Te Pūkenga is highly regarded in New Zealand for research excellence due to the quality of our community centred research, our publications and our external grant income provided by funding institutions who have confidence in our research capability. You can be confident your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area.

Our lecturers are highly trained professionals with particular areas of expertise in:

- ▶ Marketing
- ▶ Entrepreneurship and Innovation
- ▶ Finance and Accounting
- ▶ Governance
- ▶ Strategy
- ▶ Production and Operation Management
- ▶ Data Analytics
- ▶ Human Resource Management
- ▶ Quantitative and Qualitative Research
- ▶ Information Technology and Intelligence Systems

We value our partnership with learners and aim to provide quality education in a supportive environment, encouraging personal growth and professional development.

NAME	QUALIFICATION
Glen Shadbolt <i>Programme Coordinator</i>	MA, BA, BAS (ILS), RLIANZA
Dr Dobrila Lopez	PhD, MEng, GradDiplIT, BE, CertIT
Dr Emre Erturk	PhD, MS, BA
Dr Farhad Mehipour	PhD, MSc, BSc
Dr Pii-Tuulia Nikula	PhD (Pol&IntRelations), MA (SSc), CertAd&TTchg

NAME	QUALIFICATION
Dr Surej John	PhD, MBA (Mktg), BEng
Dr Syed Shahid	PhD (HSc), MSc, BSc Postdoc (FM&HS), UoA
Owen McCaffrey	MA (AppLinguistics), PGDipSLTchg, BMS (Fin)
Stuart McAdam	MA (Hons), MA, PGDipBus, BA, CertIT

### COURSE DESCRIPTIONS

Course offering may be subject to change.

In the following descriptions: Pre-requisite = courses which must be studied before.

#### Master of Applied Management and Postgraduate Programmes in Applied Management

COURSE NO.	LEVEL 8 BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL
MAPM8.160	<b>Strategic Financial Management</b> The aim of this course is to further develop learners' knowledge of the role of finance in an organisation and the analytical techniques and skills used to guide strategic financial decision-making.	15	8
MAPM8.200	<b>Leadership</b> This course aims to allow learners to develop advanced knowledge and skills in leadership within a local and global organisational context.	15	8
MAPM8.250	<b>Advanced Strategic Marketing</b> This course allows learners to develop advanced knowledge and skills related to formulating marketing strategies based on the analysis of key markets and environments in both a local and global context.	15	8
MAPM8.350	<b>Innovative Organisations</b> This course develops advanced knowledge and skills so that learners can identify and plan the execution of organisational changes which seek to facilitate innovation and enhance value for the organisation and its stakeholders.	15	8
MAPM8.400	<b>Global Strategies in Business</b> This course aims to allow learners to develop advanced knowledge and skills related to strategic management principles and processes in a global context.	15	8
MAPM8.500	<b>Governance in Organisations</b> This course aims to allow learners to develop the knowledge and skills related to the effective governance of organisations.	15	8

COURSE NO.	LEVEL 8 BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL
MAPM8.700	<b>The Contemporary Global Business Environment</b> This course aims to develop the knowledge and skills necessary to manage and develop organisations in the contemporary networked, globalised and constantly evolving business environment.	15	8
MAPM8.800	<b>Sustainable Organisations</b> This course allows learners to develop the knowledge and skills to lead the ongoing transformation and development of responsive and sustainable organisations.	15	8
PGDAV8.100	<b>Data Analytics and Visualisation</b> The aim of this course is to provide learners with learning opportunities to develop advanced knowledge and skills in data analytics and data wrangling for effective data-driven decision making and data visualisation.	15	8
PGISE8.200	<b>Information Sourcing and Evaluation</b> The aim of this course is for learners to develop the knowledge and skills to locate and interpret scholarly information in context of their discipline.	15	8
PGQM8.400	<b>Quantitative Methods and Contemporary Tools</b> The aim of this course is for learners to develop knowledge and skills in quantitative data analysis techniques and contemporary tools used by organisations.	15	8
PGSCR8.100	<b>Scholarly Communication and Reflection</b> The aim of this course is for learners to develop advanced knowledge and skills in critical analysis, scholarly communication and reflective practice in the context of their discipline.	15	8
PGMS8.415	<b>He Hokinga Mahara (Māori Research Methodologies and Proposal)</b> This course aims to further learners' existing knowledge of research methodologies and to assist them in formulating a comprehensive and implementable research proposal within their field of study or work.	30	8
PGST8.100	<b>Special Topic I</b> The aim of this course is to develop learners' knowledge, skills and techniques related to research and problem solving, and to support them in applying these in a small-scale study addressing an existing or emerging problem or issue in their discipline or industry.	15	8
PGWIL8.100	<b>Work Integrated Learning</b> This course aims to support learners in advancing their discipline specific knowledge and skills in a workplace context or with a client by investigating systems and processes to identify issues or problems and developing relevant recommendations.	15	8
PGRM8.100	<b>Applied Research Methods</b> The aim of the course is to provide learners with knowledge and skills related to research methodologies appropriate for conducting research in a range of disciplines.	15	8
PGRP8.100	<b>Research Proposal</b> The aim of this course is to support learners in identifying a problem or issue in their field of study or work and formulating a comprehensive and implementable research proposal to address this problem or issue. <i>P PGRM8.100 Applied Research Methods</i>	15	8

A learner can take up to 60 credits (Level 8) from any of the following master programmes, with approval from the Programme Coordinator: Master of Health Science, Master of Nursing, Master of Logistics and Supply Chain Management, Master of Digital Business or Master of Information Technology. Up to 90 unspecified credits might be allowed with Programme Coordinator approval.

### Master of Applied Management

COURSE NO.	LEVEL 9 BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL
PGST9.100	<b>Special Topic II</b> The aim of this course is to develop learners' knowledge, skills and techniques related to research and problem solving, and to support them in applying these in depth study addressing an existing or emerging problem or issue in their discipline or industry.	15	9
PGCCC9.200	<b>Communicating Complex Concepts</b> This course aims to advance learners' ability to communicate complex concepts from their field of study in simple terms appropriate to different audiences in order to contribute to others' understanding and the dissemination of knowledge.	15	9
PGAC9.300	<b>Applied Capstone</b> An advanced course of study designed to integrate learners' prior coursework-based learning by working collaboratively on complex cases. The course enables learners to develop skills (in particular collaborative problem solving and work management skills) which can enable them to apply their learning in organisational contexts.	15	9

COURSE NO.	LEVEL 9 BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL
PGISP9.400	<p><b>Independent Scholarly Project</b></p> <p>This course provides the opportunity for learners to be guided step-by-step in integrating the knowledge and skills acquired throughout the programme, and extending these, by conducting and reporting on a small scale or desk-based research project.</p> <p><i>P</i> <i>PGRM8.100 Applied Research Method, or PGMS8.415 Hokinga Mahara (Māori Research Methodologies and Proposal)</i></p>	30	9
PGARR9.500	<p><b>Applied Research Report</b></p> <p>This course aims to support learners' independent application and further development of knowledge and skills acquired throughout the programme in conducting scholarly research on a specific issue or problem in their field of study.</p> <p><i>P</i> <i>PGRM8.100 Applied Research Methods and PGRP8.100 Research Proposal, or PGMS8.415 Hokinga Mahara (Māori Research Methodologies and Proposal)</i></p>	45	9
PGIP9.600	<p><b>Integrated Project</b></p> <p>This course aims to support learners in applying and further developing the knowledge and skills gained throughout the programme by reporting on or designing solutions for existing or emerging problems or issues within the industry or workplace.</p> <p><i>P</i> <i>PGRM8.100 Applied Research Methods, or PGRS8.415 Hokinga Mahara (Māori Research Methodologies and Proposal)</i></p>	45	9
PGARD9.700	<p><b>Applied Research Dissertation</b></p> <p>This course aims to support learners' independent application and further development of knowledge and skills acquired throughout the programme in conducting scholarly research, based on thorough critical examination of and extensive body of literature, on a specific issue or problem in their field of study and potential solutions, and making recommendations for potential solutions.</p> <p><i>P</i> <i>PGRM8.100 Applied Research Methods and PGRP8.100 Research Proposal, or PGRS8.415 Hokinga Mahara (Māori Research Methodologies and Proposal)</i></p>	60	9
PGEIP9.800	<p><b>Extended Integrated Project</b></p> <p>This course aims to support learners in applying and further developing the knowledge and skills gained at Level 8 by reporting on or designing solutions for existing or emerging problems or issues within the industry or workplace and critically evaluating the outcomes.</p> <p><i>P</i> <i>PGRM8.100 Applied Research Methods, OR PGRS8.415 Hokinga Mahara (Māori Research Methodologies and Proposal)</i></p>	60	9
PGART9.900	<p><b>Applied Research Thesis</b></p> <p>In this course, the learner will independently conduct research and report their findings in the form of a thesis.</p> <p><i>P</i> <i>PGRM8.100 Applied Research Methods and PGRP8.100 Research Proposal, or PGRS8.415 Hokinga Mahara (Māori Research Methodologies and Proposal)</i></p>	90	9
PGPP9.480	<p><b>Te Aka Niwhaniwha (Community/Work-based Project)</b></p> <p>This course enables the learner to engage in a work-based project (WBP) in collaboration with an organisation relevant to the learner's specific context. Through a negotiated project, the learner will demonstrate research proficiency and/or analytical skills relevant to advanced work in his/her professional practice field.</p> <p><i>The project may be one in which the learner is based primarily on-site at the organisation; off-site, where the learner is doing research on behalf of the organisation; or a mixture of the two.</i></p>	60	9



# How to Enrol

There is an easy 3-step process to follow when enrolling at EIT | Te Pūkenga.

## Step 1

Check out the programmes online at [eit.ac.nz](http://eit.ac.nz) to see the programmes available for you to study. A copy of the course information for each programme is available online.

## Step 2

You can now use your RealMe verified identity to apply for study at EIT | Te Pūkenga. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on **0800 22 55 348** and we will send you one out.

You will receive an acceptance letter from your Faculty with

programme information. This will include the start date of your study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

## Step 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

**Fees-Free government scheme:** Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to [FeesFree.govt.nz](http://FeesFree.govt.nz) and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

**Scholarships and grants:** Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at [eit.ac.nz](http://eit.ac.nz).

**StudyLink:** If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit [studylink.govt.nz](http://studylink.govt.nz) to find out more about StudyLink.

## Student Services Levy

The Student Services Levy is a compulsory non-tuition fee that is charged to students enrolled at EIT | Te Pūkenga. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT | Te Pūkenga from the levy are ring-fenced, meaning they can only be spent on student services.

## Student Loans and Allowances

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at [studylink.govt.nz](http://studylink.govt.nz).



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