

2024

# Farming Workplace Operations

NZ Certificate in Primary Industry Skills (Level 2)

NZ Certificate in Agriculture (Farming Systems) (Level 3)

NZ Certificate in Primary Industry Operational Skills (with optional Specialist Equipment and Infrastructure strands) (Level 3)

This conjoint programme consists of the NZ Certificate in Primary Industry Skills (Level 2), NZ Certificate in Agriculture (Farming Systems) (Level 3) and the NZ Certificate in Primary Industry Operational Skills (with optional Specialist Equipment and Infrastructure strands) (Level 3).

The purpose of these three qualifications is to:

- Enable the recognition of the entry level skills and knowledge required by the primary industry sector.
- Provide a training pathway for entry into careers in the primary sector. Provide the pastoral farming sector with graduates who have a broad theoretical understanding of New Zealand pastoral farming systems and practical capability in the pastoral farming sector.
- Provide rural workplaces with graduates who have the ability to safely carry out a range of activities ready for operation in a rural workplace, including the use and maintenance of workplace vehicles, machinery, and infrastructure.

Location	Tairāwhiti Rural Studies Unit
Start	February
Length	One year full-time
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TE AHO A MĀUI



Te Pūkenga

For NZ Citizens and Permanent Residents

# Professional skills for primary industries

During this programme you will develop skills and knowledge covering:

- Entry level practical production tasks
- Safe work practices
- Soil plant nutrients
- Livestock biology / handling / health
- Safe work practices
- Sustainable farming systems
- Safe practices of vehicles
- Safe practices of machinery
- Safe practices of infrastructure

As a graduate of the programme you will be able to:

- Understand key farming ideas and systems
- Assist with livestock production tasks
- Utilise technology
- Identify and assist with the management of workplace hazards
- Safely use and/or maintain workplace vehicles, machinery and infrastructure

## Career and study opportunities

Upon graduating you may be employed in a range of roles in pastoral farming enterprises requiring limited supervision, for example as a milk harvester, shepherd, dairy farm assistant, general farm hand, heavy transport operator, orchard harvester, machinery operator; or in other similar roles in rural based workplaces.

On successful completion of this conjoint programme you may choose to continue with your studies by enrolling in the NZ Certificate in Agriculture (Breeding Livestock Farming) (Level 4).

## Timetable

Your study time will be made up of contact time (class times, tutorials, practical training and industry-based learning) and non-contact time (your own individual study time).

### Contact time

On-campus classes are usually scheduled between 8.30am-3.00pm, Monday to Thursday.

For a current timetable, please refer to [eit.ac.nz/students/timetable](http://eit.ac.nz/students/timetable).

### Non-contact time

You should plan to spend 20 hours per week on individual study time excluding classroom time.





## Farming Workplace Operations

(Level 2-3), 125-145 credits

NZ Certificate in Primary Industries  
(Level 2), 40 credits

NZ Certificate in Agriculture (Farming Systems)  
(Level 3), 85 credits

NZ Certificate in Primary Industry Operational Skills (with  
optional Specialist Equipment and Infrastructure strands)  
(Level 3), 40-60 credits

 Tairāwhiti Rural Studies Unit

 Full-time: 1 year

 Fee:  
Visit [fees.eit.ac.nz](https://fees.eit.ac.nz) to see the fees for this programme

### Entry requirements

- NCEA Level 1; or
- A qualification at Level 1 or above, with evidence of Literacy and Numeracy abilities equivalent to NCEA (Level 1); or
- Evidence of relevant knowledge and experience, including Literacy and Numeracy abilities equivalent to NCEA Level 1.

In the latter two situations the applicant may be required to participate in an enrolment interview with the purpose of verifying the evidence.

### Other requirements

Applicants must be:

- 16 years of age at the time the programme commences.
- Be physically able to complete the programme specific outcomes.

### English language entry requirements

Applicants whose first language is not English must have an acceptable level of English language fluency prior to enrolment in the programme. This may be demonstrated in a variety of ways, including schooling in New Zealand, completion of the relevant New Zealand Certificate in English Language, approved scores on IELTS tests or completion of accepted international equivalents. Specific scores for IELTS and New Zealand Certificates in English Language are as follows:

- IELTS score of 5.0 (General or Academic) with no band score lower than 5
- NZCEL Level 3 with an endorsement

### Literacy and numeracy skills

A Literacy and Numeracy assessment is part of the preparation for all Level 1 to 3 programmes. This is a national requirement from the Tertiary Education Commission (TEC). This information gives your tutors information on what you already know to help them provide the help that you may need in your studies.

### 2024 Key dates

**Programme starts** Monday, 12 February

**Programme ends** Friday, 22 November

**Semester breaks** 15-22 April  
8-19 July  
30 September-11 October

There are two assessments. The first assessment will take place within the first three weeks of the programme. The second will be a week or two before you finish the programme. This final assessment will show how you have improved with your Literacy and Numeracy skills.

The most important thing to know about this assessment is that you CANNOT fail. You will merely get information on your Literacy and Numeracy skills. The result will NOT have an impact on any of your assessment marks in your course work.

### Assessments

Theory lessons are usually completed in the classroom. Sometimes the tutor may take you out onto a farm or orchard to demonstrate, practice or reinforce what has been learned in the classroom.

Course assessments are on-going throughout the programme where tutors observe your work in class, practical tasks, interaction and individual work. Participation is a requirement of all courses.



# How to enrol

There is an easy 3-step process to follow when enrolling at EIT | Te Pūkenga.

## Step 1

Check out [eit.ac.nz](http://eit.ac.nz) to see the programmes available for you to study. A copy of the course information for each programme is available on our website.

## Step 2

You can now use your RealMe verified identity to apply for study at EIT | Te Pūkenga. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on 0800 22 55 348 and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

## Step 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

**Fees-free government scheme:** Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to [FeesFree.govt.nz](http://FeesFree.govt.nz) and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

**Scholarships and grants:** Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at [eit.ac.nz](http://eit.ac.nz).

**StudyLink:** If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit [studylink.govt.nz](http://studylink.govt.nz) to find out more about StudyLink.

## Student services levy

The student services levy is a compulsory non-tuition fee that is charged to students enrolled at EIT | Te Pūkenga. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT | Te Pūkenga from the levy are ring-fenced, meaning they can only be spent on student services.

## Student loans and allowances

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at [studylink.govt.nz](http://studylink.govt.nz).



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## EIT is now part of Te Pūkenga

Te Pūkenga brings together New Zealand's Institutes of Technology, Polytechnics, and Industry Training Organisations to build a network of on job, on-campus and online learning. The services we offer not only remain, they are strengthened by being part of the extensive Te Pūkenga network around the country. Your enrolment for study in 2024 will see you enrolling with Te Pūkenga and becoming part of the extensive Te Pūkenga network around the country.

## The experience you need & the support to succeed

When you study at EIT | Te Pūkenga you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number.

They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.

## Experienced lecturers

At EIT | Te Pūkenga, you can be confident in the quality of our teaching and your learning experience.

EIT | Te Pūkenga is highly regarded in New Zealand for research excellence due to the quality of our community centred research, our publications and our external grant income provided by funding institutions who have confidence in our research capability. You can be confident your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area.

## Programme information

The NZ Certificate in Primary Industries (Level 2) programme comprises:

- Two compulsory courses (40 credits in total)

The NZ Certificate in Agriculture (Farming Systems) (Level3) programme comprises:

- Six compulsory courses (85 credits in total)

The NZ Certificate in Primary Industry Operational Skills (with optional Specialist Equipment and Infrastructure strands) (Level3) programme comprises:

- Three compulsory courses (40 credits in total)
- Two optional courses (20 credits in total)

## Course descriptions

### NZ Certificate in Primary Industries (Level 2)

Course no.	Brief description	NZQA level	No. of credits
CPIS1.01	Safe Work Practices	2	10
CPIS2.02	Intro to Primary Industries	2	30

### NZ Certificate in Agriculture (Farming Systems) (Level 3)

Course no.	Brief description	NZQA level	No. of credits
CAFS3.01	Soil and Plant Nutrients	3	15
CAFS3.02	Livestock Biology	3	15
CAFS3.03	Livestock Handling	3	15
CAFS3.04	Livestock Health	3	15
CAFS3.05	Sustainable Farming Systems	3	15
CAFS3.06	Safe Work Practices	3	10

### NZ Certificate in Primary Industry Operational Skills (with optional Specialist Equipment and Infrastructure strands) (Level 3)

Course no.	Brief description	NZQA level	No. of credits
CPIOS3.01	Management of Workplace Risks and Personal Wellbeing (Compulsory)	3	15
CPIOS3.02	Mechanised Equipment – Vehicles (Compulsory)	3	15
CPIOS3.03	Mechanised Equipment – Machinery (Compulsory)	3	10
CPIOS3.04	Specialised Machinery (Optional)	3	10
CPIOS3.05	Infrastructure (Optional)	3	10