

# Bachelor of Nursing

A nursing education from EIT is highly regarded with graduate nurses being recognised nationally and internationally. When you graduate with a nursing degree you will be fully equipped to provide nursing healthcare to people at every stage of their lives.

You will develop, practice and refine your learning in a hands-on approach in our Clinical Arts and Technology (CAT) Centre, which is set up like a working hospital.

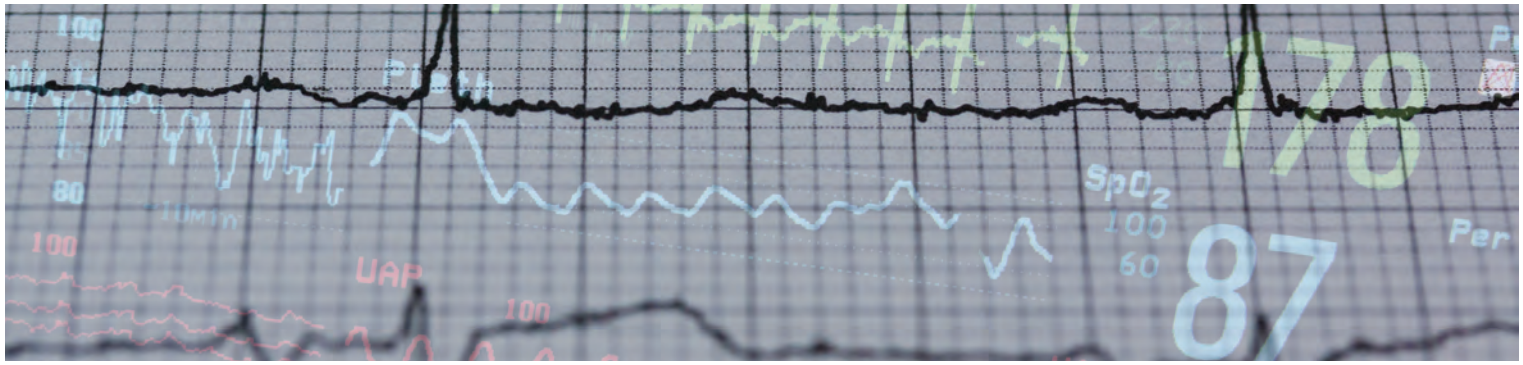
Building on your compassionate and empathetic nature you'll learn how to assess and manage patients in hospitals and the wider community, while working alongside other health professionals.

Campus	EIT Hawke's Bay and EIT Tairāwhiti - Blended delivery (face-to-face and online)
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Starts	February (both campuses) and July (Hawke's Bay only)
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Length	Three years full-time or equivalent part-time
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Contact	Angela Haggerty   Phone: 06 830 1523   Email: ahaggerty@eit.ac.nz
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# Rewarding study for a rewarding career

The Bachelor of Nursing (BN) is a full-time, three year programme (or five years equivalent part-time) which offers you stimulating undergraduate degree level studies and provides a pathway to your professional qualification as a New Zealand registered nurse.

The BN programme enables you to enter practice as a registered nurse with a sound knowledge base of nursing theory, social sciences, biological sciences, research and professional nursing practice skills. Theoretical and nursing practice experiences are balanced throughout the programme. Work-integrated learning experiences occur in a wide range of community and acute health care settings and comprise approximately fifty percent of the programme.

The BN programme is delivered in a blended mode. This means that there will be both face-to-face and online teaching and learning. You will need to have access to a computer with broadband facilities.

You are welcome to make an appointment to discuss your study options with our staff and to view our facilities.

## Subject Areas

- ▶ Anatomy and physiology
- ▶ Therapeutic communication
- ▶ Knowledge of professional nursing practice – aged residential care, primary, secondary and tertiary healthcare
- ▶ Understanding and application of Te Tiriti o Waitangi to nursing care
- ▶ Human development
- ▶ Health promotion
- ▶ Health in Aotearoa
- ▶ Māori health and health equity
- ▶ Mental health
- ▶ Pathophysiology
- ▶ Pharmacology
- ▶ Evidence-based practice

## YOUR FUTURE CAREER OPPORTUNITIES

Nursing is a professional practice and an essential part of health care. EIT nursing graduates have high rates of employment.

Possible jobs and career opportunities can include:

- ▶ Public and private hospitals
- ▶ Community health
- ▶ Tamariki Ora / Plunket (Well Child Health)
- ▶ Independent practice
- ▶ Public health
- ▶ Nursing education
- ▶ Child health
- ▶ Mental health
- ▶ Registered nurse prescribing
- ▶ Nurse practitioner

## WHAT YOU NEED TO KNOW

### Bachelor of Nursing

Level	5 - 7	Credits	360
Length	Three years full-time or equivalent part-time	Fee*	\$8,100 approximately per year

\* This is a guide only based on the previous year. All costs quoted include GST and student services levy. Fees apply to New Zealand citizens and New Zealand permanent residents only.

## 2022 KEY DATES

INTAKE ONE		INTAKE TWO	
Programme starts	Tuesday, 8 February	Programme starts	Monday, 18 July
EIT NURSING SEMESTER HOLIDAYS			YEAR ENDS
11 - 22 April	27 June - 15 July	29 August - 9 September or 12 - 23 September	2 December

## WORK-INTEGRATED LEARNING

In order for you to complete the BN programme, New Zealand Nursing Council requires you to have undertaken a minimum of 1,100 hours practicum experience. To meet this requirement over the course of the programme you will be required to:

- ▶ Undertake rotating and rostered shifts (i.e. shifts which may fall any time between Monday - Sunday), travel to various health care agency and community venues, which include Napier, Hastings, Waipukurau, Takapau, Wairoa and Gisborne areas including Te Puia Springs.

**Please Note: Any travel or accommodation expenses that are incurred will be your responsibility.**

As part of the requirements of your acceptance into the BN programme at EIT, you need to provide the following:

- ▶ Evidence of your COVID-19 vaccination. It is not compulsory to have a COVID-19 vaccination but please be aware that not being vaccinated against COVID-19 may impact on your practicum venue options. This means that not being vaccinated may stop you from being able to undertake practicum in a venue relevant to the course you are undertaking - and therefore not being able to complete either the course, or the BN programme.
- ▶ Evidence of pertussis immunisation in the last 10 years.
- ▶ Evidence of two measles (both rubella and morbilli) and mumps (MMR) immunisations.
- ▶ Evidence of a vaccination to varicella (chicken pox) or proof of having had varicella in the past.
- ▶ Evidence of your Hepatitis B antigen and antibody status (a blood test).

**Please Note: All medical costs or expenses in providing proof of immunisation are your responsibility.**

Once you commence in the BN, requirements for serology testing and immunisation will be collated by the School. If you require additional immunisations/vaccinations you will have to meet the costs of these.

Please remember that YOU are responsible for providing all vaccination evidence and information.

## TIMETABLE

Your study time will be made up of contact time (class times, tutorials, work-integrated learning) and non-contact time (your own individual study time, online learning).

### Contact Time

You will spend about half your time studying either in the classroom or online, and the other

half in work-integrated learning experiences in hospitals, community health agencies and other health related venues. Typically, students spend 22 hours per week in the classroom, lab or Clinical Arts and Technology (CAT) Centre or online. Alternatively students will spend 32 - 40 hours per week in work-integrated learning experience.

On-campus classes are usually scheduled between 0800 - 1700 hours Monday to Friday.

### Non-contact Time

You should plan to spend two hours each day on individual study.

## ADDITIONAL COSTS

- ▶ \$2,400 approximately for textbooks in total over the three years of the programme (approximately \$900 in Year One).
- ▶ \$200 approximately for uniforms.
- ▶ You may be required to attend nursing practice venues outside your area, e.g. Wairoa, Waipukurau, Takapau, Te Puia Springs, or other areas, as part of the programme. You will need to meet the cost of your own travel and accommodation.
- ▶ Additional medical and first aid costs (these may vary).
- ▶ In the third year of the programme a Registration Fee to sit the Nursing Council of New Zealand State Final Examination is required. The cost for this is currently \$240. There is also an additional cost for your Registered Nurse badge once you have successfully completed the State Final Examination.

## ENTRY CRITERIA

The BN is a clinically focused academic programme that provides preparation for entry to the Register of Nurses in New Zealand. To be a registered nurse you need to have integrity and empathy, a spirit of inquiry and a commitment to learning. You need to be able to work independently and as part of a team. You must have a mature outlook, a sense of responsibility and a genuine desire to care for people. A face-to-face interview may be part of the application process.

The following regulations apply to the BN degree at EIT.

### Academic Entry Requirements

The academic entry requirement for the BN programme is

- ▶ University Entrance as defined by the NZQA; or
- ▶ One of the following discretionary entry criteria, although the achievement of any of these will not automatically secure entry:
  - (i) at least 75 Level 2 NCEA credits in a maximum of four subjects in one year;
  - (ii) satisfactory completion of a Level

4 Bridging/Foundation programme (e.g. NZ2860 New Zealand Certificate in Study and Career Preparation, preferably with Hauora courses);  
(iii) evidence of the ability to succeed in the programme, as determined by the BN Admissions Committee.

## General Entry Requirements

All applicants are required to:

- ▶ Provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.
- ▶ Provide evidence of a current Comprehensive First Aid Certificate, or evidence of enrolment/intention to complete.
- ▶ Provide a Ministry of Justice Criminal Convictions record. (*Note: A prior conviction may not necessarily exclude an applicant from admission. In the case of a prior conviction, the Head of School, Assistant Head of School or Programme Coordinator will discuss with the applicant the Nursing Council of New Zealand (NCNZ) requirements for application to gain NCNZ registration as a nurse.*)
- ▶ Complete a health declaration that they possess a level of health and abilities commensurate with achieving nursing practice competencies in the programme. (*Note: Further health-related reports may be requested with the consent of the applicant.*)

Applicants are required to complete the above-mentioned health and Ministry of Justice Criminal Conviction checks at the beginning of Year One and Year Three. A Ministry of Justice Criminal Conviction check is also required to be completed prior to sitting the NCNZ State Final Examination.

### Preference Criteria

Preference will be given to applicants who have achieved:

- ▶ 14 credits or more at NCEA Level 3 in Science-rich subjects (such as Biology, Physical Education, Health, Physics and Chemistry); or
- ▶ 14 credits or more in English-rich subjects (such as English, History, Art History, Classics, Geography and Economics); or
- ▶ NZ2860 New Zealand Certificate in Study and Career Preparation with an overall grade of 65% or higher for the Hauora courses.

### Selection Process

Applications that meet both entry and preference criteria will be accepted pending available places on a 'first come, first served' basis. Applications that do not meet one or more of the criteria will be reviewed by the BN Admissions Committee for the allocation of remaining available places. As part of the selection process, an applicant may be required to attend an interview.

## ENGLISH LANGUAGE ENTRY REQUIREMENT

Applicants from countries in which English is not the primary spoken language must demonstrate an acceptable level of English language fluency prior to acceptance in the programme. Ways in which English language fluency may be demonstrated include:

- ▶ Completion of a programme of study in which English was the language of instruction (conditions apply\*); or
- ▶ Approved scores on IELTS tests, namely an Academic score of 6.5 with no band lower than 6.5 achieved in a single test within the preceding year (or accepted international equivalents).

\*See NZQA English language entry requirements for international students at <https://www.nzqa.govt.nz/providers-partners/qa-system-for-teos/english-international-students/>

## ENTRY WITH CREDIT

You may already have some knowledge or skills that can be recognised as part of your intended study. This may take a number of different forms including study at other tertiary institutes. If you think you may qualify, you may want to apply for Cross Credit (CC) or Recognition of Prior Learning (RPL).

CC is based on the equivalency of courses or qualifications. You would apply for CC if you have passed a very similar course at the same level.

You will be asked to provide details of anything that you would like considered as credit toward your intended programme of study, as part of your application.

**You must apply prior to enrolment.** CC and RPL cannot be awarded for a course if you are enrolled in that course. An original transcript or notice of results from the institute at which you previously studied (or verified copies) will be required for all applications.

For further information and enquiries about CC and RPL please contact Angela Haggerty, School of Nursing Secretary, on 06 830 1523.

### Transfers/Cross Credits

This qualification has been approved by the New Zealand Qualifications Authority.

This programme leads to the award of a nationally approved qualification. Similar qualifications are delivered at a number of other tertiary institutes around New Zealand. If you were to transfer to one of those other institutes you may be granted academic credit for some of the courses completed successfully while studying at EIT, but this is at the discretion of the other institute.

*Please note: Fees are not transferable between institutes.*

## BLENDED LEARNING

The BN programme is taught using a blended learning mode. Blended learning is a combination of classroom and online delivery using EIT online and/or other web tools. It uses a range of online assessment and communication tools, online activities, knowledge sharing and collaborative work to keep students connected and learning.

### Technology Support

Blended delivery takes advantage of all available resources, techniques and technologies. You will be supported to learn the use of these. If you know how to send an email, use social media and access sites on the internet, you will have the basic skills needed to participate in blended delivery.

For those who have not yet learned these skills, introductory tuition can be arranged with the Learning Support Service located in the library.

Te Kura Kaupapa Tapuhi has arranged orientation during the first week, where staff will support you to enrol online, enter your courses, and make your first introductory post online.

Ongoing technology support is available from the Learning Support Service in the library.

Prior to enrolment, we strongly recommend that you have access to:

- ▶ A computer with broadband internet access (dial-up access is not recommended)
- ▶ An operating system (preferably less than five years old and with sound)
- ▶ Software – Microsoft Office or similar, Adobe Acrobat Reader, contemporary internet browser such as Firefox or Chrome

If you are unable to have access to the equipment described above, the EIT Libraries on the Hawke's Bay and Tairāwhiti campuses have a full complement of computer suites that students can use.

## FACILITIES

The Clinical Arts and Technology (CAT) Centre is an interactive learning environment designed to facilitate, support and provide opportunities for students to develop, practice and refine their cognitive, technical, and practicum skills.

The Centre is designed to act as a conduit to bridge the gap between theory and practice. Student skill development is facilitated with an emphasis on hands-on practice.

There are three fully equipped simulated, hospital oriented patient environments on our Hawke's Bay campus and two on our Tairāwhiti campus.

## ASSESSMENTS

Assessments include essays, case studies, presentations, reflective practice, evidence portfolios, exams and practical demonstration of skills and critical thinking.

## THE EXPERIENCE YOU NEED & THE SUPPORT TO SUCCEED

When you study at EIT you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number. They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.

## YEAR 13 DEGREE SCHOLARSHIP

EIT offers a limited number of Year 13 Degree Scholarships.

The Year 13 Degree Scholarship covers one year of full-time study and is available to Hawke's Bay, Tairāwhiti (Gisborne) and Taupō based students who are beginning an undergraduate degree in 2022. It is also open to Diploma applicants intending on entering Year 2 of a corresponding degree in their second year of consecutive study.

NOTE: Scholarships for the Bachelor of Māori Visual Arts | Te Toi o Ngā Rangī, Bachelor of Viticulture and Wine Science and Bachelor of Veterinary Nursing degrees are open to students nationwide.

For more information about the Year 13 Degree Scholarship check out [scholarships.eit.ac.nz](http://scholarships.eit.ac.nz), email [scholarships@eit.ac.nz](mailto:scholarships@eit.ac.nz) or text your name, address and the word YR13 to 4631 and we will send you a Year 13 scholarship pack.

## EXPERIENCED LECTURERS

You can be confident in the quality of our teaching and your learning experiences at EIT. EIT is one of the top ITPs in New Zealand for research excellence due to the quality of our community centred research, and associated publications and level of government and external grant income.

This means that your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area. We ensure that we provide our learners with opportunities to generate knowledge during their programme of study, providing meaningful, authentic and deep learning experiences. We are committed to providing our learners with a rich and rewarding research informed education experience through developing enquiring minds; exposure to the latest knowledge and thinking; and changing the nature of the dialogue between lecturer and learner to become one of partnership.

Our Nurse Educators are registered nurses with advanced academic and practice qualifications, including areas of special expertise such as midwifery, mental health, child and adolescent health, community health, acute care and care of the older adult. We value our partnership with students and aim to provide high quality education in a supportive environment, encouraging personal growth and professional development.

NAME	QUALIFICATION
Mihi Aston	BHSc
Grace Brodie	NZCpRN, PGCertNursing (In the New Zealand Context), CertAdTchg
Clare Buckley	NZCpRN, MN, BN, CertAdTchg
Dr Chey Dearing	PhD, MSc (Clinical Chem), BMLS
Teresa Doran	NZCpRN, MSc (Comm Health), PGCertT&L, BA (Comm Public Health Nursing), DipN
Sue Floyd	NZRN, MN, BN
Dr Rachel Forrest Associate Professor	PhD (Molecular Genetics), PGDipLabTech, BSc (Zoology)
Adrianna Grogan	NZCpRN, MN
Alexa Hantler	NZCpRN, MEd (AdEd), BN
Katherine Harrison	NZCpRN, MN, PGDipHSc (Adv Nursing), PGCertLead&Mgt, BN
Amanda Hayward	NZCpRN, PGCertHSc, BN
Lauren Hindmarsh	NZCpRN, MN, BN
Tracey Konig	NZCpRN, PGCertMHN, BN
Jan Lawrence	NZRN, MN (Mental Health), BN
Tracey MacGregor	NZCpRN, PGCertHSc, PGCertPrimHC (Nursing Well Child), BN

NAME	QUALIFICATION
Sally Mackie	NZCpRN, BN
Lizzy Mackenzie	NZCpRN, MN, BN
Dr Olivia Maclaren	PhD, MPhEd, BSc
Kathleen McCrory	NZCpRN, PGDipHSc, BN
Kathy Manhire	NZRN, RM, MMid IBCLC, BA (Social Sc)
Alannah Meyer	NZCpRN, MN, BA (Hons), DipHV
Maria Pearson	MPhEd, PGDipPE, BPhEd
Sue Pulman	NZCpRN, PGCertHSc, BN
Jael Reiri	PGDipMāoriEd, BTchg(Prim), DipEd
Katie Rongonui	NZCpRN, BN, CertAdTchg
Judy Searle	NZRN, MN (Dist), MCNA, PGDipN (Dist), PGCertN (Intensive Care), BN
Surinder Sran	NZCpRN, BScN
Sharon Stuart	NZCpRN, PGCertNursing (Primary Health Care Specialty), BSc (Hons) Midwifery, CertAdTchg
Tiara Williams	NZCpRN, PGCertHSc, BN



## COURSE DESCRIPTIONS

In the following descriptions:

P = Pre-requisite - courses which must be studied before the next course can be taken.

C = Co-requisite - indicates where a course must be studied at the same time or earlier.

### Year One

COURSE NO.	BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL
<b>BN5.001</b>	<p><b>Inquiry for Nursing</b></p> <p>The aim of this course is to develop students' academic and interpersonal skills to underpin their ongoing development of knowledge and capabilities required in nursing inquiry and practice.</p> <p>P: <i>Acceptance to the BN</i></p> <p>C: <i>Nil</i></p>	15	5
<b>BN5.002</b>	<p><b>Applied Science for Nursing 1</b></p> <p>The aim of this course is to provide students with fundamental knowledge regarding the structure and function of the human body as it will be applied in the nursing context.</p> <p>P: <i>Acceptance to the BN</i></p> <p>C: <i>Nil</i></p>	15	5
<b>BN5.003</b>	<p><b>Knowledge for Nursing Practice 1</b></p> <p>The aim of this course is to introduce students to professional nursing practice, developing their foundational nursing knowledge and skills and critical awareness to provide safe and effective nursing care in a defined context.</p> <p>P: <i>Acceptance to the BN</i></p> <p>C: <i>Nil</i></p>	30	5
<b>BN5.004</b>	<p><b>Whaiaora</b></p> <p>The aim of this course is to introduce students to hauora Māori and its application in the delivery of health care.</p> <p>P: <i>Acceptance to the BN</i></p> <p>C: <i>Nil</i></p>	15	5
<b>BN5.005</b>	<p><b>Applied Science for Nursing 2</b></p> <p>The aim of this course is to expand students' knowledge regarding the structure and function of the human body which underlies nursing skills, pathophysiology and pharmacology.</p> <p>P: <i>Acceptance to the BN</i></p> <p>C: <i>Nil</i></p>	15	5
<b>BN5.006</b>	<p><b>Knowledge for Nursing Practice 2</b></p> <p>The aim of this course is to build on students' professional nursing knowledge and skills and critical awareness to provide safe and effective nursing care in a limited range of acute nursing contexts.</p> <p>P: <i>BN5.003</i></p> <p>C: <i>Nil</i></p>	30	5



## Year Two

COURSE NO.	BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL
<b>BN6.001</b>	<p><b>Pathophysiology for Nursing 1</b></p> <p>The aim of this course is to build on students' existing knowledge of anatomy and physiology and to develop an understanding of specialised pathophysiology in relation to long-term conditions across the lifespan.</p> <p>P: All Level 5 courses C: Nil</p>	15	6
<b>BN6.002</b>	<p><b>Knowledge for Nursing Practice 3</b></p> <p>The aim of this course is to continue to build on professional nursing knowledge and skills and critical thinking to provide safe and effective nursing care for individuals across the life span living with complex long-term physical and mental health conditions and their whānau.</p> <p>P: All Level 5 courses C: Nil</p>	45	6
<b>BN6.003</b>	<p><b>Pathophysiology for Nursing 2</b></p> <p>The aim of this course is to build on students' existing knowledge to develop an understanding of specialized pathophysiology in relation to acute mental and physical health conditions across the lifespan.</p> <p>P: All Level 5 courses C: Nil</p>	15	6
<b>BN6.004</b>	<p><b>Knowledge for Nursing Practice 4</b></p> <p>The aim of this course is to continue to build on students' professional nursing knowledge and skills and critical thinking required to provide safe and effective nursing care for individuals experiencing acute physical and mental health conditions, and support to their whānua, throughout the patients' lives.</p> <p>P: All Level 5 courses C: Nil</p>	45	6

## Year Three

COURSE NO.	BRIEF DESCRIPTION	NO. OF CREDITS	NZQA LEVEL
<b>BN7.001</b>	<p><b>Pharmacology for Nursing Practice</b></p> <p>The aim of this course is to develop students' understanding of the fundamental scientific and physiological properties of commonly used medications and their ability to apply this knowledge in the context of medication prescription and administration in the New Zealand health context.</p> <p>P: All Level 5 and 6 courses C: Nil</p>	15	7
<b>BN7.002</b>	<p><b>Knowledge for Nursing Practice 5</b></p> <p>The aim of this course is to develop students' skills and knowledge to critically analyse contemporary issues that impact on the profession of nursing and primary health care across the lifespan, in whānau and communities, from a New Zealand perspective.</p> <p>P: All Level 5 and 6 courses C: Nil</p>	45	7
<b>BN7.003</b>	<p><b>Evidence-Based Practice for Nursing</b></p> <p>The aim of this course is to develop students' knowledge and skills to enable their critical analysis of evidence and its application to nursing contexts.</p> <p>P: All Level 5 and 6 courses C: Nil</p>	15	7
<b>BN7.004</b>	<p><b>Knowledge for Nursing Practice 6</b></p> <p>The aim of this capstone nursing practice course is for students to achieve graduate level competence in the provision of safe and effective nursing care.</p> <p>P: All Level 5 and 6 courses, BN7.001, BN7.002 P/C: BN7.003</p>	45	7

# HOW TO ENROL

There is an easy 3-step process to follow when enrolling at EIT.

## STEP 1

Check out the programmes online to see the programmes available for you to study. A copy of the course information for each programme is available online.

## STEP 2

You can now use your RealMe verified identity to apply for study at EIT. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. Your enrolment cannot progress until you have sent this back to us. Please return this quickly along with any documentation we request from you.

You can also apply using a paper enrolment form. Please call us on **0800 22 55 348** and we will send you one out.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your study and any special information regarding your programme.

It may also include course selection forms which you need to complete and return to EIT. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

## STEP 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

**Fees-Free government scheme:** Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to **FeesFree.govt.nz** and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

**Scholarships and grants:** Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at **eit.ac.nz**.

**StudyLink:** If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit **studylink.govt.nz** to find out more about StudyLink.

## STUDENT SERVICES LEVY

The Student Services Levy is a compulsory non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

## STUDENT LOANS AND ALLOWANCES

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at [studylink.govt.nz](http://studylink.govt.nz).



THE EXPERIENCE YOU NEED  
& THE SUPPORT TO SUCCEED



EASTERN INSTITUTE OF TECHNOLOGY





Te Kura Kaupapa Tapuhi  
*School of Nursing*

## BACHELOR OF NURSING

### DOCUMENTATION / FORMS

PLEASE MARK CLEARLY ON YOUR ENROLMENT FORM WHICH CAMPUS YOU WILL  
BE STUDYING AT:

Hawke's Bay Campus or Tairāwhiti Gisborne Campus

## Please Note

**The following documents need to be completed and returned  
with your application/enrolment to the School of Nursing  
Administration Office.**

**Without these documents we are unable to proceed with  
your application.**

- Brief Personal Statement
- Academic achievements as evidence that you meet the entry criteria
- Brief CV/work history
- Applicant Declaration
- Ministry of Justice Criminal Convictions record
- Referee statements  
Please send/give the Referee Statements to your referees to complete and return to us
- Applicant Declaration of Health  
Please include any of the required immunity results that are current within the last five years if you have them. Outstanding results must be provided once your acceptance into the programme is confirmed.
- One verified form of primary identification (e.g. passport or birth certificate)





## BACHELOR OF NURSING

### BRIEF PERSONAL STATEMENT

Applicant's Name: .....

1. What do you believe are your personal strengths? .....

.....  
.....  
.....  
.....

2. How would you describe your attributes as a friend, a family member, or as a member of your community? .....

.....  
.....  
.....  
.....

3. Why are you interested in studying for a qualification in nursing? .....

.....  
.....  
.....  
.....

4. Have you ever had a criminal conviction\*?

Yes  No  Please note: Clean Slate does not apply

Please Note: A prior conviction may not necessarily exclude you from acceptance into the programme, however we will need to discuss your conviction with you. Failure to disclose any previous convictions at the time of applying may jeopardise your enrolment in the programme.

\* If you are accepted into the Bachelor of Nursing programme you will be required to complete a Ministry of Justice Criminal Convictions Record at the commencement of the programme and again at the commencement of your third year of study.

Applicant's signature: ..... Date: .....





## BACHELOR OF NURSING

### APPLICANT/STUDENT DECLARATION

Please complete this form if you are applying for or are re-enrolling in the Bachelor of Nursing programme.

Applicants are required to give consent for a request of a Ministry of Justice Criminal Convictions Record.

Immediate notification to the Head/Assistant Head of School is necessary should such personal information change or the answer to any of the following questions becomes "Yes" during the course of the programme.

**If the answer to any of the following questions is "Yes" you must provide the particulars in a separate sealed envelope** addressed to the Head/Assistant Head of School, Nursing, EIT Hawke's Bay, Private Bag 1201, Hawke's Bay Mail Centre, NAPIER 4142.

1. Have you ever been investigated for a criminal offence?

Yes

No

2. Are there any charges against you that have yet to be heard?

Yes

No

3. Do you have an existing medical, physical or psychological condition that could limit your full participation in a programme leading to nursing qualification?

Yes

No

4. Are there any reasons, including past events, that could lead to the perception that you pose a risk to children?

Yes

No

5. Have you ever been investigated for harassment or abuse?

Yes

No

6. I confirm that all the information contained in this document is true and correct.

I understand that giving a false declaration of failing to disclose information may:

- Prevent me from being accepted onto the programme OR
- If accepted, prevent me from continuing on the programme.

Applicant's name: .....

Applicant's signature: .....

Date: .....





## BACHELOR OF NURSING APPLICANT DECLARATION OF HEALTH

Please complete all sections of this form including your signature, your immunisation and serology results and return with your application.

A declaration of an applicant's past and present health is a requirement for entry into the Bachelor of Nursing programme. The information is required for the following reasons:

1. To ensure there are no health problems that could affect your safety or those for whom you are providing care.
2. To provide baseline data for future health care (including immunisations) while undertaking the Bachelor of Nursing.

Should you be accepted on to this programme an annual declaration is required. If your personal information changes during the course of your study you must inform the Practicum Manager or Programme Coordinator.

**This form and its contents will be treated as strictly confidential.**

**NOTE: Before being finally accepted, you may be required to have a medical examination or provide an attestation statement from an appropriate professional.**

In the event of a false declaration, EIT reserves the right to decline an application or remove a student from the programme.

Applicant's Name: ..... Date of Birth: .....

Address: .....

Email: ..... Phone: .....

### Section One

Have you consulted a doctor within the last five years for other than minor health conditions? If so, please give details:

Yes  No

.....  
.....

Have you any chronic/ongoing conditions (e.g. heart disease, asthma, diabetes, epilepsy)? If so, please give details:

Yes  No

.....  
.....

Are you on a surgical waiting list? If so, please give details:

Yes  No

.....  
.....

Are you taking any medications? If so, please give details:

Yes  No

.....  
.....

**Section Two**

Do you have or have you ever suffered from any of the following?

- Back or lower limb trouble that may affect your work performance      Yes       No
- Any physical disability that may affect your work performance      Yes       No
- Any mental or emotional illness      Yes       No
- Use and abuse of addictive substances      Yes       No
- If so, please give details below:

.....

.....

**Section Three**

Do you have any skin conditions or skin allergies (e.g. eczema, psoriasis)? If yes, please give details:

- Yes       No

.....

.....

Have you ever had health problems/allergic reactions related to any substance, including drugs/chemicals/bee stings/latex etc. (e.g. skin rash, asthma, breathing difficulties)? If so, what was the name of the substance/drug/chemical?

- Yes       No

.....

What was the resulting health problem? .....

Do you have any health conditions that would prevent you from wearing personal protective equipment or clothing (e.g. masks, gloves, closed shoes, safety glasses, lead apron, hearing protection)? If yes, please specify:

- Yes       No

.....

.....

**Section Four**

Do you have any disability that may have an impact for you? If yes, please specify:

- Yes       No

Learning (e.g. dyslexia) .....

Physical (e.g. hearing/vision) .....

Mental health (e.g. depression) .....

Other .....

Any relevant illness or injury not covered in the previous questions:

.....

.....



**Section Five**

Pre-enrolment screening requirements for Bachelor of Nursing students.

Vaccinations and serology requirements.

Please complete the table below - if unsure please tick appropriately.

VACCINATION RESULTS	YES	NO	UNSURE
Pertussis (Whooping Cough) immunisation in the last ten years			
MMR (Measles, Mumps and Rubella) fully immunised (i.e. two immunisations as a child)			
Rubella immunisation (if you do not have evidence of two MMR results)			
Morbilli (Measles) immunisation (if you do not have evidence of two MMR results)			
Mumps immunisation (if you do not have evidence of two MMR results)			
Varicella (Chicken Pox) immunisation or evidence of having had varicella previously			
Hepatitis B antigen and antibody blood test			
COVID-19 fully vaccinated (i.e. two vaccinations)			
Completed Tuberculosis questionnaire (see annex)			

**Permission for release of information**

Should any of the above medical conditions present possible concern I agree to the EIT Health Centre and if relevant, the Head of School/ Practicum Manager, School of Nursing, Faculty of Education, Humanities and Health Science approaching my doctor in strict confidence.

My doctor is: .....

My doctor's number is: .....

**DECLARATION**

I declare the above statements are true and complete to the best of my knowledge and belief.

Applicant's Signature: ..... Date: .....





## BACHELOR OF NURSING

### TUBERCULOSIS (TB) QUESTIONNAIRE

Risk assessment of Bachelor of Nursing students

Surname: ..... First Name: ..... DOB: .....

Contact Phone number (Home): ..... Mobile: .....

Please tick relevant box

- 1. Have you had screening for tuberculosis previously?** Yes  No  Unsure
- If yes what test did you have? Mantoux 2 step test  QuantiFERON TB Gold
  - Result: date/s: ..... Negative  Positive
  - Have you ever been told that you should not have any more Mantoux tests because you had a large reaction? Yes  No
  - Have you had a BCG vaccination? Yes  No
  - If yes give approximated year date: .....
  - Scar visible Yes  No
  - Have you had a chest x-ray in the last three months? Yes  No
  - If yes what was the result? Please provide report if available Normal  Abnormal
  - Place x-ray taken: .....
  - Date taken: .....
  - Were you evaluated by a medical practitioner as a result of your TB testing? Yes  No
  - If yes, give details: .....
- 2. Have you had/think you have had tuberculosis?** Yes  No  Unsure
- If yes, give details: .....
  - Date: .....
  - Have you ever been treated for tuberculosis/latent tuberculosis? Yes  No  Unsure
  - If yes, when? .....
  - Date: .....
  - Treatment: What .....
  - How long: .....
  - Additional information: .....

3. Have you ever had an unprotected exposure to anyone with confirmed tuberculosis in your work or home environment in the past two years?

Yes

No

Treatment: What: .....

How long: .....

4. What country were you born in? .....

5. If you are an immigrant, or on a student visa what date did you arrive in New Zealand?

Date: .....

6. Please list the countries you have lived, worked or travelled in for more than three months within the last two years?

.....  
.....

7. Are you a smoker

Yes

No

8. Do you have any of the following symptoms?

Yes

No

- A persistent cough or cough most days? Yes  No
- If answered yes, does your cough produce a lot of sputum (phlegm)? Yes  No
- Have you ever coughed up blood or bloody sputum? Yes  No
- Do you wake at night sweating so much you have to change your bed clothes? Yes  No
- Do you have unexplained fevers? Yes  No
- Have you lost any weight over the last six months without meaning to? Yes  No

If yes, how much? (kg) .....

- Any additional information you feel we should have?

.....  
.....

Applicant's signature: .....

Date: .....

**(Office Use Only)**

Further screening required:

Yes

No

Date: .....

Result: .....

QuantiFERON TB Gold assay (IGRA)

Yes

No

Chest x-ray

Yes

No

Refer to respiratory physician

Yes

No

Comments .....

Nurse/Medical Officer | Signed: .....

Date: .....



## BACHELOR OF NURSING

### MINISTRY OF JUSTICE CRIMINAL CONVICTIONS RECORD

Te Kura Kaupapa Tapuhi requires you to provide a copy of your Ministry of Justice Criminal Convictions record. Therefore, you will need to obtain your own Ministry of Justice Criminal record from <https://www.justice.govt.nz/criminal-records/get-your-own/>

You will need to fill in the **“Request your own criminal conviction history form”**. You must include a clear photocopy of **one** of the following:

- ▶ NZ Driver's licence - can be current or expired within the last 2 years, but cannot be cancelled, defaced or a temporary licence.
- ▶ NZ Passport - can be current or expired within the last 2 years, but cannot be cancelled or defaced. Must show your signature.
- ▶ Overseas Passport - must be current and cannot be expired, cancelled or defaced. Must show your signature.
- ▶ NZ Firearms licence - must be current and cannot be expired or defaced.
- ▶ If you do not have any of these forms of identification you will need to follow the instructions in Step 5 of the form.

On the form under Step 4 you are asked to select how you want the report returned to you. You **must** select **'by email'**. When you receive the result you must forward this to Angela Haggerty, BN Programme Secretary, by email to [ahaggerty@eit.ac.nz](mailto:ahaggerty@eit.ac.nz).

You can post OR scan and email the request form to the criminal records unit at the Ministry of Justice (postal and email address details are on the form).

Any student who has a conviction will need to go through EIT's and the Nursing Council's conviction review processes.

Your enrolment/re-enrolment is not considered to be completed until the result of this record has been received by Angela Haggerty, BN Programme Secretary.





## BACHELOR OF NURSING REFEREE STATEMENT

You are also required to ask **two** (2) referees to complete one each of the enclosed confidential reference forms.

Please supply each referee with a **stamped envelope** addressed CONFIDENTIAL to The Nursing Secretary, Faculty of Education, Humanities and Health Science, EIT, Private Bag 1201, TARADALE 4142.

- a If you are still attending School (or have recently left) please ensure **one** (1) referee is the **Principal of that school**.
- b If you are a current (or have recently been) New Zealand Certificate in Study and Career Preparation [Level 4] student, please ensure **one** (1) referee is one of your **New Zealand Certificate in Study and Career Preparation lecturers**.
- c If you are (or have been) employed, please ensure **one** (1) referee is **your most recent employer**.
- d If you are presently employed in any type of caregiving or nursing, please ensure **one** (1) referee is the **Nurse Manager**.

Family members and people residing at your address are **NOT** considered appropriate referees.

### To the Applicant:

Please fill in your referee's name and address below and give this form plus the stamped addressed envelope to your referee as soon as possible. (It is recommended that you contact your referee beforehand to obtain their permission.) **Be sure you fill in your name below and tick at which campus you are intending to study the Bachelor of Nursing.**

Hawke's Bay

Tairāwhiti

Applicant's Name: \_\_\_\_\_  
(please print)

### To the Referee:

**This is a CONFIDENTIAL Reference Form.**

The information given will be held in the strictest confidence and will assist in the selection process. This reference form is common to all polytechnics/institutes of technology offering nursing courses. You may wish to keep a copy of your completed reference.

Please complete both sides of this page and email as soon as possible to:

**Angela Haggerty, Nursing Secretary – ahaggerty@eit.ac.nz**

Alternatively, using the provided stamped, addressed envelope, you can post to:

CONFIDENTIAL to the Nursing Secretary  
Faculty of Education, Humanities and Health Science, Eastern Institute of Technology  
Private Bag 1201  
Hawke's Bay Mail Centre  
Napier 4142

Please **DO NOT** return this form to the applicant once completed. Send it **directly** to the Nursing Secretary.

Thank you for your assistance.

Referee's Name: \_\_\_\_\_  
(please print)

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

1. How long have you known the applicant? .....

Under what circumstances: .....

2. Personal Qualities

Please place an X in the space on the scale which best indicates your assessment of the applicant in relation to each of the following qualities.

Honest						Dishonest
Mature						Immature
Reliable						Unreliable
Caring						Self-centred
Tolerant						Intolerant
Accepts responsibility						Avoids responsibility
Leadership potential						Unlikely to lead

Please comment on your assessment of this applicant's personal qualities: .....

3. Interpersonal Relationships. Please comment on the following.

Relationship with peers: .....

Relationship with people in authority: .....

Consideration of others: .....

4. Attitudes to work/study. Please comment on the following.

Perseverance: .....

Co-operation with others: .....

Application to work/study: .....

Initiative: .....

5. General

Has the applicant's health ever affected his/her performance at work/school? Yes  No

If yes, comment: .....

Does applicant have special abilities or disabilities? .....

Do you consider the applicant is able to successfully complete a full-time three year degree programme?

Give reasons: .....

Referee's Signature: .....

Date: .....





## BACHELOR OF NURSING REFEREE STATEMENT

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Honest						Dishonest
Mature						Immature
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Tolerant						Intolerant
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Please comment on your assessment of this applicant's personal qualities: .....

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Relationship with peers: .....

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Consideration of others: .....

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Perseverance: .....

Co-operation with others: .....

Application to work/study: .....

Initiative: .....

5. General

Has the applicant's health ever affected his/her performance at work/school? Yes  No

If yes, comment: .....

Does applicant have special abilities or disabilities? .....

Do you consider the applicant is able to successfully complete a full-time three year degree programme?

Give reasons: .....

Referee's Signature: .....

Date: .....