



NZ Certificate in Building, Construction and Allied Trades Skills

Level 3

The NZ Certificate in Building, Construction and Allied Trade Skills [Level 3] is aimed at preparing you for further study in the construction industry.

This NZ Certificate is a project-based learning programme which allows you to explore, negotiate, interpret and create quality products. Throughout this programme, you will learn to link theory with practical skills and will spend most of your day in one of our workshops working with your hands.

Location	Hawke's Bay and Tairāwhiti Campuses and Central Hawke's Bay, Ruatoria and Wairoa Learning Centres
Start	June and August*
Length	15 weeks full-time
Contact	Natayla Latysheva – Hawke's Bay Phone: 06 830 1525 Email: nlatysheva@eit.ac.nz Ange Taylor - Tairāwhiti, Wairoa and Ruatoria Phone: 06 869 3082 Email: ataylor@eit.ac.nz

* June intake available at Hawke's Bay Campus and Central Hawke's Bay Learning Centre only. August intake available at Tairāwhiti Campus and Ruatoria and Wairoa Learning Centres only.
For NZ Citizens and Permanent Residents



TE AHO A MĀUI

Build a great career in construction

The aim of this course is to allow you to develop knowledge and skills to plan and prepare for a Stage 3 Building, Construction and Allied Trades Skills (BCATS) project, to apply those skills to undertaking the project and to compare against given requirements.

You will learn about health and safety, materials, plans and documentation, communication, measurement and calculation, using hand and power tools safely, collaborating with other trades, undertaking projects and reviewing quality of work.

You are welcome to make an appointment to talk to a teaching staff member about this programme.

Career and Study Opportunities

Your possible employment opportunities include:

- An apprenticeship within the Building, Construction or Associated industries

Your study pathway could progress onto:

- NZ Certificate in Construction Trade Skills (Carpentry) [Level 3]
- NZ Certificate in Construction Trade Skills (Joinery) [Level 3]
- NZ Certificate in Carpentry [Level 4]

Industry-based Training

You will gain practical experience through project-based learning.

Timetable

Your study time will be made up of contact time (class times, tutorials, project-based learning) and non-contact time (your own individual study time).

Contact Time

Classes are usually scheduled from 8.30am-4.00pm, three days per week, with 21 contact hours per week.

Class times will be confirmed at the start of the programme.

Non-contact Time

You should plan to spend 11 hours per week on individual study time.

Work experience outside of class times is encouraged.


Additional Costs

- \$100 approximately for safety boots




NZ Certificate in Building, Construction and Allied Trades Skills

Level 3, 40 credits

 Hawke's Bay and Tairāwhiti Campuses and Central Hawke's Bay, Ruatoria, and Wairoa Learning Centres

 Full-time: 15 weeks

 Fee: Visit fees.eit.ac.nz to see the fees for this programme

2025 Key Dates

Intake One
Hawke's Bay and Central Hawke's Bay only
Starts: Monday, 6 June
Ends: Friday, 12 September

Intake Two
Tairāwhiti, Ruatoria and Wairoa only
Starts: Monday, 18 August
Ends: Friday, 28 November

Semester Breaks
14 - 25 April
30 June - 11 July
22 September - 3 October

Entry Requirements

Applicants must meet one of the following criteria:

- Achieved NCEA Level 1; or
- Evidence of achievement at an equivalent level; or
- Be over the age of 20 and able to demonstrate an interest in the industry and the potential to succeed.
- An applicant under the age of 20 years who does not meet the academic entry requirements may be granted entry to the programme where they supply evidence of their ability to succeed on the programme.

English Language Entry Requirements

If English is not your first language a level of English language fluency is required for the programme. This may be demonstrated through:

- Successful study of a programme in English
- Completion of a NZ Certificate in English Language Level 3
- Approved scores on IELTS tests (5.0 Academic with no band score lower than 5.0)
- Completion of an EIT assessment

Literacy and Numeracy Skills

A Literacy and Numeracy assessment is part of the preparation for all Level 1 to 3 programmes. This is a national requirement from the Tertiary Education Commission (TEC). This information gives your tutors information on what you already know to help them provide the support that you may need in your studies.

There are two assessments. The first assessment will take place within the first three weeks of the programme. The second will be a week or two before you finish the programme. This final assessment will show how you have improved with your Literacy and Numeracy skills.

There will always be a tutor to help you when doing the assessment. The most important thing to know about this assessment is that you CANNOT fail. You will merely get information on your Literacy and Numeracy skills. The result will NOT have an impact on any of your assessment marks in your course work.

Assessments

You will provide a portfolio of evidence that shows the attainment of the theory and practical knowledge gained through the completion of this course.

Your portfolio of evidence may include, but not be limited to, work records reference to activity, evidence of knowledge assessments

and work samples completed through practical projects with supporting documentation where appropriate to evidence the course learning outcomes.

Facilities

The EIT Trades and Technology training workshops offer students the opportunity to learn in an environment modelled on real-world industries.

Scholarships

Scholarships are a way to help financially support your study. They can make life easier by helping to cover your fees and living expenses while you complete your qualification. You don't always need to be an academic high-flyer to qualify.

Find out what's available at scholarships.eit.ac.nz or for general scholarship information please contact scholarships@eit.ac.nz.

The experience you need & the support to succeed

When you study at EIT you'll get the kind of experiences that will help you gain the knowledge and skills to get ahead.

You'll also be supported by lecturers and tutors who are here for you, within a learning environment where you are treated as an individual, not just a number. They'll know your name and you'll receive one-on-one attention to make sure you get the support to succeed.



Experienced Lecturers

At EIT, you can be confident in the quality of our teaching and your learning experience.

EIT is highly regarded in New Zealand for research excellence due to the quality of our community centred research, our publications and our external grant income provided by funding institutions who have confidence in our research capability. You can be confident your lecturers use the latest knowledge and research in their field of expertise to inform their teaching, and many are at the forefront of knowledge creation within their discipline area.

Course Descriptions

Course No.	Brief Description	NZQA Level	No. of Credits
	Working in a BCATS Environment		
	The aim of this course is to allow students to develop knowledge and skills to plan and prepare for a Stage 3 BCATS project.		
BCAT3.01	<ul style="list-style-type: none">US29677 Follow safe workplace practices, and contribute to a health and safety culture, in a BCATS environment.US29678 Demonstrate knowledge of, select, and use materials for a Stage 3 BCATS project.US29679 Develop and use BCATS project documentation for a Stage 3 BCATS project.US29680 Communicate and work collaboratively in a Stage 3 BCATS project.US29681 Measure and calculate for a Stage 3 BCATS project.US29682 Select, use, and maintain tools, equipment and machinery for a Stage 3 BCATS project.US29683 Incorporate other building, construction and allied trades into a Stage 3 BCATS project schedule.	3	28
	Undertake a Stage 3 BCATS Project		
BCAT3.02	The aim of this course is to allows students to develop knowledge and skills to undertake a Stage 3 BCATS project and to compare against given requirements. <ul style="list-style-type: none">US29684 Undertake a Stage 3 BCATS project.	3	12



How to Enrol

There is an easy 3-step process to follow when enrolling at EIT.

Step 1

Check out eit.ac.nz to see the programmes available for you to study. A copy of the course information for each programme is available on our website.

Step 2

You can now use your RealMe verified identity to apply for study at EIT. If you use your RealMe verified identity you will no longer be sent a copy of your application form to sign. You also will not need to provide us with a copy of your primary ID.

If you apply online without using RealMe then you will be sent a summary of your enrolment to check and sign. It will also include course selection forms which you need to complete and return. Your enrolment cannot progress until you have sent the summary and forms back to us.

You can also apply using a paper enrolment form. Please call us on 0800 22 55 348 and we will send you one.

You will receive an acceptance letter from your Faculty with programme information. This will include the start date of your study and any special information regarding your programme. Depending on your chosen programme of study, you may be invited to attend an interview before you are accepted.

Step 3

Arrangement for full payment of enrolment fees must be made before the start of your programme. You will receive an invoice with payment details.

Fees Free Government Scheme: Tertiary education is fees-free for eligible domestic tertiary students. To check if you are eligible, go to FeesFree.govt.nz and enter your National Student Number (NSN). If you are not eligible you will be responsible for paying your fees.

Scholarships and Grants: Scholarships and grants make life easier by helping to cover your fees, other costs and living expenses while you study. You don't always need to be an academic high-flyer to qualify. You can find out more about scholarships and other options for paying your fees at eit.ac.nz.

StudyLink: If you need to pay for your own study you can choose to apply for your Student Loan and Student Allowance with StudyLink. You should do this early, even if you haven't yet been accepted on your programme. You can change your details later if anything changes. Visit studylink.govt.nz to find out more about StudyLink.

Student Services Levy

The student services levy is a compulsory non-tuition fee that is charged to students enrolled at EIT. The levy is to contribute to the provision of quality student services that support learning. The funds received by EIT from the levy are ring-fenced, meaning they can only be spent on student services.

Student Loans and Allowances

StudyLink is a service of the Ministry of Social Development. Apply well before your programme begins (even if you haven't been accepted yet) so you'll be ready to get your payments when you need them most.

Check out what you qualify for at studylink.govt.nz.



DISCLAIMER:

All information in this publication pertains to New Zealand Citizens or Permanent Residents, and is correct at the time of printing but is subject to change. EIT is a Business Division of Te Pūkenga – New Zealand Institute of Skills and Technology. EIT reserves the right to amend/withdraw programmes or courses. Fees for 2025 will be set by November 2024 and are subject to change.

For the latest information, or for full programme entry requirements visit eit.ac.nz or phone 0800 22 55 348.