CONFIRMED MINUTES

EIT COUNCIL MEETING PART 1

At the **EIT Council Meeting - Part 1** on **3 Nov 2026** these minutes were **confirmed as presented.**

Name:	EIT
Date:	Friday, 28 August 2026
Time:	8:26 am to 8:51 am (NZST)
Location:	Default Location, 501 Gloucester Street, Taradale, Napier, New Zealand
Board Members:	David Pearson (Chair), Chris Collins, Kerry Marshall, Tam Jex-Blake
Attendees:	Chris Comber, Emily Mansfield, Lucy Laitinen

1. EIT Council Meeting - Part 1

1.1 Karakia

1.2 Welcome/Apologies/Notices

The Chair welcomed the Council members to the meeting

1.3 Interest Register

Approval of the Interest Register

That the EIT Council approves the Interest Register.

Decision Date:	28 Aug 2026
Mover:	Kerry Marshall
Seconder:	Tam Jex-Blake
Outcome:	Approved

1.4 Minutes of the previous meeting 21 July 2026

EIT Council Meeting - Part 1 21 Jul 2026, the minutes were confirmed as presented.

Minutes of the previous meeting

That the minutes of the EIT Council meeting held on the 21 July 2026 Part 1, having been circulated, be taken as read and approved.

Decision Date:	28 Aug 2026
Mover:	Chris Collins
Seconder:	Kerry Marshall

The Board Secretary has removed a typo in the flying minute from 21 July.

2. Correspondence

2.1 Inwards Correspondence

Received inwards correspondance

That the EIT Council resolves to receive the inwards correspondence.

Decision Date:	28 Aug 2026
Mover:	Tam Jex-Blake
Seconder:	Chris Collins
Outcome:	Approved

The EIT Council strongly endorse and are pleased to see the response from Tim Fowler at TEC regarding the nursing review in education.

3. CEO Report

3.1 CEO Report

CEO Report

That the EIT Council approve receipt of the Chief Executive's report.

Decision Date:	28 Aug 2026
Mover:	Kerry Marshall
Seconder:	Tam Jex-Blake
Outcome:	Approved

The CE updated the Council members that the second Leaders' Hui took place last week. Mark Buntzen, an external consultant with The Distillery, will be joining Council this afternoon for the strategy workshop.

The Council asked if there were any outcomes from Pim Borren's recent visit to EIT to form relationships and understand EIT's approach, the CE advised that Pim wrote a positive paper about reflections on EIT.

Council members asked how we engage with stakeholders in Auckland, although it's not our region, how do we engage around our programmes and industry. The CE noted this is on our radar.

4. For information

4.1 Academic Report and Minutes

Academic Report and Minutes

That the EIT Council approves the memorandum.

Decision Date:	28 Aug 2026
Mover:	Kerry Marshall
Seconder:	Chris Collins
Outcome:	Approved

The CE advised that Ondene van Dulm is coordinating with equivalent staff across the polytechnic sector on the iQAF consultation.

EIT intends to provide an individual submission and participate in a joint ITP submission to NZQA by 7 September. Further detail will be included in a future Board update.

The proposed framework may involve quarterly monitoring across programmes, micro-credentials and other areas, with weighted results. There are concerns that a one-off challenge in one area could materially reduce an institution's overall rating, particularly for polytechnics with broad portfolios.

It was discussed that the sector should challenge the proposed distinction between effective and highly effective because it could produce inconsistent judgments and substantial disputes; it would be preferred to have an effectiveness-based approach rather than a rigid ranking model.

The discussion linked the consultation to the need to strengthen EIT's internal quality assurance and academic governance capability, since assessment practice, accreditation, rankings and programme monitoring are central to EIT's core work.

4.2 Draft Younited Financial Accounts

Draft Younited Financial Accounts

That the EIT Council approves receipt of the draft Strive report.

Decision Date:	28 Aug 2026
Mover:	Kerry Marshall
Seconder:	Chris Collins

The CE noted that the CE of Younited was unable to attend today due to illness.

The CE advised that Younited are active on campus but are experiencing challenges in recruiting board members. Members noted that there are individuals interested in board roles who may be able to support the organisation.

It was agreed that Younited would be invited to attend the November Board meeting and that there should be an opportunity to review Younited's finalised financial statements.

Younited to be invited to the November EIT Council meeting

The Board Secretary will invite Jade Peterson, Younited to the November Council meeting

Due Date:	30 Sept 2026
Owner:	Emily Mansfield

5. For Approval

5.1 Governance Policies

Resolution to receive papers from part 2

That the EIT Council resolves to receive the governance policies from part 2

Decision Date:	28 Aug 2026
Mover:	Chris Collins
Seconder:	Tam Jex-Blake
Outcome:	Approved

Council reviewed governance policies and supported their approval. The CE provided written feedback on the policies and clarified that governance policies are owned and approved by

Council, while management is responsible for implementation and developing the procedures and supporting documents required to give effect to the policies.

Council commented they would like time to absorb the comments and approved the policies for now noting that revised versions may be brought back to Council.

Council requested that governance policies be stored in a clearly identified BoardPro section, separate from the quality management system, to improve accessibility during meetings and support the induction of new Council members.

Council proposed a separate BoardPro area for important documents and articles that would support Council members. Relevant documents could be brought to the Board Secretary's attention for circulation to the wider group.

Council noted that governance policies may be drafted by management for Council review, or developed from initial Council direction, but should be coordinated to ensure clear alignment between governance and implementation. Approved policies should be supported by appropriate procedures, forms and implementation steps, with feedback incorporated and revised policies returned to Council as appropriate.

Approval of Governance Policies

That Council approves the Governance Policies as presented:

a. Council and Member Evaluation Policy
b. Council Appointment, Tenure, Induction and Resignation Policy
c. Council Committee Policy
d. Council Conflicts of Interests Policy

Decision Date: 28 Aug 2026
Mover: Chris Collins
Seconder: Tam Jex-Blake
Outcome: Approved

Policies to be added into BoardPro

The Board Secretary to set up a section within BoardPro and add in the approved governance policies.

Due Date: 30 Oct 2026
Owner: Emily Mansfield

6. General Business

6.1 Resolution to move to part 2

Resolution to move to part 2

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Eastern Institute of Technology is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

Decision Date: 28 Aug 2026
Mover: Tam Jex-Blake
Seconder: Chris Collins

Move to Part 2

Move to Part 2

Decision Date:	28 Aug 2026
Mover:	Chris Collins
Seconder:	Tam Jex-Blake
Outcome:	Approved

7. Close of meeting

7.1 See Part 2 pack

Next meeting: No date for the next meeting has been set.

Signature:_____ **Date:**_____