Minutes Academic Committee | 16 March 2026

at 2pm Council Room and online via Microsoft Teams

Attendees (10)

Ondene van Dulm (Chair), Noor Alani, Markus Dipper, Robin Fabish, Victoria Fuata'i, Philippa Jones, Lucy Laitinen (Chief Executive Officer), Helen Ryan-Stewart, Deb Stewart, JaX van Niekerk

In attendance:

Jeanette Fifield (Minute Secretary), Jade Peterson (Younited)

Apologies:

Tracey Tangihaere, John West

Open Agenda

O van Dulm has been delegated the role of Chair by L Laitinen until June 2026.

Karakia

The meeting was opened with karakia led by O van Dulm.

1. Administration

1.1 Welcome, whakawhanaungatanga and apologies

The Chair welcomed members to the meeting and acknowledged the contribution of retired members: E Erturk, G Harkness, P Lander and A Grogan and noted this was E Erturk's final meeting. The Chair also welcomed D Stewart back to the committee acknowledging her renewal as an academic staff representative.

The Chair welcomed new members R Fabish (Executive Director Māori), L Laitinen (Chief Executive Officer) and P Jones (Executive Director International). A whakawhanaungatanga session took place.

An apology was received for T Tangihaere and J West.

1.2 Register of interests

No interests were declared.

1.3 Quorum

Quorum of members achieved.

1.4 2026 academic committee meeting dates

The academic committee received the 2026 meeting dates for information and noted that further out-of-schedule meetings may be required should applications for approval by the committee increase. J Petersen confirmed that Younited will close on 11 December 2026.

Action: O van Dulm and the Secretary will review the December academic committee meeting date as required.

1.5 Actions report 15 December 2025

The academic committee reviewed the action report. Members provided status updates on the listed actions.

Action: The Secretary will update the action report to append to the minutes of the meeting.

1.6 Closed actions report 15 December 2025

The academic committee received the Closed / completed actions report, for information.

1.7 Minutes of the last meeting 15 December 2025

Retraction of Item 6. The acknowledgement of O van Dulm's last meeting as Chair is withdrawn.

Resolved (H Ryan-Stewart / E Erturk)

That Academic committee accept the minutes of the meeting held on 15 December 2025 as a true and correct record.

CARRIED

2. Subcommittees of academic committee

2.2 2026 subcommittee meeting dates

Resolved (H Ryan-Stewart / J van Niekerk)

That Academic committee receive the 2026 subcommittee meeting dates.

CARRIED

3. Academic Committee workplan reports

3.1 Overview of type 1 changes to programmes/courses 2025

The academic committee received a verbal overview of the report. The members reviewed the report and discussion took place. Minor corrections were noted and definitions of type 1 and type 2 changes were clarified. It was also noted the need for clearer guidance on whether consultation with the appropriate staff is taking place when decisions or changes may affect international students.

Action: M Dipper, O van Dulm, P Jones will meet to discuss the qualification title for HB4047 Tourism Opportunities.

RESOLVED *(M Dipper / J van Niekerk)*:

That Academic Committee receive the type 1 changes to programmes/courses 2025 report and submit it to NZQA.

CARRIED

4. Any other open business

There was no open business.

5. Resolution to exclude the public

RESOLVED (O van Dulm)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

CARRIED

The meeting closed at 2.45pm.