CONFIRMED MINUTES

EIT COUNCIL MEETING - PART 1

At the **EIT Council Meeting Part 1** on **28 Aug 2026** these minutes were **confirmed as presented.**

Name:	EIT
Date:	Tuesday, 21 July 2026
Time:	10:00 am to 10:32 am (NZST)
Location:	Default Location, 501 Gloucester Street, Taradale, Napier, New Zealand
Board Members:	David Pearson (Chair), Chris Collins, Kerry Marshall, Tam Jex-Blake
Attendees:	Chris Comber, Emily Mansfield, John West

1. EIT Council Meeting - Part 1

1.1 Karakia

1.2 Welcome/Apologies/Notices

The Chair welcomed the committee members to the meeting.

1.3 Interest Register

1.4 Minutes of the previous meeting

EIT Council Meeting - Part 1 22 Jun 2026, the minutes were confirmed as presented.

Minutes of the previous meeting

That the minutes of the EIT Council meeting held on the 22 June 2026 Part 1, having been circulated, be taken as read and approved.

Decision Date:	21 Jul 2026
Mover:	Chris Collins
Seconder:	Kerry Marshall
Outcome:	Approved

The EIT Council acknowledged and thanked Patrick Jones for acting CE for 3 weeks in June.

2. Correspondence

2.1 Inwards Correspondence

3. CEO Report

3.1 CEO Report

CEO Report

That the EIT Council approve receipt of the Chief Executive's report.

Decision Date:	21 Jul 2026
Mover:	Kerry Marshall
Seconder:	Tam Jex-Blake
Outcome:	Approved

The acting Chief Executive, John West, presented the Chief Executive's Report.

An update was provided on enrolments, with strong domestic and international demand. International student numbers continue to track positively, with enrolments expected to reach approximately 100 in Auckland and 70 in Hawke's Bay. Level 1–2 provision remains slightly below target and will continue to be monitored.

The EIT Council sought an update on the WiseNet project and was advised that a further progress report would be provided in the coming weeks.

An update was provided on campus developments, including the re-opening of L1 Block. A progress update was given on the Auckland campus, with final design plans due for review. It was acknowledged that communications following recent leadership changes could have been clearer, and work is underway to strengthen engagement with staff.

A review of senior staff travel arrangements is being undertaken to reduce risk associated with multiple senior leaders travelling together.

In response to the increase in bomb threats across New Zealand, EIT has implemented a clear response process to support staff and ensure a consistent approach to managing such incidents.

4. For information

4.1 Academic Report and Minutes

Academic Report and Minutes

That the EIT Council approve the receipt of the Academic Report and Academic Committee minutes.

Decision Date:	21 Jul 2026
Mover:	Tam Jex-Blake
Seconder:	Chris Collins
Outcome:	Approved

4.2 Complaints and Appeals January - June 2026

That the EIT Council approves receipt of the memorandum.

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Decision Date:	21 Jul 2026
Mover:	Kerry Marshall
Seconder:	Tam Jex-Blake
Outcome:	Approved

The complaints and appeals process has been refreshed to provide clarity, with appeals now concluding at the Chief Executive level and an appeal panel formed for final decisions. Students can bring support persons and engage external bodies, with improved documentation and record-keeping.

4.3 QMS Project Update

QMS Project Update

That the EIT Council approves the receipt of the memorandum and notes the steps in section 5.

Decision Date:	21 Jul 2026
Mover:	Kerry Marshall
Seconder:	Chris Collins
Outcome:	Approved

An update was provided on progress over the past six months, with good progress reported across most workstreams. A second phase of the programme will focus on the development of a detailed implementation work plan. Timeframes for the People & Culture and Finance workstreams have been extended to reflect recent staffing changes.

The EIT Council acknowledged the significant work undertaken by staff to date and expressed its appreciation for their ongoing commitment. Particular recognition was given to Ondene Van Dulm for her leadership in driving the project forward.

4.4 Compulsory Student Services Fee for 2027

Compulsory Student Services Fee for 2027

The EIT Council approves the receipt of Compulsory Student Services Fee for 2027 from Part 2.

Decision Date:	21 Jul 2026
Mover:	Kerry Marshall
Seconder:	Tam Jex-Blake
Outcome:	Approved

4.5 2027 International Tuition Fees Strategy and Programme Fees Proposal

2027 International Tuition Fees Strategy and Programme Fees Proposal

The EIT Council approves the receipt of 2027 International Tuition Fees Strategy and Programme Fees Proposal from Part 2.

Decision Date:	21 Jul 2026
Mover:	Kerry Marshall
Seconder:	Tam Jex-Blake
Outcome:	Approved

5. General Business

5.1 Resolution to move to part 2

Resolution to move to part 2

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Eastern Institute of

Technology is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public

Decision Date:	21 Jul 2026
Mover:	Chris Collins
Seconder:	Tam Jex-Blake
Outcome:	Approved

6. Close of meeting

6.1 See Part 2 pack

Next meeting: EIT Council Meeting - Part 2 - 21 Jul 2026, 10:33 am

Approved decisions made between meetings

Approval of the 2027 TEC Investment Plan

That the EIT Council resolves to approve and submit the 2027 TEC Investment plan.

4 Supported: David Pearson , Kerry Marshall , Tam Jex-Blake , Chris Collins

0 Opposed:

0 Abstained:

Decision Date:	3 Jul 2026
Outcome:	Approved

Signature:____________________ **Date:**_________________________