

Certificate in Contemporary New Zealand Nursing Practice (Enrolled Nurse/Nurse Assistant) 2010

Faculty of Health & Sport Science
Te Manga Hauora me te Pūtaiao Hākinakina

For New Zealand Enrolled Nurses/Nurse Assistants

The Certificate in Contemporary NZ Nursing Practice (Enrolled Nurse/Nurse Assistant) is a full-time, six week programme which offers you stimulating certificate level studies. The programme meets the Nursing Council of New Zealand's competencies to renew your Annual Practice Certificate for the Enrolled Nurse and Nurse Assistant scope of practice.

In this application pack you will find information about the programme, descriptions for each of the subjects covered, and fees and costs associated with this programme.

You are welcome to make an appointment to discuss your study options with our staff and to view our facilities.

If you require any further assistance or information at any time please do not hesitate to contact our staff.

Sue Jackson, Secretary,
Faculty of Health and Sport Science
(06) 974 8000, ext 5421
Email: sjackson@eit.ac.nz

Lecturer will be advised
Faculty of Health and Sport Science



Te Whare Takiura o Kahungunu

PROGRAMME LENGTH

The Certificate in Contemporary New Zealand Nursing Practice (Enrolled Nurse/Nurse Assistant) commences on Monday 25 January 2010 and concludes on Friday 5 March 2010.

Classes are scheduled between 8.30am and 4.30pm, Monday through Friday for Week One. Practicum experiences will be full shifts Monday - Thursday, weeks 2 to 6 which may involve shifts between the hours of 7am - 3.30pm or 2.30pm - 11pm.

Classes will be held Fridays, Weeks two to six at EIT from 8.30am to 4.30pm.

Timetables will be distributed after your acceptance onto the programme.

STREAM 1		STREAM 2	
Stream 1 Starts	Monday 25 January 2010	Stream 2 Starts	Monday 21 June 2010
Stream 1 Ends	Friday 5 March 2010	Stream 2 Ends	Friday 30 July 2010

STUDENT WORK COMMITMENTS

Duration	Six weeks
Week One	Monday - Friday EIT Campus
Week Two to Six	Monday - Thursday Clinical Practicum Friday - EIT Campus

ENTRY REQUIREMENTS

A personal interview may be part of the application process.

Entry to the programme is limited by the number of places available in the clinical practice area, and applicants will be accepted in the order in which their completed application is received.

ACADEMIC STAFF

Our lecturers are highly qualified professionals with extensive expertise in nursing.

We value our partnership with students and aim to provide quality education in a supportive environment, encouraging personal growth and professional development.

Name	Qualification
Helen Riden	RN, BN, PGCert HSc (Critical Care Nursing)
Chris Wheeler	RN, MSc
Ruth Crawford	RN, BA (SocSci), PostGrad. Cert. Tertiary Teaching, MPhil (Nursing) - Lecturer, Nursing
Annette Hagan	RN, BN, MPhil (Midwifery)
Donna Foxall	RN, BN, Asthma Nurse - Lecturer, Nursing
Ann McClelland	RN, BA, MN, DipTT - Lecturer, Nursing
Glen Horrocks	BNPgcert Health Science (Critical Care), MN Candidate

PROGRAMME INFORMATION

Theoretical components of the programme will be delivered at the EIT Hawke's Bay Taradale Campus.

Clinical components of the programme will take place at approved elder health institutions over a five week period. Extra clinical time may be required depending on the student's ability to achieve Nursing Council Competencies.

To complete the Certificate in Contemporary New Zealand Nursing Practice (Enrolled Nurse/Nurse Assistant) programme the student will be required to:

- work under the supervision and delegation of a Registered Nurse
- undertake shifts, i.e. shifts between the hours of 7am - 3.30pm or 2.30pm - 11pm. (These times may vary)
- travel to EIT & clinical placements. *Please Note: Any travel or accommodation expenses that are incurred will be the responsibility of the student.*

The practicum experience is scheduled to commence in week two of the programme.

CLINICAL ARTS AND TECHNOLOGY CENTRE

The Clinical Arts and Technology (CAT) Centre is an interactive learning environment designed to facilitate, support and provide opportunities for students to develop, practise and refine their cognitive, technical and practicum skills. The centre is designed to act as a conduit to bridge the gap between theory and practice. Student skill development is facilitated with an emphasis on "hands-on" practice.

The CAT Centre is comprised of six fully equipped, hospital-orientated, patient environments. A combination of technological aids such as audio visual (video / taping / recording facilities), equipment, mannequins, interactive CD ROM, self-directed learning modules and cue cards are available for the students' use.

The CAT Centre is available to all Health and Sport Science students.

The CAT Centre Co-ordinator is available to assist student learning at scheduled times.

IMMUNISATION AND MRSA TESTING

You are required to have immunity tests for Rubella, Hepatitis B and Tuberculosis (2 step Mantoux) as part of the application process. Details are to be provided on the Health Declaration Form enclosed.

You will be required to have an MRSA test before the start of the programme.

COURSE DESCRIPTORS

Course		Theory		Practicum		Total	Credits
Number	Title	Contact	Independent	Simulated	Practice		
CCNP.301	Contemporary NZ Nursing	14	61	25		100	10
CCNP.370	Nursing Praxis	-	20	-	80	100	10
CCNP.380	Contemporary New Zealand Nursing 2	35	65	-		100	10
CCNP.390	Nursing Praxis II	-	20	-	80	100	10
	Totals	49	166	25	160	400	40

NB: Courses are offered subject to sufficient numbers applying. In the following descriptions:

P = Pre-requisite - courses that must be successfully completed before the next course can be taken.

C = Co-requisite - courses which can be studied before or at the same time.

Course No.	Brief Description	Credits
CCNP.301	<p>Contemporary NZ Nursing</p> <p>Designed for overseas Registered Nurses and New Zealand Registered Nurses who have had an extended period away from clinical practice. This course explores contemporary New Zealand nursing practice and is completed concurrently with CCNP .380.</p> <p>Linking current nursing knowledge, trends in contemporary professional practice and ethico-legal issues, the course provides a theoretical and simulated practice approach to assist the registered nurse - student demonstrate competencies for registration as required by the Nursing Council of New Zealand.</p> <p><i>P: Acceptance into the programme</i> <i>C: Is run concurrently with CCNP.380</i></p>	10
CCNP.370	<p>Nursing Praxis *</p> <p>This practicum course assists the overseas registered nurse, and New Zealand registered nurses who may not have been in recent professional practice, to develop competencies for contemporary New Zealand nursing practice. By completion of this course the registered nurse-student will demonstrate selected competencies for nursing practice as stated in Nursing Council of New Zealand domains of competencies for the registered nurse scope of practice (2005).</p> <p><i>C: Is run concurrently with CCNP.301 and CCNP.380</i></p>	10

CCNP.380	Contemporary New Zealand Nursing 2 This course is studied concurrently with CCNP.301 to assist the overseas registered nurse, and New Zealand registered nurses who may not have been in recent professional practice, to develop competencies for contemporary New Zealand nursing practice. By completion of this course the registered nurse-student will demonstrate selected competencies for nursing practice as stated in Nursing Council of New Zealand domains of competencies for the registered nurse scope of practice (2005). <i>C: Is run concurrently with CCNP.301</i>	10
CCNP.390	Nursing Praxis II * This practicum course builds on CCNP.370 to assist the overseas registered nurse, and New Zealand registered nurses who may not have been in recent professional practice, to develop competencies for contemporary New Zealand nursing practice. By completion of this course the registered nurse-student will demonstrate selected competencies for nursing practice as stated in Nursing Council of New Zealand domains of competencies for the registered nurse scope of practice (2005). <i>C: Is run concurrently with CCNP.301 and CCNP.380</i>	10

** By completion of these courses the registered nurse-student will demonstrate selected competencies for nursing practice as stated in Nursing Council of New Zealand domains of competencies for the registered nurse scope of practice (2005).*

STUDY COMMITMENTS

The Certificate in Contemporary New Zealand Nursing Practice (Enrolled Nurse/Nurse Assistant) is normally six weeks in length. The length of time may vary depending on the student's ability to demonstrate competency. Theory classes are scheduled between the hours of 8.30am and 4.30pm hours approximately.

TRANSFERS / CROSS CREDITS

This qualification is approved by the New Zealand Qualifications Authority and Nursing Council of New Zealand for:

- New Zealand Enrolled Nurses/Nurse Assistants whose annual practising certificates have lapsed and who are required to successfully complete an approved competence assessment programme to achieve the requirements for New Zealand Enrolled Nurse/Nurse Assistant Scope of Practice.

ACCREDITATION

The Eastern Institute of Technology (EIT Hawke's Bay) is an accredited tertiary education provider under the provisions of the Education Act 1989.

FEES/COSTS

Please note: Student Loans are unavailable for this programme at this stage.

Costs quoted include GST.

Programme/course Fees:	\$1,729.50 (approximately)
These fees apply to NZ Citizens and NZ Permanent Residents only.	

EIT Hawke's Bay expects student fees to be paid at least one week prior to the start of the programme.

ADDITIONAL COSTS

Cost of transport is for the responsibility of the student.

STUDENT FINANCE

Student Loans and Allowances (This is unavailable for this programme)

Financial assistance for full-time and some part-time students is available through the Student Loan scheme. Some students may also be eligible for Student Allowances. Student Loans and Allowances are administered by Studylink, a service provided by the Ministry of Social Development. For more information and application forms please contact:

STUDYLINK on 0800 88 99 00 or online at www.studylink.govt.nz

International students are not eligible to apply for Studylink Student Loans and Allowances.

Training Incentive Allowances

Students who have applied to the Department of Work and Income New Zealand for a Training Incentive Allowance must ensure fees are paid prior to the programme start date or we ask that a confirmation of fees letter be handed to the Enrolment Officers.

Scholarships and Grants

You may be eligible to apply for a wide variety of different funding options. Many scholarships or grants are available to new and returning EIT Hawke's Bay students. Each scholarship or grant lists different criteria, such as gender, age or previous experience. To find out more about what is available for you, please call the EIT Infoline on 0800 22 55 348 or visit our website www.eit.ac.nz.

THE APPLICATION/ENROLMENT PROCESS

When you have been accepted for the programme, you will be sent a letter of acceptance. You will be asked to confirm your place. Please contact the Registry Manager on (06) 974 8000, ext 6026 if you wish to discuss enrolment fee payment arrangements.

Please refer to the chart over the page.

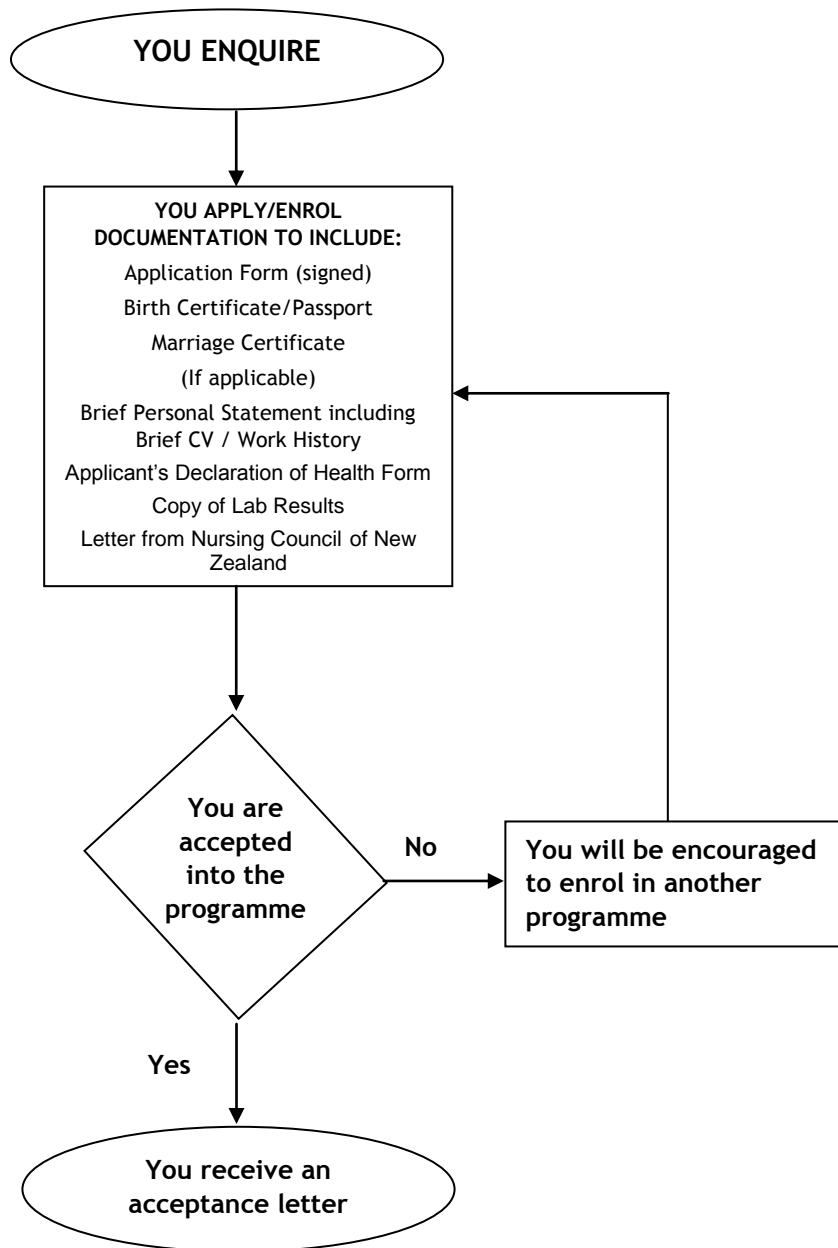
DISCLAIMER

Information contained in this publication is correct at the time of printing, but may be subject to change. While all reasonable efforts will be made to ensure listed programmes/courses are offered and regulations are current, the institute reserves the right to change content or method of delivery, to withdraw any programme or course of study, or to impose limitations on enrolment should circumstances require this.

Some programmes/courses mentioned in EIT publications are offered subject to final approval and accreditation or to sufficient enrolments being received.

For the latest information visit our website at www.eit.ac.nz

ENROLMENT PROCESS FLOWCHART



Timetables will be available on the EIT website in September/October, 2009.

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For New Zealand Enrolled Nurses/Nurse Assistants

Documentation / Forms

Please Note

The following documents need to be completed and returned with your application/enrolment.

Without these documents we are unable to proceed with your application.

Brief Personal Statement including:

- Brief CV / Work History
- Applicant's Declaration of Health Form
- Copy of Lab Results
- Proof of Nursing Council of NZ Registration



Te Whare Takiura o Kahungunu



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Brief Personal History

Please also include a brief CV/ Work History

Applicant's Name:

Are you a New Zealand Resident / Citizen?

Yes No

Do you have a current NZ Annual Practising Certificate?

Yes No

(Please enclose a witnessed copy of your Annual Practising Certificate with your application)

Enrolled Nurse/Health Assistant registration was gained in which country? _____

Signed: _____

Date: _____

Immunisation Status & Testing

You are required to have immunity tests for Tuberculosis, Rubella, Hepatitis B and Methicillin Resistant Staphylococcus Aureus as part of the application process. There are strict criteria that must be followed for this. The following are some guidelines which will help you. This will speed up the administration process and prevent delays in your application being accepted.

1. Tuberculosis (TB): *(Guidelines for Tuberculosis Control in New Zealand 2003)*

Pre-employment screening of Health Care Personnel aims to:

1. Detect active TB
2. Identify those with latent TB disease
3. Obtain baseline data about Mantoux status for comparison with readings obtained during routine surveillance or following exposure to TB.

Mantoux Test:

Testing should be by Mantoux. Multiple puncture techniques such as Heaf and Tine Tests are **not** recommended. The **two step test** should be performed in order to distinguish boosting from conversion in people who are having serial Mantoux tests.

Two Step Mantoux Test:

- Recommended for healthcare workers in NZ.
- Mandatory for EIT nursing student practicum placements within Hawke's Bay District Health Board
- The second test is only required if the initial reading is negative.
- The first reading should be taken 72 hours after Mantoux injection and it must be **measured on the long axis of the arm and reported in mm's eg 1st step 0mm.**
- Retesting should occur one week after first test
- The second reading should be taken 48 hours after injection, and it must be **measured on the long axis of the arm and in reported mm's eg 2nd step 5mm.**
- A two step method is unnecessary in someone who has been tested in the preceding two years (One test only will be required).
- The two tests must not be given in exactly the same site because it can result in increased reaction size.

If the Mantoux test is positive then a chest x-ray and further laboratory tests will be required, (at your own cost). These may include Hepatitis B, C and HIV.

2. Hepatitis B:

It is strongly recommended that all healthcare personnel are protected against Hepatitis B. **Two tests are required** to determine current status:

1. Anti-HBs: This is an antibody test to Hepatitis B surface antigen which indicates past infection with and immunity to, Hepatitis B Virus, passive antibody from Hepatitis B Immune Globulin, or immune response to Hepatitis B vaccine.
2. HBsAg: This is Hepatitis B surface antigen and will indicate presence or absence of Hepatitis B infection.

3. Rubella:

It is recommended that all health personnel are protected against rubella. A positive Igg result indicates prior contact or vaccination. Vaccination these days is in the form of MMR (measles, mumps & rubella) vaccination, available at most general practices in New Zealand.

Following acceptance to the programme.

Methicillin Resistant Staphylococcus Aureus (MRSA):

MRSA is multi resistant organism which is difficult to treat once established.

A moist swab test is taken of the nose and perineum or any open lesion e.g. eczema. You will be required to have this test in the first week of the programme. Should you require treatment for MRSA then this will be initiated immediately. **NB: You will be charged for this test or any subsequent treatment.**

Please take this information with you, along with your Health Declaration Form, when you go to your medical practitioner to ensure that the correct tests and results are given.



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Applicant's Declaration of Health Form

Please complete this form carefully and return with your application.

A declaration of an applicant's past and present health is a requirement for entry into the **Certificate in Contemporary NZ Nursing Practice (Enrolled Nurses/Nurse Assistant)** programme. The information is required for the following reasons.

- 1 To ensure there are no health problems that could affect your safety or those for whom you are providing care.
- 2 To provide baseline data for future health care (including immunisations) while undertaking the Certificate in Contemporary NZ Nursing Practice.

This form and its contents will be treated as strictly confidential.

NOTE: Before being finally accepted, you may be required to have a medical examination.

In event of false declaration, EIT Hawke's Bay reserves the right to decline application or remove a student from the programme.

NAME: _____ DATE OF BIRTH: _____
(Surname) (First Names)

ADDRESS: _____ PHONE: _____

		Yes/No	Comments
1	Are you now in good health?	<input type="checkbox"/>	
	Have you consulted a doctor within the last five years for other than minor health conditions? If so please state briefly.	<input type="checkbox"/>	
	May we approach your family doctor if it is necessary to do so? If so, please give his/her name and address.	<input type="checkbox"/>	
	Are you currently on a surgical waiting list? If so, give reason.	<input type="checkbox"/>	
	Are you taking medications for any medical condition?	<input type="checkbox"/>	
2	Have you ever suffered from any of the following:		
	Back or lower limb trouble?	<input type="checkbox"/>	
	Any lung / chest disorders, (eg: Asthma, Bronchitis, Pneumonia)?	<input type="checkbox"/>	
	Any skin condition or skin allergy? (eg: Eczema, Psoriasis, Dermatitis)	<input type="checkbox"/>	
	Any other allergy of any kind, including latex, drugs, bee sting?	<input type="checkbox"/>	
	Any mental or emotional illness?	<input type="checkbox"/>	
	Heart Disease?	<input type="checkbox"/>	
	Rheumatic fever?	<input type="checkbox"/>	
	Diabetes?	<input type="checkbox"/>	
	Epilepsy?	<input type="checkbox"/>	
	Physical Disabilities?	<input type="checkbox"/>	
	Any defect of sight?	<input type="checkbox"/>	

	Yes/No	Comments
Are you a smoker?	<input type="checkbox"/>	<input type="text"/>
Any defect of hearing?	<input type="checkbox"/>	<input type="text"/>
3 Other Medical Information		
Any illness or injury not covered in above questions?	<input type="checkbox"/>	<input type="text"/>
Date of last x-ray, where and why?	<input type="checkbox"/>	<input type="text"/>
4 Immunisation Record Please complete all questions.		
Have you ever had Tuberculosis?	<input type="checkbox"/>	<input type="text"/>
Have you been exposed to Tuberculosis?	<input type="checkbox"/>	<input type="text"/>
Previous History		
Child Vaccination Completed	<input type="checkbox"/>	Date <input type="text"/>
Previous Mantoux Test	<input type="checkbox"/>	Date <input type="text"/>
BCG (TB Vaccination)	<input type="checkbox"/>	Date <input type="text"/>
Tetanus Booster	<input type="checkbox"/>	Date <input type="text"/>
Current Immunity Status		
<p>We require you to have been tested to determine your immunity to Rubella and Hepatitis B and Tuberculosis. Copies of the laboratory results must be included with this application.</p>		
Rubella Antibody Test	<input type="checkbox"/>	Date <input type="text"/> Result attached <input type="checkbox"/>
Hepatitis B Surface Antibody test	<input type="checkbox"/>	Date <input type="text"/> Result attached <input type="checkbox"/>
Hepatitis B Surface Antigen test	<input type="checkbox"/>	Date <input type="text"/> Result attached <input type="checkbox"/>
Tuberculosis status (Current Mantoux)	<input type="checkbox"/>	Date <input type="text"/> Result attached <input type="checkbox"/>
<p>Protection against Hepatitis B, Rubella, and Tetanus is strongly recommended.</p>		

Declaration

I declare that the above statements are true and complete to the best of my knowledge and belief.

Signature of Applicant: _____ Date: _____

Permission for Release of Information

Should any of the above medical conditions present possible concern, I agree to the doctor I have named above being approached and releasing in strict confidence, further details to the EIT Hawke's Bay Health Centre and, if relevant, the Dean of the Faculty of Health and Sport Science.

Signature of Applicant: _____ Date: _____

Please detach this page and hand in with your enrolment.